



Legislative 2017-2018 Candidate Packet

As approved by the following ASUU officials:

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A Letter from Your Student Body President:

Students and Candidates,

At the 2017 Presidential Leadership Summit in Washington, D.C. this past summer, I had the opportunity to meet with student body presidents from across the country. Each had a different temperament, SGA structure, platform, and school culture, but there was one striking similarity that I noticed. Any time that any president was asked about their campaign for the presidency, their eyes would light up knowingly. In each election, nationwide, the campaign brought out the best and the worst in each candidate. People learned things about their morals and ethics that surprised them; they learned about the value of loyalty or the sting of betrayal; and they worked harder than they ever had before. And if you're planning to run, each of those things is waiting for you.

Now, if you're reading this, there's a high likelihood that you've already decided on running for office, to which I would say the following: consider your reasons for running. The only thing that will get you through a position like this is a masochistic love of this University and its minutiae and some degree of genuine altruism. If you're running because you want to develop personally; if you're running because you can't stand to see ASUU continually maligned; if you're running because you care deeply about our institution, you can be confident that you're running for the right reasons.

It's an extraordinarily exciting process. You'll meet people from all over campus, you'll make friends that you never would have otherwise, you'll see aspects of your character be tested in ways you never expected, and I say this in all sincerity. The elections process was more stressful, fun, involved, exhausting, and enlightening than a letter in the Elections Packet could have ever convinced me. But your decision to run comes with the burden of a number of expectations from our organization as well as the student body.

Throughout the process, we expect you to be candid, honest, forthright, and courteous. We expect you to treat all other candidates respectfully and kindly. We expect that you will be familiar with Redbook and the duties of your office. I expect that you will respect the Elections Registrar, the Deputy Elections Registrar, and the Elections Committee and their authority in the elections process.

Further, we expect that you will follow all rules outlined by Redbook, the 2017-2018 Elections Packet, the Elections Registrar, and the Elections Committee. It's incumbent on you as a candidate to ensure that, with regard to Redbook and elections policies and procedures, you are following not only the letter of the law but its spirit as well. Once again, I commend you, and I wish you the best of luck.

Sincerely,

Zach Berger
ASUU Student Body President

A Letter from the Elections Registrar:

Dear Candidates:

My name is Franco Jin and I am the Deputy Elections Registrar for the 2017-2018 academic year. It is my duty to coordinate and oversee legislative elections during my time in this position. Thus, I will be working closely with each of you throughout this elections cycle. I am committed to being accessible and transparent throughout this year to ensure a smooth elections process, and I look forward to being a dependable resource to you.

The purpose of this Elections Packet is to provide rules and expectations regarding the legislative election process. I recommend that you read it in its entirety and become familiar with its contents. This will serve you well during the elections season. These rules are also found in Article V of the ASUU Constitution, which includes all elections rules and regulations. I strongly encourage each and every one of you to become closely acquainted with Redbook, as you will be held responsible for the rules and regulations listed therein.

I will work to create an election process that is fair, transparent, and enjoyable for all candidates involved. Therefore, I will be frequent in my communications during the elections cycle, with an increase in frequency during the campaigning season. Please feel comfortable in reaching out to me for whatever reason, and I will commit to promptly responding to your questions to the best of my ability.

As a candidate, I expect that you will run a fair and ethical campaign, treat your fellow candidates and current members of ASUU with respect, follow the rules detailed in the elections packet and Redbook, commit to other common sense expectations, and most importantly, keep the best interests of our University of Utah and ASUU in mind throughout the entire campaigning process.

By choosing to run as a candidate for student government, you are committing yourself into an election process that may be tiring, stressful, frustrating, etc. Nonetheless, it will also be exhilarating, fun, and full of pleasant surprises. The relationships that you may develop, the lessons that you may learn, and the discoveries that you may make about yourself and others throughout this process will be worth every effort spent, despite the official outcome.

I wish each of you the best in this journey—welcome to this year’s Legislative race.

Franco Jin
Deputy Elections Registrar, 2017-2018
mjin@asuu.utah.edu

A Letter from ASUU's Diversity Board:

Dear Candidate,

The Diversity Board of ASUU congratulates you on your decision to run for office. The Diversity Board works to ensure and promote equitable conditions for historically and continually marginalized students on campus. We work to create brave and inclusive spaces where students can engage in difficult but important conversations so that we can facilitate a supportive and welcoming environment for all students, regardless of identity and background. This, however, is not just a commitment that the Diversity Board upholds. Striving towards inclusion, awareness, and advocacy must be considered by all ASUU representatives to destigmatize our office and promote open dialogues with students in all our student government branches.

Diversity is the presence of difference, whether it is based on race, gender, religion, spirituality, age, sexuality, socioeconomic status and other identities and concepts. As a diverse campus, we must celebrate, embrace, and value these differences. To do so, it is critical that we all continually work to understand the significance of our positions and the impact we will have as leaders in our community. As representatives and voices of our campus, we must all engage diversity with curiosity, respect, and an open mind.

It is of the utmost importance as a representative of the student body that we place those most vulnerable in the forefront of the work we do. If we can meet the needs of individuals and groups on campus who are marginalized, we can better serve our student body as a whole. We can grow as a campus and prosper from our interactions. Being cognizant requires a commitment to self-growth, mindfulness, and a continual education on your own individual level. This is done through an understanding of different student experiences and the significance of validation, ethical witnessing, and ethical response. This is what we hope you will aspire and work towards along with us during your time in student government and as an advocate for our students.

The Diversity Board is excited to see new faces with innovative ideas and plans of action. As you move forward in this elections process, keep in mind the importance of diversity and the impact you want to have on this campus. If we ignore the important work of diversity on our campus we will be ignoring the lives, experiences of students, and continue to marginalize our peers. Let us work together to create a campus that is safe, inclusive, and a home to all students. Good luck and best wishes.

Sincerely,

ASUU 2017-2018 Diversity Board

Spring 2018 Elections Campaigning Guidelines

NOTE: The binding language that the Elections Committee considers when issuing rulings are in the governing documents: namely Redbook, Article V (<http://asuu.utah.edu/documents>). What follows prior to these sections are merely useful summaries and interpretations:

Before the Election Period:

- \$5.00 filing fee for all candidates and their respective deposits (\$450 for Parties, \$50 for Attorney General, and \$25 for Legislative) MUST be paid by the filing deadline, December 15th, 2017
- Attend the orientation for all Legislative candidates on February 2, 2018
- Attend the group meeting with Deputy Elections Registrar, Director of Marketing, and the Marketing Advisor on February 9th, 2018
- Attend mandatory Diversity Education from 1:00-3:00 on February 2nd
- Attend the Candidate Campaigning Rules Information Session

During the Voting Period:

- Campaigning may not take place within 75 feet of a voting station.
- Because computers are used to vote, no campaigning can take place within 75 feet of any public computer.
- Candidates are prohibited from approaching potential voters with a web-enabled electronic device on which voting software is open.
- Elections will be held online through CIS; polling will occur Monday, March 12th at 7:00 am through Thursday, March 15th until 5:00 pm.

After the Election:

- Posters and other campaign materials should be removed from campus within 72 hours after the polls close (Sunday, March 18th at 5:00 pm)
- Grievances will be assessed by the Elections Committee according to Redbook and ASUU precedent.

Grievances

- Grievances are the method through which campaign violations or infractions against student candidates and/or parties are filed and adjudicated. Any violations of the rules contained in Redbook, this packet, or rules published by the Elections Registrar subsequent to the publishing of this packet will be dealt with by filing a grievance with the Elections Committee.

- The Elections Committee has been created to establish an independent judicial body to enforce elections rules. The Elections Registrar and the Deputy Elections Registrar are not members of the Elections Committee and therefore have no vote on the decisions rendered by the Elections Committee. The Elections Registrar will, however, enforce the rulings of the Committee.
- Grievance meeting dates will be set once the Election Committee has been hired and approved. This date and time will be posted to the ASUU Elections website as the meetings are needed. The grievance process will be loosely modeled after the US judicial system and will be structured to guarantee due process for all individuals. This process includes the following:
 - Candidates will be notified of a grievance filed against them at least 24 hours prior to the grievance hearing.
 - Right to be heard (grievance hearing and possibility for appeal)
 - A fair judge (Elections Committee appointed by the ASUU President with the advisement of the Elections Registrar and confirmed by the Senate)
- All grievance hearings will be administered by the Elections Committee Chair. Once a grievance is filed, the Elections Registrar will notify all individuals involved in the grievance at least 24 hours before the hearing. Hearings are open and public meetings. Everyone must act appropriately and arrive promptly.
- All grievance rulings will be released to the Elections Registrar who will then post them on the Elections website. All rulings will be announced within 24 hours of the conclusion of the grievance hearing, unless the Elections Committee votes to extend deliberation time. Any Elections Committee Ruling may be appealed to the Supreme Court within the first 24 hours after the ruling has been released. All rulings on disqualification will automatically go before the ASUU Supreme Court.

How to File a Grievance

- When preparing a grievance, use the form found online at <https://asuu.utah.edu/elections>. You must include a reference to the portion of Article V or the Elections Packet that is at issue. You may also provide any additional relevant information.
 - Additional information may be submitted after the grievance has been filed, but additional evidence will be admitted solely at the discretion of the Elections Registrar.
- Grievances may be filed by any matriculated student at the University of Utah. It is recommended that individuals coordinate the filing of grievances to ensure that the same grievance is not filed twice. Additionally, the same grievance will not be considered by the elections committee twice.
- Grievances must be submitted by 5:00 pm two days before the grievance hearing. If no

grievance is filed by 5:00 pm two days prior to the scheduled hearing, there will not be any grievance hearing for that week. (For example, if grievance hearings are held Wednesday, grievances must be filed by 5:00pm Monday). During the last week of the campaign, this may be subject to change.

- Respondents may provide a copy of their defense or other written materials to the Elections Registrar to be distributed to the committee at the discretion of the chair. Witnesses may attend and testify if a party chooses to share their allotted defense time with the witness. The party and witness may also be available to answer questions during the question period.

If a Grievance is Filed Against You

- During each grievance hearing, each party will be given three (3) minutes to present their opening statements and evidence to the Elections Committee.
- The complainant (party who has filed the grievance) will open and summate before the respondent (the party against whom the grievance has been filed). Between the opening statement and the summation, the Elections Committee will have an open-ended period in which to ask questions of either side for a three (3) minute period.
- Individuals will only be allowed to respond if the question is directed to them. The elections committee will then hold a ten (10) minute discussion period in which the candidates are not present. The elections committee has the authority to extend any time period and may do so by majority vote.

Marketing

- ASUU will provide numerous marketing services for candidates to utilize, such as poster printing, headshots, etc.
 - Additional details on marketing options and services will be explained during the Initial legislative marketing meeting.
- Jordan Montano, jmontano@asuu.utah.edu, ASUU Director of Marketing, and Jessica Ashcraft, jashcraft@asuu.utah.edu, ASUU Associate Director, will serve as your contacts regarding marketing design and ordering of materials.
- All marketing is first and foremost the responsibility of candidates. As such, it is up to the party or candidate to ensure that all marketing conforms to Redbook and is in the correct, file-ready format. Jordan and Jessica can help provide advice and review marketing for technical assistance and order information, as well as provide a template for poster marketing.
- By ordering marketing materials for campaigning through ASUU, goods purchased will receive a tax-exempt status.
- It is up to the party to be aware of marketing deadlines if ordering materials through

ASUU. If a deadline is not met, ASUU cannot guarantee that a candidate will receive marketing before the campaign period. Violation of a deadlines are cause for grievances to be filed against a candidate.

- The Deputy Elections Registrar will notify you when your order has arrived and will allow you to pick it up on poster sorting day.
- No campaign apparel may be worn before posting day.
- Each party will request a primary color during filing. These colors may not be: white, black, or red. All candidates may use black and white as secondary colors. Red will not be a permitted color in any marketing.
- The use of University of Utah apparel or insignia, including the Block U and the Drum and Feather **WILL NOT** be allowed in your campaign marketing.
 - The hand symbol of the U is permissible in any marketing. The verbal phrase “Go Utah” is permissible in marketing. The use of the term “ASUU” or “the Associated Students of the University of Utah” is also permissible. Any other questions regarding impermissible marketing materials should be directed to the Elections Registrar.
- Campaign posters and handouts must be purchased through the Elections Registrar and delivered to ASUU directly. Printed items can include, posters, handouts, banners, and lawn signs. Building regulations and rules for posters will be published on the Elections website or distributed to candidates via email by the beginning of spring semester.
- If a campaign has any public social media groups on Facebook or any other platform, the group must invite the Elections Registrar to serve as an administrator as soon as the page goes live on Posting Day.

Campaigning

- Campaigning includes (but is not limited to), wearing apparel, posting campaign-related content on social media sites, hosting events, and tabling. If there are any questions about what constitutes campaigning, please ask the Deputy Elections Registrar.
 - It is always better to ask for permission than to ask for forgiveness (see section on grievances).
- All actions taken publicly on social media are considered active campaigning and may not occur until posting day. Campaigning begins on posting day.
- If your party wishes to table during the campaign process, you must send a ranked listing of eight desired tabling locations, dates, and times for active campaigning weeks to the Deputy Elections Registrar. Tabling requests are due by February 9th. The Elections Registrar will organize and assign tabling locations.

Finance

- In addition, all individuals are responsible for keeping track of their own budget. Expenditures must be disclosed to the financial auditor for ASUU. If all expenditures are not disclosed, this will be grounds for a grievance.
- Details about the budget can be found in Redbook. If you have any questions about what is and is not considered marketing, or about what is and is not allowed according to Redbook, please contact the Elections Registrar.

Inquiries

- Questions about election rules and proceedings should be directed to the Elections Registrar, who will respond to questions within 36 hours (discounting weekends and extenuating circumstances)
- In the event that a question requires discussion with committee members, the Deputy Elections Registrar will notify you within 24 hours that the committee members are discussing and a response is forthcoming, though it will require more than the usual 24 hours.
- Inquiries can become investigations at the discretion of the Deputy Elections Registrar.

Interactions with the Elections Registrar, Elections Committee, and Advisors

- By participating in the 2018 ASUU Elections, you agree to behave in a civil, respectful manner toward the members of the Elections Committee, the Elections Registrar, and the Deputy Elections Registrar, and to abide by their judgment.
- Personal attacks on committee members and other obstructions of the committee process will not be tolerated and **may result in punitive action including disqualification from the election.**

Role and Responsibility of the Legislative Branch

NOTE: The binding language that the Elections Committee considers when issuing rulings are in the governing documents: namely Redbook, Article V (<http://asuu.utah.edu/documents>). What follows prior to these sections are merely useful summaries and interpretations:

Senate Representative

- Represents the interest of the students of the representatives' respective colleges
- Transacts business with a quorum present
- Passes, fails, tables, amends, refers, or postpones legislation relating to the College Student Councils and joint legislation with the Assembly a majority vote of the quorum
- Proposes all policies, procedures, bylaws, rules and regulations of the ASUU and for the University
- Proposes the Student Senate bylaws, without assembly approval, and not in conflict with the Constitution
- Presents all proposed changes in policies, procedures, bylaws, rules and regulations to the President of ASUU for signature
- Conducts confirmation hearings to confirm or reject all nominations for ASUU positions, which shall be conducted before the scheduled inauguration ceremony, and shall not act on nomination without a quorum
- Holds voting seats on the Academic Senate
 - Studies, researches, and voices student opinion on matters brought before the Academic Senate
 - Expresses the student senate's position in writing through resolutions
 - Ensures student representation with University administration, faculty, and staff.
- Brings articles of impeachment to Student Senators, and votes on these articles for all members of ASUU, excluding Student Senators
- Overrides presidential veto on Senate action by 2/3 vote of the total membership of the Student Senate
- Serves as an advisory board of College Student Councils
- Schedules regular meetings each year
- Appoints and fills senate vacancies
- Exercises legislative responsibility for all areas of student concern within the purposes of ASUU
- Exercises other responsibilities defined in Redbook

Assembly Representative

- Represents the interest of the students of the representatives' respective colleges
- Transacts business with a quorum present
- Passes, fails, tables, amends, refers, or postpones legislation relating to student groups and joint legislations with the Student Senate
- Proposes all policies, procedures, bylaws, rules and regulations of the ASUU with the Student Senate delegates, exclusive of the student senate bylaws, and pass by a 2/3 vote of the total members of the assembly.
- Proposes the Assembly bylaws and Rules of Procedure, without Student Senate approval, and not in conflict with the Constitution
- Presents all proposed changes in policies, procedures, bylaws, rules and regulations to the President of ASUU for signature
- Brings articles of impeachment for any elected officer of ASUU, excluding student senators, consistent with this constitution
- Responsible for evaluating the performance of all branches of the ASUU government in conjunction with the senate
- Schedules regular meetings each year
- Appoints and fills assembly vacancies
- Exercises legislative responsibility for all areas of student concern within the purposes of ASUU
- To express the assembly's position through published resolutions
- Overrides presidential veto on Assembly action by 2/3 vote of the total membership of the Assembly
- Exercises other responsibilities defined in Redbook

Candidate Expectations

All candidates are expected to read, understand, and abide by the Elections Packet, Redbook, and the Elections website. By signing the candidate filing forms, all candidates agree to be held to the rules and regulations articulated in these ways.

- All legislative will file online at <https://asuu.utah.edu/elections>.
- Filed candidates will be held to the rules herein during the entire elections process including the time prior to filing.
- The rules articulated in this Elections Packet and within Article V permit ASUU to file grievances and prosecute on any alleged rule-breaking that occurs including rule-breaking that occurs before filing deadlines or the publication of this Elections Packet.
- If, upon reading the Elections Packet, a candidate realizes that they unwittingly or unintentionally broke a rule prior to the publication of this packet, the candidate must arrange to meet with the Deputy Elections Registrar prior to the disclosure deadline on November 3rd. The Deputy Elections Registrar, with the advisement of the Attorney General, will work to respond fairly to any concern. Any decision may then be appealed to the Elections Committee or Supreme Court.
- A lighter holding can be expected if candidate comes forward with an admission of a rule, policy, or guideline violation. If a candidate does not come forward within one month of the publication of the Elections packet, ASUU will be able to file grievances against candidates for rule-breaking that allegedly occurred before the packet was published. Please request clarification on this rule if you have any uncertainties.
- Campaigning to any executive cabinet members of ASUU during the 2017-2018 year is prohibited. These individuals must remain nonpartisan towards any party or candidate while holding their position in ASUU. This rule will be strictly enforced, and any questions should be directed to the Elections Registrar before contacting current members of ASUU.
- If you cannot attend the legislative candidate orientation session, please speak with the Deputy Elections Registrar to make other arrangements. If a candidate fails to make other arrangements, the candidate's filing will be considered immediately void. If other arrangements cannot be made, the candidate may appeal their case to the Elections Committee for consideration.
- All important dates, reminders, and updates pertinent to the elections process will be emailed to all candidates using the email provided at the time of filing.
- All filing for candidacy, paying fines or deposits, filing grievances and all other elections materials, unless otherwise specified, must be done via the ASUU elections page <https://asuu.utah.edu/elections>.
- If candidates have any questions, ideas, or concerns, they must contact the Elections Registrar. Anyone may approach the Registrar with any question, but a written record

will be requested. The Registrar will keep a record of all correspondence.

- Once a Legislative candidate has filed, all correspondence with the Deputy Elections Registrar will be documented. As part of filing, this individual's contact information must be provided, although it can be changed via written notice to the Deputy Elections Registrar.

Calendar

All dates on this calendar are final, and the only edits made to the published dates will be the removal of events.

There may be additional dates provided, but these will not be mandatory if published following the filing deadline.

- **August 23rd:** Elections Packet published
- **August 23rd:** Filing opens for all positions
- **September 29th:** Legislative Info Session located in ASUU, 4:30 pm
- **November 3rd:** Disclosure deadline for prior grievances, 5:00 pm
- **December 15th:** Filing deadline for all positions, 5:00 pm
- **February 2nd:** Legislative Candidate Orientation, ASUU, 4:00 pm
- **February 9th:** Marketing Meeting with Marketing Director, Deputy Elections Registrar, ASUU Basement
- **February 2nd:** Mandatory Candidate Diversity Education, 1:00-3:00 pm in the Union
- **February 9th:** Tabling Requests Due at 5pm
- **February 9th:** Campaigning rules info session – ASUU, 4:00 pm
- **February 9th:** Full Financial & Expense Disclosure Deadline
- **February 16th:** Poster Sorting Day
- **February 18th:** Party Change Deadline
- **February 20th:** Posting Day
- **February 20th:** Campaigning begins
- **March 12th:** Election Voting opens at 7:00 am
- **March 15th:** Election Voting closes at 5:00 pm
- **March 16th:** Election results are posted to Elections website by 5:00 pm
- **April 25th:** Inauguration –12:00 pm-2:00 pm

In the event of a primary, the following dates will take effect instead of the dates listed above:

If there are more than 3 candidates registered and running for any seat, a primary election shall occur to determine general election candidates for that seat. Campaigning for a primary election will begin two weeks prior to the scheduled beginning of campaigning for the general election, on February 4th. In case of a primary election, see the primary dates below. All primary date changes will be communicated via the elections website, if needed.

- **February 2nd:** Poster Sorting Day
- **February 4th:** Posting Day
- **February 5th:** Primary Campaigning Begins
- **February 12th:** Primary Voting opens at 7:00 am and ends on February 15th at 5:00 pm
- **February 16th:** Election Results posted to Elections website by 5:00 pm
- **February 26th:** Primary Election Voting opens at 7:00 am
- **March 1st:** Primary Election Voting ends at 5:00 pm
- **March 12th:** General Election Voting opens at 7:00 am and end on March 15th at 5:00 pm
- **March 16th:** Elections Results posted to Elections website by 5:00 pm

Additional Links

Below are a list of links that may be useful to you during the elections process. Please contact the elections registrar if you have concerns regarding any of these forms.

1. Redbook: <http://asuu.utah.edu/documents>
2. Candidate Filing Form: <https://asuu.utah.edu/elections>
3. Change of Party Form: <https://asuu.utah.edu/elections>
4. Official Grievance Form: <https://asuu.utah.edu/elections>
5. Election Contribution Form: <https://asuu.utah.edu/elections>
6. Financial Disclosure: <https://asuu.utah.edu/elections>
7. Expenditure Forms: <https://asuu.utah.edu/elections>
8. Design Brief / Request Form: <https://asuu.utah.edu/elections>