
**CONSTITUTION
OF THE
ASSOCIATED STUDENTS OF THE UNIVERSITY OF UTAH**

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CONSTITUTION OF THE ASSOCIATED STUDENTS OF THE UNIVERSITY OF UTAH

PREAMBLE

In order to discharge the responsibility of government for the betterment of student life and the University of Utah ("University") community, the students and the Board of Trustees of the University establish this Constitution of the Associated Students of the University of Utah ("ASUU").

ARTICLE I – PURPOSE

1. The purpose of ASUU is:
 - 1.1. To provide for the general welfare of students attending the University.
 - 1.2. To represent the University's students regarding issues arising in the University community.
 - 1.3. To ensure student participation on the academic and administrative policy making levels of the University.
 - 1.4. To provide educational, cultural, social, and service activities for students.
 - 1.5. To assess the ASUU fees with Board of Trustees', and State Board of Regents' approval.
 - 1.6. To provide monetary support for student activities through a student activity fee levied by the State Board of Regents as recommended by the ASUU.
 - 1.7. To provide coordination for student organizations and activities.
 - 1.8. To provide communication and interaction between students, administration, and faculty.
 - 1.9. To express student opinion.
 - 1.10. To provide for participation and involvement in community concerns and affairs.

ARTICLE II – ORGANIZATION AND MEMBERSHIP

Section 1 – Organization and Governing Power

1. The ASUU shall be composed of an Executive Branch, Legislative Branch, and Judicial Branch.
2. Eligible students of the ASUU shall elect all elected officials for a term of approximately one (1) year, from inauguration to inauguration. The date of inauguration shall be set each year by the Elections Registrar on a date within two (2) weeks prior to or one (1) week following the day of undergraduate commencement.
3. In order to be inaugurated, each elected ASUU officer certified as the winner, must meet applicable ASUU eligibility requirements and must either:
 - 3.1. Have not violated elections rules; or
 - 3.2. Have satisfied any and all penalties assessed by the ASUU.

Section 2 – Qualifications for Membership

1. The members of the ASUU shall be all registered students of the University who have paid the ASUU student activity fee of the current term and will be represented by the ASUU government.
2. Current members of the ASUU shall be eligible to vote in the ASUU elections.

Section 3 – Eligibility for Offices

1. All elected or appointed officers must be members of the ASUU and maintain eligibility as prescribed in the ASUU Bylaws.
2. Members of the ASUU may not hold more than one position in the ASUU unless specifically authorized in the Constitution or Bylaw

ARTICLE III – LEGISLATIVE BRANCH

Section 1 – Representation

1. In order to receive representation in the Legislative Branch, a University College or School (hereinafter referred to as “Colleges”) must:
 - 1.1. Not be a subdivision of another College; and
 - 1.2. Not be exclusively composed of students who are also enrolled in other Colleges that are represented in the Legislative Branch.
2. Each ASUU member shall be authorized to vote for elected ASUU officials in the College in which the ASUU Member is enrolled. An ASUU member who is enrolled in more than one College at the time of the election shall choose to be a voter of one and only one of the Colleges in which the member is enrolled.

Section 2 – Assembly

1. Membership
 - 1.1. The Assembly shall consist of delegates representing students in Colleges of the University. The total number of Representatives in the Assembly will be defined solely in the Assembly Bylaws. To amend this singular section of the Assembly Bylaws, however, both the Assembly and Senate must approve the proposal.
 - 1.2. All Assembly delegates shall be elected from each College of the University by eligible members of the ASUU in accordance with the ASUU Bylaws and University regulations.
2. Apportionment
 - 2.1. Assembly seats shall be apportioned among the Colleges in proportion to the number of students enrolled in each College.
 - 2.2. Each College shall be guaranteed at least one (1) Assembly delegate.
 - 2.3. The Chief Justice of the Supreme Court shall determine the apportionment of the Assembly seats among the Colleges with the advice of the Attorney General, the designee of the Dean of Students' Office, and the majority consent of the Student Senate, using the most recent College enrollment report.
 - 2.4. Students who are enrolled in more than one College shall be counted as evenly split between each College in which they are enrolled, if the necessary enrollment data is available.
3. Powers and Duties
 - 3.1. To transact business with a quorum present.
 - 3.2. To pass, fail, table, amend, refer, or postpone legislation pertaining to student groups and joint legislation with the Student Senate by a majority vote of the quorum as defined in the ASUU Bylaws.
 - 3.3. To propose all Policies, Procedures, Bylaws, Rules, and Regulations of the ASUU with the Student Senate delegates, exclusive of the Student Senate Bylaws, and not in conflict with this Constitution, and pass by a two-thirds (2/3rds) vote of the total members of the Assembly.
 - 3.4. To propose the Assembly Bylaws and Rules of Procedure, without Student Senate approval, and not in conflict with this Constitution.
 - 3.5. To present all proposed changes in Policies, Procedures, Bylaws, Rules, and Regulations of the ASUU to the President for signature.
 - 3.6. To bring Articles of Impeachment against any elected officer of the ASUU, excluding Student Senators, consistent with this Constitution.
 - 3.7. To fill Assembly vacancies for the remainder of the term of office as outlined in the ASUU Bylaws
 - 3.8. To be responsible for evaluating the performance of all branches of the ASUU government in conjunction with the Senate.
 - 3.9. To exercise legislative responsibility for all areas of student concern consistent with the purposes of the ASUU.
 - 3.10. To express the Assembly's position through published resolutions.
 - 3.11. To override a presidential veto of any Assembly action by two-thirds (2/3rds) vote of the membership of the Assembly, if the Assembly so desires.
 - 3.12. To hold regular meetings each year as outlined in the ASUU Bylaws.
 - 3.13. To exercise other responsibilities as defined herein.

Section 3 – Student Senate

1. Membership
 - 1.1. The Student Senate shall consist of one (1) representative elected from each College of the University.
 - 1.2. All members of the Student Senate shall be elected from each College of the University by eligible members of the ASUU in accordance with the ASUU Bylaws and University regulations.
 - 1.3. The Student Senate shall elect a Chair from within the Student Senate during the first meeting following the date of inauguration to serve as Chair for remainder of that term.
1. Powers and Duties
 - 1.1. To transact business with a quorum present.
 - 1.2. To pass, fail, table, amend, refer, or postpone legislation pertaining to the College Student Councils and joint legislation with the Assembly by a majority vote of the quorum as defined in the ASUU Bylaws.
 - 1.3. To propose all Policies, Procedures, Bylaws, Rules, and Regulations of the ASUU, exclusive of the Assembly Bylaws and Rules of Procedure with the Assembly, and not in conflict with this Constitution, and pass by a two thirds (2/3rds) vote of the total members of the Student Senate.
 - 1.4. To propose the Student Senate Bylaws, without Assembly approval, and not in conflict with this Constitution.
 - 1.5. To present all proposed changes in Policies, Procedures, Bylaws, Rules, and Regulations of the ASUU to the President for signature.
 - 1.6. To conduct confirmation hearings to confirm or reject all nominations for ASUU positions including: all Executive Cabinet Members from the student body, the Justices of the Supreme Court from the student body, and the Chief Justice from the membership of the Supreme Court as nominated by the President. Confirmation hearings must be conducted before the scheduled inauguration ceremony. The Student Senate shall not act on nominations without a quorum of all Student Senate members in attendance as defined by the ASUU Bylaws.
 - 1.7. To hold voting seats on the Academic Senate as provided in University Regulations.
 - 1.8. To study, research, question, and voice student opinion on matters brought before the Academic Senate.
 - 1.9. To propose University Policies, Procedures, Rules, and Regulations.
 - 1.10. To express the Student Senate's position in writing through resolutions.
 - 1.11. To ensure student representation with University administration, faculty, and staff.
 - 1.12. To bring Articles of Impeachment against Student Senators consistent with this Constitution.
 - 1.13. To try and to vote on Articles of Impeachment against all elected officers of the ASUU, except Student Senators, consistent with this Constitution.
 - 1.14. To override presidential veto of any Senate action by two-thirds (2/3rds) vote of the total membership of the Student Senate, if the Student Senate so desires.
 - 1.15. To serve as an Advisory Board of College Student Councils.
 - 1.16. To schedule regular meetings each year as outlined in the ASUU Bylaws.
 - 1.17. To appoint and fill any Senate vacancies for the remainder of the term of office as outlined in the ASUU Bylaws.
 - 1.18. To exercise legislative responsibility for all areas of student concern consistent with the purposes of the ASUU.
 - 1.19. To exercise other responsibilities as defined herein.

Section 4 – Reconciliation

1. When either the Assembly or Student Senate amends legislation previously passed by the other legislative body, the legislation shall be reconciled by a Joint Reconciliation Committee and returned for approval to the Assembly and Student Senate before presentation to the ASUU President.
2. If, after the legislation has passed the Joint Reconciliation Committee and the legislation is passed by either the Assembly or Student Senate and subsequently amended by the other house, then the legislation shall fail.

ARTICLE IV – EXECUTIVE BRANCH

Section 1 – President

1. Eligibility
 - 1.1. The President shall be elected on a ticket with the Vice President of Student Relations and Vice President of

University Relations in a campus-wide general election to be held in accordance with the ASUU Bylaws and University Regulations.

- 1.2. The President must have completed forty-five (45) college semester credit hours (or equivalent) prior to the ASUU Elections filing deadline.
2. Powers and Duties
 - 2.1. To be the chief executive officer of the ASUU.
 - 2.2. To act in the interest of the University's student body.
 - 2.3. To nominate Justices of the Supreme Court.
 - 2.4. To appoint Executive Board Directors from the membership of the ASUU and to present for confirmation or rejection by the Student Senate.
 - 2.5. To rescind Executive Branch appointments without Student Senate approval.
 - 2.6. To appoint an administrative staff, as needed.
 - 2.7. To approve or veto any legislation presented by the Assembly or the Student Senate using procedure as outlined in the ASUU Bylaws, without the ability to veto constitutional amendments.
 - 2.8. To form Ad Hoc Committees.
 - 2.9. To serve as a voting member of the Board of Trustees
 - 2.10. serve as a voting member of the Academic Senate.
 - 2.11. To serve as a voting member of University committees as outlined in the ASUU Bylaws and University Regulations.
 - 2.12. To make nominations or appointments, as appropriate, to University Committees.
 - 2.13. To represent the University's student body at University functions.
 - 2.14. To represent the University with the Utah Body President's Student Association.
 - 2.15. To be responsible for such additional duties and powers as expressed herein and as may be requested by the Assembly, the Student Senate, or the University Board of Trustees.

Section 2 – Vice President of Student Relations

1. Eligibility
 - 1.1. The Vice President of Student Relations shall be elected on a ticket with the President and the Vice President of University Relations in a campus-wide general election to be held in accordance with the ASUU Bylaws and University Regulations.
 - 1.2. The Vice President of Student Relations must have completed forty-five (45) college semester credit hours (or equivalent) prior to the ASUU Elections filing deadline.
2. Powers and Duties
 - 2.1. To serve as a member of the Executive Cabinet.
 - 2.2. To be responsible for calling and chairing the Campus Student Leaders meetings.
 - 2.3. To serve as an ex-officio member of the Assembly.
 - 2.4. To serve as the ASUU officer responsible for providing monthly executive reports to the Assembly.
 - 2.5. To serve as the co-chair of Student Commission meetings.
 - 2.6. To serve on the University Commencement Committee.
 - 2.7. Be responsible for a University Gift, which shall be a project or program that shall improve the campus and university experience for future students.
 - 2.8. To serve as a representative and voting member of committees as outlined in the ASUU Bylaws.
 - 2.9. To be responsible for such additional duties and powers as expressed herein and as may be requested by the President, Assembly, or the Student Senate.

Section 3 – Vice President of University Relations

1. Eligibility
 - 1.1. The Vice President of University Relations shall be elected on a ticket with the President in a campus-wide general election to be held in accordance with the ASUU Bylaws and University Regulations.
 - 1.2. The Vice President of University Relations must have completed forty-five (45) college semester credit hours (or equivalent) prior to the ASUU Elections filing deadline.
1. Powers and Duties
 - 1.1. To function as the President in the President's absence.
 - 1.2. To be responsible for the management of the ASUU offices, facilities, and employed personnel in conjunction with the Office of the Vice President of Student Affairs, or its designee, according to University Regulations.
 - 1.3. To chair the ASUU Scholarship Board.
 - 1.4. To serve as a voting member of the Violence Prevention Advisory Committee.
 - 1.5. To serve as the ASUU officer responsible for providing monthly executive reports to the Student Senate.

- 1.6. Coordinate and be responsible for activities with the Alumni Association and the Student Alumni Association, for the benefit of University students
- 1.7. To serve as a representative and voting member of committees as outlined in the ASUU Bylaws.
- 1.8. To be responsible for such additional duties and powers as expressed herein and as may be requested by the President, Assembly, or the Student Senate.

Section 4– Attorney General

1. Eligibility
 - 1.1. The Attorney General shall be elected on an independent ticket separate from the President, Vice President of Student Relations, or the Vice President of University Relations in a campus-wide general election to be held in accordance with this Constitution, ASUU Bylaws, and University Regulations.
 - 1.2. The Attorney General must have completed thirty (30) college semester credit hours (or equivalent) prior to the ASUU Elections filing deadline.
2. Powers and Duties
 - 2.1. Act as counsel to the ASUU government or any part thereof, regarding this Constitution, the ASUU Bylaws, and University Regulations.
 - 2.2. Ensure that this Constitution and the ASUU Bylaws are understood and obeyed by the members of the Legislature and the officers of the Executive Branch.
 - 2.3. Attend both General Student Senate and General Assembly to ensure this Constitution and ASUU Bylaws are followed.
 - 2.4. Assist members of the Legislature and the officers of the Executive Branch to draft legislation.
 - 2.5. Present information pertinent to the Legislature to commence the impeachment process.
 - 2.6. Serve as liaison from ASUU to the University's Office of General Council.
 - 2.7. Review each bill passed by the Legislature and determine if said bill would create contradictions within the bylaws or violate the ASUU Constitution. If Attorney General determines that a bill would create a contradiction within or between the ASUU bylaws and the ASUU Constitution, then the Attorney General shall inform the President of ASUU of the contradiction, prior to the President of ASUU signing or vetoing the bill, and then draft corrective legislation for the consideration of the Legislature.
 - 2.8. Serve as a non-voting member of the Committee on Student Affairs.
 - 2.9. Represent the ASUU in all disputes, in which the same is a party, in all disputes heard by the ASUU Supreme Court, the Committee on Student Affairs, and the Board of Trustees, with the exception of conflicts of interest as explained in the ASUU Bylaws.

Section 5 – Executive Succession

1. The Vice President of University Relations shall function as the President in the President's absence.
2. Should the office of the President be permanently vacated, the Vice President of University Relations shall become the President.
3. Should the offices of the President and the Vice President of University Relations be permanently and simultaneously vacated, the Vice President of Student Relations shall become the president.
4. Should the office of the Vice President of University Relations become permanently vacated, the President shall appoint a new Vice President of University Relations from the current Senate to fill the unexpired term.
5. Should the office of the Vice President of Student Relations become permanently vacated, the President shall appoint a new Vice President of Student Relations from the current Assembly to fill the unexpired term.

ARTICLE V – JUDICIAL BRANCH

Section 1 – Supreme Court

1. Membership

- 1.1. The Supreme Court shall be composed of seven (7) members, which shall consist of one (1) Chief Justice and six (6) Associate Justices, appointed by the Student Senate upon nomination by the President.
2. Term of Office
 - 2.1. Justices shall be appointed for an indefinite term of office and may remain in office provided they are members of the ASUU in good standing.
 - 2.2. The Chief Justice shall serve a one (1) year term subject to reappointment.
3. Jurisdiction
 - 3.1. The Supreme Court shall have:
 - 3.1.1. Jurisdiction to afford substantial justice under the ASUU Constitution, Bylaws, and Regulations; and
 - 3.1.2. Jurisdiction delegated to it by Board of Trustees and appropriate University committees.
 - 3.2. Appeals of Supreme Court decisions can only be made to the Committee on Student Affairs.
 - 3.3. The Supreme Court shall have the power of ASUU constitutional review on any action taken by any and all members, groups, and bodies of the ASUU. The initiation of such action must be by a member of the ASUU.

Section 2 – Powers and Duties

1. Chief Justice
 - 1.1. The Chief Justice shall determine the apportionment of the Assembly seats among the Colleges with the advice and consent of the Student Senate, using the most recent college enrollment reports available.
 - 1.2. The Chief Justice shall determine the composition of the Elections Committee with the advice of the Elections Registrar.
 - 1.3. The Chief Justice shall preside over formal trials arising from Articles of Impeachment. The Chief Justice shall not vote in impeachment hearings. In the absence of the Chief Justice, or if the Chief Justice is the target of the impeachment hearing, one of the other Justices of the Supreme Court shall preside.
2. Supreme Court
 - 2.1. The Supreme Court shall have such powers and authorities as are necessary to afford substantial justice including, but not limited to:
 - 2.2. The power to Subpoena;
 - 2.3. The power to Order;
 - 2.4. The power to Enjoin;
 - 2.5. The power to Compel by sanction or penalty;
 - 2.6. The power to render Findings, and
 - 2.7. To propose Judicial Branch Bylaws and procedures, subject to approval of the Assembly and the Student Senate.
 - 2.8. All Supreme Court injunctions, decisions, Writs, and sanctions must be preceded by a hearing at which all interested parties have the opportunity to be heard, except in extreme extenuating circumstances.
 - 2.9. The Supreme Court may impose such non-academic sanctions and penalties upon those found responsible of violating the ASUU Constitution, Bylaws, Policies, Procedures, or Regulations as may be appropriate.
 - 2.10. Justices shall not participate in any activities that conflict, or give the appearance of conflicting with, the duties of the Supreme Court.

Section 3 – Writ of Mandamus

1. Any member of the ASUU may petition the Supreme Court to issue a Writ of Mandamus to any elected official of the ASUU or its student governing bodies. The Writ may only be issued after a timely hearing by the Supreme Court at which each party has the opportunity to be heard.
2. It is grounds for impeachment for an official or governing body served with a Writ of Mandamus to fail to perform the specified duties enumerated by the Writ within a reasonable period of time.

ARTICLE VI – OATH OF OFFICE

Section 1 – Affirmation

1. All appointed officers of the ASUU must be confirmed by the Student Senate, and all elected and appointed officers of the ASUU must be affirmed by taking the Oath of Office prior to receiving any form of ASUU compensation. The

Oath of Office for all the ASUU officers shall be administered by the Chief Justice of the Supreme Court, or in the absence of the Chief Justice, by one of the other Justices of the Supreme Court.

Section 2 – Oath of Office

1. The Oath of Office shall be:
I, (name of individual), do solemnly swear that I will support the Constitution of the Associated Students of the University of Utah and all its purposes and procedures; and that I will endeavor to the best of my abilities to fulfill the duties, obligations, and responsibilities of the office to which I have been elected (or appointed).

ARTICLE VII – IMPEACHMENT

Section 1 – Initiation

1. Articles of Impeachment may be brought against any officer of the ASUU for failure to fulfill the duties of office, failure to follow this Constitution and the ASUU Bylaws, or for committing actions unbecoming the holder of that office.
2. Articles of Impeachment may be brought by:
 - 2.1. A two-thirds (2/3rds) vote of all Representatives of the Assembly; or,
 - 2.2. Five hundred (500) members of the ASUU by signing a formal petition containing Articles of Impeachment, the signatures therein to be verified by the Supreme Court; or,
 - 2.3. The Student Senate against a member of the Student Senate by a two-thirds (2/3rds) vote of all Student Senate members.

Section 2 – Trial

1. Procedure
 - 1.1. Any officer against whom an Article of Impeachment has been brought, who is not a Student Senator, shall be tried by the Student Senate in a formal trial at which the Chief Justice of the Supreme Court shall preside.
 - 1.2. A member of the Student Senate against whom an Article of Impeachment has been brought shall be tried by the student members of the Committee on Student Affairs and the Student Behavior Committee together in a formal trial at which the Chief Justice of the Supreme Court shall preside. The combined number of student members of the Committee on Student Affairs and the Student Behavior Committee assembled must equal no less than seven (7) for an Impeachment trial to proceed against a Student Senator.
 - 1.3. At trial, the member of the ASUU bringing forth the Article of Impeachment shall have time to present their case to the voting body. The officer against whom Articles of Impeachment have been brought will have equal time to present their defense to the voting body. The voting body will then have time to question both sides before adjourning to deliberate.
2. Conviction
 - 2.1. To be convicted of an impeachment charge, an officer who is not a Student Senator must be found guilty by at least a two-thirds (2/3rds) majority vote of all members of the Student Senate.
 - 2.2. To be convicted of an impeachment charge, a Student Senator must be found guilty by at least a two-thirds (2/3rds) majority vote of the combined student members of the Committee on Student Affairs and Student Behavior Committee assembled to try the case.
3. Removal
 - 3.1. Any officer who is impeached and convicted shall be immediately removed from office and shall be ineligible to hold other ASUU positions during that academic year.

ARTICLE VIII – RATIFICATION & AMENDMENTS

Section 1 – Ratification of the Constitution

1. This Constitution shall become effective upon the approval of the Board of Trustees and a majority vote of the members of ASUU members voting in a general ASUU election or referendum.

Section 2 – Constitutional Amendments

1. Amendments may be proposed by a two-thirds (2/3rds) majority vote of all members of the Assembly and a two-thirds (2/3rds) majority vote of all members of the Student Senate; or by a formal petition signed by five hundred (500) members of the ASUU, the signatures therein to be verified by the Supreme Court.
2. The President shall present a properly proposed Amendment to the Board of Trustees for approval. Board of Trustees approval shall be preceded by review and recommendations by such University organizations as the Board of Trustees may require.
3. Constitutional amendments must be ratified by fifty percent plus one (50% +1) of the University's Colleges in a referendum of ASUU members. The referendum shall be conducted in accordance with the ASUU Bylaws. Each College may conduct its own vote with all votes being concluded within ninety (90) days of the Amendment's formal proposal. If an Amendment receives a simple majority vote in each of the fifty percent plus one (50%+1) of the University's Colleges, and has received Board of Trustee approval, the Amendment shall be deemed ratified and effective.

ARTICLE IX – PROCEDURES TO ESTABLISH AND AMEND BYLAWS AND POLICIES

Section 1 – Proposal

1. The Assembly may propose the ASUU Bylaws of the Assembly not in conflict with the Constitution by a two-thirds (2/3rds) vote of all Assembly members.
2. The Student Senate may propose Bylaws of the Student Senate, not in conflict with the Constitution of the ASUU, by a two-thirds (2/3rds) vote of all Student Senate members.
3. Either the Assembly or Student Senate may, by a two-thirds (2/3rds) vote of all members in the respective body, propose changes to the ASUU Bylaws of the Supreme Court, not in conflict with this Constitution.
 - 3.1. Proposed changes to the Supreme Court Bylaws shall require a two-thirds (2/3rds) vote of all members in both the Assembly and Student Senate before presentation to the President.
4. Either the Assembly or Student Senate may, by a two-thirds (2/3rds) vote of all members in the respective body, propose changes to the general ASUU Bylaws, Policies, and Procedures, not in conflict with the Constitution.
 - 4.1. Proposed changes to the general ASUU Bylaws and Policies and Procedures shall require a two-thirds (2/3rds) vote of all members in the Assembly and Student Senate before presentation to the President.

Section 2 – Presentment

1. Properly proposed changes to the Bylaws of the Assembly, the Bylaws of the Student Senate, and the general ASUU Bylaws, Policies, and Procedures shall be presented to the President for executive review. The President shall approve or veto changes to the ASUU Bylaws, Policies, and Procedures within ten (10) business days of presentation. In the absence of Presidential approval or veto, properly presented Bylaw or Policy and Procedure changes shall be enacted on the eleventh (11th) day after presentation to the President.
2. A presidential veto may be overridden by a two-thirds (2/3) vote of all members in both the Assembly and the Student Senate.
3. A presidential veto of proposed Assembly or Senate Bylaw changes may be overridden by a two-thirds (2/3) vote of all members of the body proposing the Bylaw changes.

Section 3 – Ratification

1. The President must notify the Board of Trustees of all Constitutional Amendments, enacted or rescinded Bylaws, and ASUU Policy and Procedure changes.
2. Changes to the ASUU Bylaws, Policies, and Procedures pertaining to student, faculty, or administration committees shall be subject to the approval of the appropriate University organization or officer as may be required by the Board of Trustees.
3. The ASUU Bylaws, Policies, and Procedures changes must be presented to the Board of Trustees

Academic/Student Affairs Committee, followed by presentation to the entire Board of Trustees. In the absence of Board of Trustee disapproval or postponement, properly presented ASUU Bylaw, Policy, and Procedure changes shall be enacted the day following presentation to the Board of Trustees.

BYLAWS, POLICIES AND PROCEDURES OF THE ASSOCIATED STUDENTS OF THE UNIVERSITY OF UTAH

ARTICLE I – LEGISLATIVE BRANCH

ARTICLE I.I – ASSEMBLY BYLAWS

Section 1 – Membership

1. The ASUU Assembly will be composed of the number of university Colleges multiplied by three, elected from among all the Colleges of the University.
2. The officers of the Assembly will be composed of an Assembly Chair, a Vice Chair, a Parliamentarian, a Treasurer, Committee Chairpersons, Committee Vice Chairpersons, Committee Secretaries, and a Legislative Advisor, herein referred to as the Assembly Rules Committee.
3. The ASUU Vice President of Student Relations, the ASUU Director of Campus Relations, the ASUU Director of Legislative Finance, and the ASUU Attorney General will serve as ex-officio members of the Assembly.

Section 2 – Eligibility

1. All Assembly Representatives must be members of the ASUU during their entire term of office.
2. Each Assembly Representative must have and maintain at least a 2.5 cumulative grade point average during the Assembly Representative's entire term of office.
3. An Assembly Representative may not simultaneously be a paid member of the Student Senate, or of any other ASUU Branch of government.
4. If an Assembly Representative does not maintain eligibility, impeachment from office will be recommended and initiated by the Assembly Chair at the next scheduled general Assembly meeting.

Section 3 – Individual Assembly Representative Responsibilities

1. To represent the students of their respective Colleges.
2. To sponsor legislation that does not conflict with the ASUU Constitution, Bylaws, Policies, and Procedures.
 - 2.1. Legislation sponsors are responsible to notify all parties affected by any proposed legislation of meeting times and locations as well as any actions taken by the Assembly on the legislation.
3. To attend all required meetings including, but not necessarily limited to:
 - 3.1. Committee Meetings to which they are assigned;
 - 3.2. All General Assembly meetings;
 - 3.3. College Student Council meetings;
 - 3.4. ASUU Orientation;
 - 3.5. Assembly Training; and,
 - 3.6. The Assembly Rules Committee meetings, if applicable.

Section 4 – Chair of the Assembly

1. The Chair of Assembly shall be elected each year from among the elected body of the ASUU Assembly Representatives at the first meeting of the new Assembly.

2. The outgoing Chair of Assembly will oversee the election of the new Chair of Assembly. If the outgoing Chair of Assembly is seeking another term, the Elections Registrar will oversee the election of the new Chair of Assembly
3. Powers and Duties:
 - 3.1. To be an ex-officio member of the General Assembly meetings, voting only in the event an Assembly vote results in a tie.
 - 3.2. To appoint a Vice-Chair of the Assembly from the elected body of the Assembly.
 - 3.3. To appoint an Assembly Parliamentarian from the elected body of the Assembly.
 - 3.4. To appoint an Assembly Treasurer from the elected body of the Assembly.
 - 3.5. To employ an ASUU staff member as the Legislative Advisor.
 - 3.6. To be a member of the Assembly Rules Committee.
 - 3.7. To Chair one of the two Assembly Rules Committee meetings.
 - 3.8. To be a voting member of the Committee on Student Affairs, or to select a designee from the Assembly to serve as a voting member of the Committee on Student Affairs.
 - 3.9. To appoint two (2) Assembly Representatives as voting members of the UJAB.
 - 3.10. To work in coordination with the Assembly Vice Chair to divide the members of the Assembly among the four Assembly Committees through an even, fair, and random process.
 - 3.11. To appoint the Chairs of the Assembly Committees.
 - 3.12. To instruct the Assembly Representatives on how to effectively perform necessary and required duties.
 - 3.13. To call and schedule all meetings of the Assembly.
 - 3.14. To authorize representatives of student groups to speak at General Assembly meetings in extenuating circumstances, at the Chair's own discretion.
 - 3.15. To provide public notification of all regular Assembly meetings and deadlines for legislation at least six (6) weeks prior to the commencement of each semester.
 - 3.16. To notify Assembly Representatives of any and all special meetings at least seven (7) days prior to any such meeting.
 - 3.17. To chair any and all meetings of the Reconciliation Committee.
 - 3.18. To be a liaison to the executive branch and to attend all regularly scheduled Executive Cabinet meetings.
 - 3.19. To approve or not approve proxies appointed by absent Assembly Representatives.
 - 3.20. To approve or reject the compensation for all Assembly Representatives based on attendance records and overall performance, as outlined the ASUU Bylaws, Policies, and Procedures.

Section 5 – Vice Chair of the Assembly

1. The Vice Chair of the Assembly will be appointed by the Chair of the Assembly.
2. Powers and Duties:
 - 2.1. To Chair the General Assembly in the absence of the Assembly Chair.
 - 2.2. To Chair the Assembly Rules Committee meeting in the absence of the Assembly Chair.
 - 2.3. To act as the Secretary of the Rules Committee, or to designate another member of the Rules Committee to act as the secretary.
 - 2.4. To accept any responsibilities bestowed by the Chair of the Assembly or the General Assembly.

Section 6 – Assembly Parliamentarian

1. Powers and Duties:
 - 1.1. To assist the Assembly Chair with questions of parliamentary procedure during Assembly meetings.
 - 1.2. To ensure the Assembly is in compliance at all time with the ASUU Constitution and Bylaws.
 - 1.3. To make an audio or video recording of all general Assembly meetings, as proscribed by Article I.I, Section 20, Line 1 of these Bylaws.
 - 1.4. To be a member of the Assembly Rules Committee.
 - 1.5. To accept any responsibilities bestowed by the Chair of the Assembly.

Section 7 – Assembly Treasurer

1. Powers and Duties
 - 1.1. To administer the budget of the Assembly under the guidance of the Rules Committee, and to present a report on the status thereof at each General Assembly meeting.
 - 1.2. To prepare any and all financial reports requested by a member or members of the Assembly, with the aid of the ASUU Finance Board Director and/or ASUU Financial Advisor.
 - 1.3. To assure all financial transactions of the Assembly are in accordance with the ASUU Financial Policies and

Procedures.

- 1.4. To be a member of the Assembly Rules Committee.
- 1.5. To assist in the preparation of the financial guidelines, along with the Director of Legislative Finance and the Student Senate Treasurer.
- 1.6. To accept any responsibilities bestowed by the Chair of the Assembly.

Section 8 – Assembly Committees’ General Policies

1. There shall be four Assembly Committees. These Committees will be comprised of Assembly Representatives as determined by the Assembly Chair, in consultation with the Vice-Chair of the Assembly.
2. The three designated offices in each Committee will include the Committee Chair, the Committee Vice Chair, and the Committee Secretary.
3. The Chair of the Assembly will appoint the Chair of each Committee.
4. The Vice-Chair and Secretary of each Committee will be elected by the membership of each respective committee by a majority vote.
5. Committee Chair Powers and Duties:
 - 5.1. To conduct the election of the Vice-Chair and Secretary of the Committee.
 - 5.2. To call and chair each Committee meeting.
 - 5.3. To vote only in the event a Committee vote results in a tie.
 - 5.4. To be a member of the Assembly Rules Committee.
6. Committee Vice-Chair Powers and Duties:
 - 6.1. To give proper notification to the Committee members of any and all upcoming meetings.
 - 6.2. To give notification of the order of bills on the Debate Calendar.
 - 6.3. To act as the Committee Chair in the Chair's absence.
 - 6.4. To be a member of the Assembly Rules Committee.
7. Committee Secretary Duties:
 - 7.1. To record minutes of their respective Committee meeting and to submit them to the Legislative Advisor within one (1) working day after each committee meeting.
 - 7.2. To submit to the Legislative Advisor a complete voting record of the committee within one (1) working day after each committee meeting.
 - 7.3. To act as the Secretary of the General Assembly when assigned by the Chair of the Assembly.
 - 7.3.1. When acting as the Secretary of the General Assembly, each Committee Secretary will be responsible to:
 - 7.3.1.1. Record the minutes of the General Assembly meeting, and submit them to the Vice Chair within one (1) working day after the meeting.
 - 7.3.1.2. Submit to the Legislative Advisor a complete voting record of all business transacted by the General Assembly within one (1) working day after the Assembly meeting.
8. Committee Powers and Duties:
 - 8.1. To conduct business with a quorum present.
 - 8.2. To question the Assembly sponsor and the student group representatives of legislation.
 - 8.3. To debate the merits of legislation.
 - 8.4. To pass, fail, amend, postpone, or table legislation by a majority vote.
 - 8.5. In the event of a lack of quorum, Committees may only make recommendations to the General Assembly regarding any legislation on the committee's agenda.

Section 9 – The Assembly Rules Committee

1. The Assembly Rules Committee shall consist of:
 - 1.1. The Chair of the Assembly, who will act as the chair of one of the Rules Committee meetings;
 - 1.2. The Vice Chair of the Assembly;
 - 1.3. The Chairs of each Assembly Committee;
 - 1.4. The Assembly Parliamentarian
 - 1.5. The Assembly Treasurer; and
 - 1.6. The Legislative Advisor.
2. Powers and Duties:
 - 2.1. The Rules Committee shall examine the bills submitted in the legislative cycle.
 - 2.2. To vote to forward all eligible student group legislation to the Assembly Committees. Legislation may be forwarded or not forwarded in the absence of a quorum. All other duties of the Assembly Rules Committee must be performed with a quorum present.
 - 2.3. To review all legislation for compliance with the ASUU Constitution and Bylaws, University Policies and

- Procedures, and state and federal law; and to declare ineligible any legislation or portion(s) thereof which are in direct conflict with such statutes.
- 2.4. To reject or amend any legislation that fails to comply with any of these policies listed in Article I.I, Section 9, Line 2.3. Should a majority of the members of the Rules Committee vote to reject the legislation, the Assembly Chair and Vice Chair shall both inform the Assembly sponsor of the bill's rejection and offer an explanation regarding the bill's rejection.
 - 2.5. To make recommendations concerning legislation or portion(s) thereof which are deemed problematic but are not explicitly in violation of the ASUU Constitution and Bylaws, University Policies and Procedures, and/or state and federal law. These recommendations are to be included in writing as suggested amendments with the legislation when the legislation is assigned to the appropriate Committee.
 - 2.6. To notify the sponsor(s) of legislation of all recommendations made by the Assembly Rules Committee concerning that legislation.
 - 2.7. To forward all legislation that was not submitted by a student group directly to the General Assembly by a majority vote. This legislation must be examined and voted on by the Rules Committee meetings.
 - 2.8. To represent the Assembly in the Legislative Reconciliation Committee consistent with the ASUU Constitution and Bylaws.
 - 2.9. To evaluate the performance of all the ASUU divisions and to report any findings to the Assembly at the last General Assembly meeting of each semester.
 - 2.10. To receive reports on travel expenses funded from budgeted Cabinet ~~accounts~~

Section 10 – General Assembly

1. Powers and Duties:
 - 1.1. To pass, fail, table, amend, or postpone legislation by a majority vote of the quorum present, as defined in Article I.I, Section 16 of the Assembly Bylaws.
 - 1.2. To listen to representatives of student groups only in the event that the Chair of the Assembly authorizes them to speak.
 - 1.3. To pass, fail, table, amend, or postpone legislation proposing changes to the ASUU Constitution by a two-thirds (2/3rds) vote of all seats in the Assembly, as specified by Article VIII of the ASUU Constitution and as defined in Article I.I, Section 16 of these Bylaws.
 - 1.4. To pass, fail, table, amend, or postpone legislation proposing changes to the ASUU Bylaws, Policies, and Procedures by a majority vote of all seats in the Assembly, as specified by Article IV of the ASUU Constitution and as defined in Section 16 of the Assembly Bylaws.
 - 1.5. To reconvene as needed. There shall be a minimum of four General Assembly meetings in the Fall and Spring semesters.
 - 1.6. To override a presidential veto of an Assembly action by a 2/3 vote of the membership of the Assembly.

Section 11 – Ad Hoc Committees

1. Ad Hoc Committees will:
 - 1.1. Be established and authorized to seek information concerning specific areas of possible legislation.
 - 1.2. Consist only of presently elected Assembly Representatives unless otherwise determined and approved by a majority of the Assembly.
 - 1.3. Be established and authorized to seek information in areas too complex or too large for a single representative to effectively deal with on their own.
 - 1.4. Be established and authorized to investigate issues too complex to be effectively addressed in the General Assembly.
2. The formal organization or recognition of an Ad Hoc Committee by the General Assembly will empower that Committee to seek information with the full authority of the General Assembly.
3. Formation of an Ad Hoc Committee:
 - 3.1. An Ad Hoc Committee may be initiated from the floor of the Assembly by an Assembly Representative rising to address the Chair and providing the following information:
 - 3.1.1. The area of concern and intent of the proposed Ad Hoc Committee;
 - 3.1.2. The tentative course of action of the proposed Ad Hoc Committee; and,
 - 3.1.3. The names of any Assembly Representatives who have already expressed a desire to serve on the proposed Ad Hoc Committee.
 - 3.2. The Chair of the Assembly will then inquire as to whether there are other Assembly Representatives interested in being members of the proposed Ad Hoc Committee.
 - 3.3. The Vice Chair will then read aloud the intent of the proposed Ad Hoc Committee, the area of concern and the

- tentative membership.
- 3.4. The Chair of the Assembly will then inquire as to whether there are any Representatives opposed to the formation and authorization of the Ad Hoc Committee.
 - 3.5. If no Representatives object the formation and authorization of the Ad Hoc Committee, the Chair will then declare the Committee to be officially formed and authorized.
 - 3.6. If a member of the Assembly objects and another representative seconds the objection, the motion to create the Ad Hoc Committee will be moved automatically to that meeting's Debate Calendar, to be given consideration before any other business on the Debate Calendar.
 - 3.7. The motion must then be treated as a main motion, giving the initiator of the proposed Ad Hoc Committee all the privileges accorded to the sponsor of a bill. It will then become subject to amendments, substitute motions, etc.
 - 3.8. The then debatable motion to create the Ad Hoc Committee will require a majority vote for passage and authorization.
4. Powers and Duties:
 - 4.1. An authorized Ad Hoc Committee will have the investigative power to:
 - 4.1.1. Request information from all involved parties;
 - 4.1.2. Hold hearings and to adopt what procedures it deems necessary, subject to review by the Assembly; and,
 - 4.1.3. Obtain pertinent information to its announced area of concern.
 - 4.2. An authorized Ad Hoc Committees may submit legislation to the General Assembly.
 5. Dissolution:
 - 5.1. Authorized Ad Hoc Committees will be dissolved by a majority vote of the Ad Hoc Committee's membership or by a majority vote of the General Assembly.
 - 5.2. Notification of dissolution must be given to the Legislative Advisor to be placed on the Information Calendar of the next General Assembly meeting.

Section 12 – Attendance Rules

1. Fall and Spring Semesters
 - 1.1. A roll call will be taken by the assigned Committee Secretary at the beginning and the end of each required Assembly meeting, each roll call counting for one-half (1/2) of that meeting attendance.
 - 1.2. An Assembly Representative who attends fewer than seventy-five percent (75%) of their total required meetings without excusable absences during one (1) semester shall have Impeachment proceedings initiated against them by the Assembly Chair. Impeachment proceedings shall begin after the Assembly Representative has missed greater than twenty-five percent (25%) of the semester's scheduled meetings, where the absences were unexcused.
 - 1.3. To be excused from a required meeting, Assembly Representative must:
 - 1.3.1. Notify the Vice Chair of the Assembly and the Assembly Chair of intended absence at least twenty-four (24) hours prior to a required meeting which the Assembly Representative cannot attend; and
 - 1.3.2. Appoint an eligible proxy for each meeting they cannot attend, in accordance with Article 1A, Section 14, Line 4 of these Bylaws.
 - 1.3.3. Exceptions to these rules will be granted only in extreme circumstances or emergency.
 - 1.4. Compensation may only be granted to Assembly Representatives who attend more than seventy-five percent (75%) of their required meetings. Required meetings for all Assembly Representatives include:
 - 1.4.1. Committee Meetings to which they are assigned;
 - 1.4.2. All General Assembly meetings;
 - 1.4.3. College Student Council meetings;
 - 1.4.4. ASUU Orientation; and
 - 1.4.5. Assembly Training,
 - 1.5. Compensation for attendance at College Student Council (See Article I.I, Section 13, Line 1.4.3) meetings will be dependent upon the Vice Chair of the Assembly receiving the minutes of the meetings.
2. Summer Semester
 - 2.1. The Summer Assembly will convene as deemed necessary and called by the Assembly Chair.
 - 2.2. Summer Assembly Committees will meet when there is Assembly business requiring the respective Committee's attention.
 - 2.3. Compensation for the Summer Assembly will be consistent with that of fall and spring Semesters.
 - 2.4. Impeachment proceedings should not be commenced against Assembly Representatives for failure to attend summer semester meetings except in cases where attendance was required by the Chair of the Assembly.

Section 13 – Leaves of Absence, Resignation, Vacancy and Proxy

1. Leaves of Absence
 - 1.1. Assembly Representatives wishing to take a leave of absence must submit a letter to the Chair of the Assembly requesting a leave of absence at least two (2) days prior to the beginning date of the requested leave period. The letter shall include:
 - 1.1.1. The effective date(s) and duration of the requested leave.
 - 1.1.2. The reason(s) for the requested leave.
 - 1.1.3. The name of the individual appointed to fill the Assembly seat in the Representative's absence.
 - 1.2. Leaves of absence will be granted at the sole discretion of the Assembly Chair, and may only be granted upon a showing of good cause, including, but not limited to:
 - 1.2.1. Extended illness.
 - 1.2.2. Internship/Study abroad.
 - 1.2.3. Personal emergency.
 - 1.3. If the request for leave is approved, it is the responsibility of the Representative requesting leave to appoint an individual to fill the Assembly seat during the Representative's period of leave.
 - 1.3.1. The individual serving in place of an absent Assembly Representative must comply with all ASUU Assembly Representative eligibility requirements outlined in the ASUU Constitution and Bylaws.
 - 1.3.2. The Assembly Representative on leave will not receive compensation during their absence. The individual serving in place of the absent Assembly Representative will receive compensation consistent with these Bylaws, Policies and Procedures, provided that the individual acts in compliance with these Bylaws, Policies and Procedures.
2. Resignation
 - 2.1. Assembly Representatives wishing to resign must submit a resignation letter to the Chair of the Assembly containing the effective date of the resignation and, if possible, the Assembly Representative's signature, and the signature of a witness.
 - 2.2. This letter will be filed in the permanent records of the Assembly by the Legislative Advisor and a duplicate will be kept by the Assembly Chair.
 - 2.3. The Chair must take action to replace the resigned representative within thirty (30) days of the effective resignation date.
3. Vacancy
 - 3.1. Vacancies of any Assembly seats should be filled by the runners-up in the most recent College elections in descending order until the position is filled.
 - 3.1.1. If there are no eligible runners-up, or if the runner(s)-up does (do) not wish to fill the seat, the Assembly Chair shall nominate a replacement with a recommendation from the Senator and remaining Assembly Representative(s) representing the College of the vacant seat. If no recommendation is made from that body within seven (7) days, the Assembly Chair shall nominate an eligible student at the Assembly Chair's discretion.
 - 3.1.2. All vacancies must be filled within thirty (30) days.
 - 3.2. The electee or nominee must meet all the eligibility requirements as outlined in these Bylaws and the ASUU Constitution.
 - 3.3. If nominated, the appointee must be approved by a majority vote of the Assembly at the next scheduled General Assembly meeting.
 - 3.4. The new Assembly Representative will fill any committee seats previously held by any resigned, impeached, or otherwise removed Assembly Representative.
4. Proxy
 - 4.1. When an Assembly Representative will be absent to a required meeting, the Assembly Representative must appoint an eligible proxy (preferably from the Assembly Representative's same College) to attend the meeting in their stead. Whenever possible, this should be done at least forty-eight (48) hours prior to the scheduled time of the meeting.
 - 4.2. To be eligible, a proxy must:
 - 4.2.1. Be a currently matriculated student at the University of Utah;
 - 4.2.2. Meet all the same eligibility requirements as the Assembly Representative for whom they will proxy, as outlined in the ASUU Constitution and Bylaws;
 - 4.2.3. Not simultaneously be a member of any other ASUU branch of government, as proscribed by Article II Section 3 of the ASUU Constitution; and
 - 4.2.4. Fill out and submit an official voting record for the meeting(s) which they attend;
 - 4.2.5. This voting record must be signed by both the proxy and the Chair of the Assembly in order to be valid.
 - 4.2.5.1. The proxy may only record the votes for which they were present.
 - 4.3. The verification of these requirements will be the sole responsibility of the Assembly Representative that appoints the proxy.
 - 4.4. Once an Assembly Representative has given proper notification that they will be absent for a required

meeting to both the Assembly Chair and the Vice Chair of the Assembly, and has presented to the Assembly Chair the name of an appointed proxy, the Chair of the Assembly will then have discretion to either approve or not approve that proxy.

- 4.4.1. If the Chair chooses not to approve the eligible proxy appointed by the Assembly Representative, it will then be the responsibility of the Assembly Chair to appoint an alternate eligible proxy. (In cases where this occurs, the Assembly Representative's absence should still be considered excused)
- 4.4.2. In cases where proper notification of a Representative's absence is not received by the Chair of the Assembly prior to a required meeting, the Assembly Chair may appoint a proxy to act in that Representative's seat at the Assembly Chair's discretion. This appointee must meet the same eligibility requirements listed in the ASUU Constitution and Bylaws.

Section 14 – Rules of Assembly

1. The guidelines of parliamentary procedure comprised in the most recent edition of *Robert's Rules of Order*, will guide the Assembly in all cases where they are applicable and where they are not inconsistent with the standing Order of Operations of the Assembly and Assembly Bylaws.
2. Orders of Operation shall be voted upon at the first meeting of the Rules Committee.
3. All meetings where official voting will take place must be open to all those wishing to attend.
4. Obtaining the Floor
 - 4.1. When an Assembly Representative wishes to speak to the Assembly regarding any matter, they must raise their hand, wait to be recognized, and address themselves to the Chair.
 - 4.2. Upon being recognized by the Chair, they will then address the Assembly, confining their speech to the question under consideration.
 - 4.3. Assembly Representatives will not impugn the motives of any other Assembly Representative.
5. Calling an Assembly Member to Order for Transgressing Rules
 - 5.1. If any Assembly Representative transgresses the rules of the Assembly, the Chair of the Assembly will call the member to order.
 - 5.2. If the Chair of the Assembly does not call a transgressing Representative to order, any other Assembly Representative may stand and request that order be called. It will then be the duty of the Parliamentarian to determine if the call has merit, and to recommend appropriate action to the Chair.
6. Debates
 - 6.1. Interruptions and Questions
 - 6.1.1. Assembly Representatives will not be interrupted when speaking and no question will be asked of them, until the questioning Representative addresses the Chair and receives their consent to question.
 - 6.2. Speaker's List
 - 6.2.1. In the case of extensive questions or debate issues, a call to create a speaker's list will be made to facilitate order.
 - 6.2.2. At the exhaustion of this list, questioning or debate shall be ended.
 - 6.3. Author Privileges
 - 6.3.1. The author of a bill, motion, or resolution will have the privilege of giving the opening and closing statements on that bill, motion, or resolution.
 - 6.3.2. The author of a bill or resolution will be privileged to give the closing statements on any motion related to that bill or resolution; however, if previous question has been called and seconded, the time allotted for closing remarks may not be yielded to other Representatives for the purpose of furthering debate. After the time allotted for closing remarks has expired, the motion must then be immediately voted on.
7. A roll call (ballot) vote will be ordered on questions when called for by five (5) or more Assembly Representatives.
8. All amendments to bills or resolutions that exceed ten (10) words must be submitted in writing before they can be considered by the Assembly. It is recommended that this provision be completed electronically. All other motions except motions to adjourn, postpone or commit, may be submitted in writing if the Chair or any Assembly Representative so desires.
9. All student organization bills will be submitted electronically via an online portal. Each bill presented to the Assembly for consideration may contain only one (1) subject. Bills containing more than one (1) subject may not be considered. Exceptions to this rule are general appropriation bills and bills proposing the codification and/or general revision of the ASUU Constitution and/or Bylaws.
10. In the event that both the Chair and Vice Chair of the Assembly are unable to preside over a meeting, either the Chair or Vice Chair shall appoint an Assembly Representative to serve as the Acting Chair. Acting Chairs will be vested with all powers of the Chair while so presiding. The authority of an appointed Acting Chair may not extend beyond the adjournment of the meeting in which they are appointed.
11. Any change made in the order of the agenda for a General Assembly meeting shall rarely be made and requires a two-thirds (2/3rds) vote of the quorum present.
12. A substitute motion may be made for any main motion being debated on the floor of the Assembly. That substitute

motion will then be treated as an amendment to the main motion that was being debated. The passage of a substitute motion effectively kills the main motion it replaced, leaving only the substitute motion itself to be considered. All substitute motions:

- 12.1. Require a second.
- 12.2. Require a majority vote of Assembly members present.
- 12.3. May be amended.
13. Ex-Officio members of the Assembly will:
 - 13.1. Be allowed to speak on any question being debated after being recognized by the Chair; and
 - 13.2. Be recognized by the Chair for points of personal privilege.
14. Ex-Officio members of the Assembly are specifically prohibited from:
 - 14.1. Voting on any issue or motion;
 - 14.2. Sponsoring legislation submitted to the Assembly;
 - 14.3. Making motions from the floor of the Assembly; and/or
 - 14.4. Being included in the number of Assembly Representatives required to petition the ASUU Chair of Assembly for a Special Session of the Assembly.
15. A two-thirds (2/3rds) vote of the General Assembly will be required in order to move legislation to the Debate Calendar if the legislation has:
 - 15.1. Been tabled by a committee; or
 - 15.2. Not yet been before a committee for consideration.
16. Legislation may be introduced off the floor in the manner outlined in the most recent edition of *Robert's Rules of Order*. The Assembly Representative introducing a bill off the floor will be required to either:
 - 16.1. Supply sufficient copies of the bill; or
 - 16.2. Ensure that an electronic copy of the bill is available to the rest of the Assembly online.
17. Justification for late submission:
 - 17.1. Must be reported in order to consider the bill; and
 - 17.2. May be discussed by the Assembly.

Section 15 – Quorum and Voting Requirements

1. The Assembly may not at any time conduct or transact business without a quorum present, as mandated by the ASUU Constitution.
2. Quorum Requirements:
 - 2.1. Quorum in all Assembly meetings requires at least fifty-percent (50%) of all Assembly representative seats assigned to that meeting plus one (1) to be in attendance (50%+1).
 - 2.2. Summer quorum will be defined as one half (1/2) of 75% of the Assembly seats plus one (1).
3. Voting Requirements:
 - 3.1. A majority vote or majority vote of the quorum present shall be considered at least fifty-percent (50%) of the current number of Assembly Representatives in attendance plus one (1), not counting the Assembly Chair (50%+1).
 - 3.2. A majority vote of the current membership of the Assembly shall be considered at least fifty-percent (50%) of the total number of seats currently filled in the Assembly plus one (1), not counting the Assembly Chair (50%+1).
 - 3.3. A majority vote of all seats in the Assembly will be considered at least fifty-percent (50%) of the total number of Assembly seats, filled or vacant, plus one (1), not counting the Assembly Chair (50%+1).
 - 3.4. A two-thirds (2/3rds) vote or two-thirds (2/3rds) vote of the quorum present shall be considered at least two-thirds (2/3rds) of the current number of Assembly Representatives in attendance, not counting the Assembly Chair.
 - 3.5. A two-thirds (2/3rds) vote of the current membership of the Assembly shall be considered at least two-thirds (2/3rds) of the number of Assembly seats currently filled, not counting the Assembly Chair.
 - 3.6. A two-thirds (2/3rds) vote of all seats in the Assembly will be considered at least two-thirds (2/3rds) of the total number of Assembly seats, filled or vacant, not counting the Assembly Chair.
4. General Voting Rules:
 - 4.1. Assembly Representatives who are in attendance at a meeting but are not present at the time when a vote is taken will be considered as abstaining for that vote.
 - 4.2. Once a formal vote has taken place on any issue before the Assembly, the vote tally and the ruling of the Chair on the motion or question will be final.
 - 4.3. Representatives who were absent when a vote was taken may not later cast a vote on that issue.
 - 4.4. Representatives who abstained when a vote was taken may not later change their vote to a yea or nay.
 - 4.5. Representatives who voted yea or nay when a vote was taken may not later change their vote.
 - 4.6. Voting via electronic media will be allowed at the discretion of the Assembly Chair, so long as it is conducted in a manner consistent with the guidelines and criteria outlined in Article I.I, Section 16 of these Bylaws.

Section 16 – Rules Governing the Use of Electronic Media

1. Legislation:
 - 1.1. All student organization legislation will be submitted via an application made available on an online portal. The completed application will serve as the bill itself.
 - 1.2. All legislation will be made available to the applicable Representatives electronically.
2. Electronic Meetings:
 - 2.1. Any Assembly meeting may be held via electronic media, with the exception of general Assembly Meetings, which must be held in person.
 - 2.2. The decision to hold a meeting via electronic media will be at the sole discretion of the Assembly Representatives chairing the meeting.
 - 2.3. The decision to hold a meeting via electronic media should be the exception rather than the rule.
3. Acceptable forms of electronic media include but are not limited to:
 - 3.1. Conference calls;
 - 3.2. Video conferences;
 - 3.3. Text messaging via the Internet (not including cellular phone text messaging); and
 - 3.4. Electronic mail (in extreme circumstances only).
4. Criteria that must be adhered to when conducting Assembly business via any form of electronic media:
 - 4.1. All Assembly Representatives needing to participate must have access to the medium that is to be used.
 - 4.2. The meeting's start and finish times must be set and made known to all participating Assembly Representatives at least twenty-four (24) hours prior to the beginning of the meeting.
 - 4.3. There must be a format acceptable to all participants allowing discussion and debate to take place among those participants.
 - 4.4. There must be some way provided in which the general public can either take part in or have access to a record of the meeting.
 - 4.5. The chair of the meeting will be responsible to ensure the verity of each participant's identity.
 - 4.6. Quorum, as defined in the ASUU Constitution and in these Bylaws, must still be established.
 - 4.7. Proxies may not participate in meetings held via electronic media.
5. Failure to meet all of these rules and criteria may result in the nullification of any and all Assembly business transacted during the meeting.

Section 18 – Legislation Flow and Form

1. Disclaimer:
 - 1.1. This section will not grant, override, or interpret any powers and duties otherwise stated in the ASUU Constitution or Bylaws.
2. An Assembly Bill application will be available on an online portal. This application shall, at minimum:
 - 2.1. Request the name of the student group requesting funding.
 - 2.2. Request the status and standing of the organization with the ASUU;
 - 2.3. Request information regarding how the student group contributes to the University;
 - 2.4. Request the amount of requested funding;
 - 2.5. Request the name of the account from which funds are to be drawn;
 - 2.6. Request the name of the account to which funds are to be transferred;
 - 2.7. Request an explanation of what is to be funded and how the requested funds will be used;
 - 2.8. Request a detailed line item budget;
 - 2.9. Request cumulative and previous funding allocations with exact line items from the ASUU budget through which it was received; and
 - 2.10. List all other relevant financial guidelines listed in the Financial Policies and Procedures and Finance Board guidelines.
3. Student groups seeking to submit a bill application must recruit an Assembly representative to sponsor the bill. The sponsor may aid in completing the application.
4. The student group must access their group's ASUU-determined online portal and complete the application. The group's President or Treasurer must then submit the application.
5. The completed application will serve as the student group's bill.
6. The Legislative Advisor and the Assembly Chair will review all submitted legislation to ensure that it contains the following information:
 - 6.1. A legislation number (assigned according to the order of receipt).
 - 6.1.1. Resolutions will have their own system of numbers.

- 6.2. The names of all Assembly Representative sponsors.
- 6.3. The proposed effective date of the legislation should it be passed.
7. Non-student group legislation must contain:
 - 7.1. The title of the resolution listing what the recommendation is about;
 - 7.2. "Whereas" clauses explaining the reasons and supporting information for the recommendation and "Be it Resolved" clause(s) stating the recommendation.
8. Legislation is initially assigned to the Assembly Rules Committee. Each meeting of the Rules Committee will either forward or reject legislation.
9. The Chair and Vice Chair of the Assembly will then assign all forwarded legislation to one of the four Assembly Committees. The Chair and Vice Chair of the Assembly will notify sponsors of rejected legislation and provide a brief explanation.
10. When a student group is requesting funding from the Assembly, the Finance Board Director may speak on behalf of the legislation if requested.
11. The Legislative Advisor will prepare the agendas for the appropriate committee meeting following the Rules Committee assignments. Legislation will be heard in the appropriate Committee meeting in chronological order as listed on the Debate Calendar for that committee.
12. Each Committee will listen to and question the representatives of student groups that have submitted a bill. They will then debate its merits and amend, pass, table, and/or fail the bill.
13. After consideration, if the Committee votes to give the legislation a favorable recommendation, it will then be forwarded to the General Assembly to be placed on the Debate Calendar of its next scheduled meeting. The legislation will be forwarded to the Assembly in the agenda packet for the next General Assembly meeting or made available electronically. If the bill is tabled in Committee, it will be placed on the Information Calendar for the following General Assembly meeting, and the bill will be forwarded to the Assembly using the options detailed above. If the legislation fails or is withdrawn in a Committee meeting, the action will be noted on the Information Calendar of the next General Assembly meeting agenda.
14. A Committee Secretary records any amendments to the legislation and action taken. Bills will include original amounts and amended amounts, which shall be clearly indicated on the final version of the legislation.
15. The General Assembly may debate the merits of all bills forwarded to the body. Student group representatives may only speak and be questioned at the General Assembly if these privileges have been previously authorized by the Chair of the Assembly. The General Assembly may vote to pass, fail, amend, or table a bill.
16. All legislation must adhere to the guidelines listed in these Bylaws, especially, but not limited to, all Financial Policies and Procedures.
17. At the start of their term following the annual election cycle, the Director of Legislative Finance and the Legislative Treasurers shall determine financial guidelines that provide maximum funding amounts for different categories of purchases. Student groups are to receive no more than the maximum amount provided in each category unless the relevant legislative body votes to overrule these financial guidelines by a supermajority vote of three-fourths (3/4) of its membership plus one (3/4+1).
18. If the legislation requests a withdrawal of funds from the General Reserve greater than or equal to \$20,000.00, the Committee on Student Affairs must review it as defined in Article IV, Section 15 of these Bylaws.
19. All legislation that is passed by the General Assembly will be prepared for the signature of the ASUU President following Student Senate and Committee on Student Affairs approval if required. The President will then have the option to sign, not sign, or veto the legislation. If the President wishes to veto the legislation, the President must do so by writing or stamping "veto" on the legislation within twenty-one (21) days after passage by the final required body, which may include the General Assembly, the Student Senate, or the Committee on Student Affairs.
 - 19.1. All vetoed legislation may be placed on the next general Assembly meeting Debate Calendar for reconsideration. The Assembly can override a veto only by a two-thirds (2/3rds) vote.
 - 19.2. If legislation is not vetoed by the ASUU President, any funds that are approved by the legislation may be accessed in the ASUU office according to the ASUU Financial Policies and Procedures outlined in these Bylaws.
20. Whenever an action occurs related to legislation, the sponsoring Representative is required to alert all interested parties within seventy-two (72) hours.

Section 19 – Agenda and Minute Format

1. The Assembly agenda will take the following format:
 - 1.1. The name of the committee, day, date, time and location will be listed in the heading of all agendas. On the minutes, the actual times the meeting began and adjourned will be listed.
 - 1.2. Attendance will be recorded according to those present, excused, absent, and if necessary, resigned.
 - 1.3. A list of visitors will be recorded after attendance at the beginning of the minutes.
 - 1.4. Section I – **Welcome:** This section will contain the name and office of the person chairing the committee and

- a place to record the actual time the meeting came to order. If the person who chaired the committee is not the same as the person listed, this change will be noted on the minutes.
- 1.5. Section II -**Information Calendar**: This section will contain items of interest that are pertinent to the functioning of the Assembly. These items will include a Financial Update and resignations of committee members. Tabled and failed legislation will be placed on the Information Calendar automatically. Any changes/additions will be recorded on the minutes. This section may also contain a list of the ASUU sponsored events.
 - 1.6. Section III -**Consent Calendar**: This section will contain items that need to be reviewed by the Assembly. Approval or disapproval of these items will be recorded on the minutes. This includes:
 - 1.6.1. Approval of minutes from the prior meeting of the committee.
 - 1.6.2. Reviewing relevant past events.
 - 1.6.3. Reviewing relevant upcoming events.
 - 1.6.4. Other items deemed necessary by the Committee Chairs, Vice-Chair or Assembly Chair.
 - 1.7. The **Oath of Office**: will be listed as a separate section, when needed, before the Debate Calendar on the agenda. All subsequent sections will be numbered accordingly. The names of those who took the oath of office in the Assembly meeting or at other designated times will be recorded in this section.
 - 1.8. Section IV -**Debate Calendar**: This section will contain a list of all legislation assigned to the committee by the Rules Committee and all legislation passed or postponed in the previous committee. Tabled and failed legislation will not be listed on the Debate Calendar. Vetoed legislation will automatically be placed on the Debate Calendar. Legislation will appear in numerical order (numbered in order of receipt) with resolutions following bills. This section will list action taken on the items on the Debate Calendar and the final status. It may also contain main motions or discussion of issues on the Debate Calendar. Items that are moved to the Debate Calendar will also be recorded with any action taken during debate.
 - 1.9. Section V -**Other Business**: This section will contain any information requested by the Committee Chairs, Vice-Chair or Assembly Chair. Any business discussed during the meeting will also be recorded here.
 - 1.10. Section VI -**Adjournment**: This section will contain a place for the actual adjournment time of the committee. The actual adjournment time will be recorded in this section on the minutes.
 - 1.11. All legislation that has yet to be voted on, that has been passed by a different committee, or that has been tabled by a different committee will be provided to the applicable Representatives prior to the relevant meeting. This legislation will be made available either by hard copy or electronically.

Section 20 – Assembly Records

1. Records will be kept of all Assembly action in written form. An audio or video record shall be made of the General Assembly meetings and maintained for a period of at least sixty (60) days following the meeting. After sixty (60) days, the audio or video records may be discarded.
 - 1.1. Copies of all legislation, agendas, and minutes will be kept in the permanent files of the Assembly by the Vice Chair of the Assembly.
 - 1.2. Voting Records of each Representative will be kept in the permanent Assembly files and will be taken to each consecutive meeting to determine eligibility for motions.
2. All records must be made available for review by members of the ASUU upon written request. Copies of Assembly documents must be made available within five (5) working days at a cost of twenty-five (25) cents per copy after the first five (5) copies.

ARTICLE I.II – SENATE BYLAWS

Section 1 – Membership

1. The ASUU Student Senate will be composed of a senator from each University College as specified in the ASUU Constitution, Article III, Section 3.
2. The ASUU Vice President of University Relations, the ASUU Director of Academic Affairs, the ASUU Director of Legislative Finance, and ASUU Attorney General will serve as ex-officio members of the Student Senate.
3. The officers of the Student Senate will be composed of a Student Senate Chair, a Vice-Chair, a Parliamentarian, a Secretary, and a Treasurer. These officers are herein referred to as the Executive Committee.

Section 2 – Eligibility

1. All Student Senators must be members of the ASUU during their entire term of office. Any Student Senator whose membership in the ASUU ends during their term of office will automatically be removed from the Student Senate.
2. Each Student Senator must maintain at least a 2.5 cumulative grade point average. If a Student Senator does not maintain at least a 2.5 cumulative GPA, the Student Senate Chair will present a recommendation for the Student Senator's impeachment at the next scheduled general meeting of the Student Senate. (See Article VII of the ASUU Constitution for rules on impeachment proceedings.)
3. A Student Senator may not simultaneously be a paid member of the Student Assembly or any other ASUU branch of government.

Section 3 – Individual Student Senator Responsibilities

1. Powers and Duties:
 - 1.1. To chair the College Student Councils of their respective Colleges and introduce and sponsor any and all College Student Council legislation in compliance with the ASUU Constitution and Bylaws;
 - 1.2. To attend all required meetings, including, but not necessarily limited to:
 - 1.2.1. All Student Senate Meetings.
 - 1.2.2. All Academic Senate Meetings.
 - 1.2.3. ASUU Orientation.
 - 1.2.4. College Student Council Meetings.

Section 4 – Student Senate Chair

1. The Student Senate Chair will be elected each year from among the elected body of the Student Senate at the first meeting of the new Student Senate, which must be held no later than 30 days after Inauguration.
2. The outgoing Student Senate Chair will oversee the election of the new Student Senate Chair. If the outgoing Student Senate Chair is seeking another term, the Elections Registrar will oversee the election of the new Student Senate Chair.
3. Powers and Duties:
 - 3.1. To be a voting member of the Student Senate only in the event a Student Senate vote results in a tie.
 - 3.2. To be responsible for calling the meetings of the Student Senate and notifying the Senators of regular meetings at least thirty (30) days in advance unless otherwise approved by a majority vote of the Student Senate.
 - 3.3. To appoint a Student Senate Vice-Chair, Parliamentarian, Secretary and Treasurer, from the elected body of the Student Senate.
 - 3.4. To enforce Student Senate rules, regulations, and Bylaws.
 - 3.5. To attend monthly meetings of the Academic Senate Executive Committee as a member with full voting privileges.
 - 3.6. To be the chair of the Student Senate Executive Committee.
 - 3.7. To be a liaison to the Executive branch and attend regularly scheduled Executive Cabinet meetings.
 - 3.8. To be a voting member of the Committee on Student Affairs, or to select a designee from the Student Senate to serve as a voting member of the Committee on Student Affairs.
 - 3.9. To become the ASUU President automatically in the event that the positions of the President, the Vice

President of University Relations, and the Vice President of Student Relations become permanently and simultaneously vacated.

- 3.10. To appoint Senators to sit on university boards or committees as needed.
- 3.11. To appoint one (1) Senator to the Academic Senate Executive Committee. This Senator's Undergraduate/Graduate status must be opposite to that of the current Senate Chair.

Section 5 – Student Senate Vice-Chair

1. Powers and Duties:
 - 1.1. To act as Chair of the Student Senate in the absence of the Chair.
 - 1.2. To be a voting member of the Student Senate Executive Committee.
 - 1.3. To accept any responsibilities bestowed by the Chair of the Student Senate.

Section 6 – Student Senate Parliamentarian

1. Powers and Duties:
 - 1.1. To assist the Student Senate Chair with questions of parliamentary procedure during Assembly meetings;
 - 1.2. To ensure that the Student Senate is in compliance at all time with the ASUU Constitution and Bylaws;
 - 1.3. To be a voting member of the Student Senate Executive Committee.
 - 1.4. To accept any responsibilities bestowed by the Chair of the Student Senate.

Section 7 – Student Senate Treasurer

2. Powers and Duties
 - 2.1. To administer the budget of the Student Senate under the guidance of the Executive Committee, and to present a report on the status thereof at each general Student Senate meeting.
 - 2.2. To prepare any and all Financial reports requested by a member or members of the Student Senate, with the aid of the ASUU Finance Board Chair and/or ASUU Financial Advisor.
 - 2.3. To assure all financial transactions of the Student Senate are in accordance with the ASUU Financial Policies and Procedures.
 - 2.4. To be a voting member of the Student Senate Executive Committee.
 - 2.5. To have access to all College Student Councils financial information maintained by the ASUU Financial Advisor.
 - 2.6. To assist in the preparation of the financial guidelines, along with the Director of Legislative Finance and the Assembly Treasurer.
 - 2.7. To accept any responsibilities bestowed by the Chair of the Student Senate.

Section 8 – Student Senate Secretary

1. Powers and Duties:
 - 1.1. To be the recorder of the Student Senate and Executive Committee meetings.
 - 1.2. To make room reservations for all required Student Senate meetings.
 - 1.3. To record the votes of any actions taken on legislation by the Student Senators (and proxies if applicable).
 - 1.4. To prepare agendas for and record minutes of all general Student Senate meetings with the help of the ASUU Legislative Advisor.
 - 1.5. To be a voting member of the Student Senate Executive Committee.
 - 1.6. To keep all Student Senate records and files.
 - 1.7. To accept any responsibilities bestowed by the Chair of the Student Senate.

Section 9 – Student Senate Executive Committee

1. The Executive Committee will serve as the Standing Committee of the Student Senate.
2. The Student Senate Executive Committee will be composed of:
 - 2.1. Student Senate Chair;
 - 2.2. Vice-Chair;
 - 2.3. Secretary;
 - 2.4. Parliamentarian; and
 - 2.5. Treasurer.
3. Chair Powers and Duties:
 - 3.1. To call and chair all Committee meetings.
 - 3.2. To vote only when a vote of the Committee results in a tie.
4. The Vice-Chair will act as Committee Chair in the Chair's absence.
5. The Secretary will report the results of Committee votes to the Student Senate at the next scheduled general Student Senate meeting.
6. Committee Powers and Duties:
 - 6.1. To set the agendas for all Student Senate meetings.
 - 6.2. To transact business only when a quorum is present.
 - 6.2.1. Student Senate Executive Committee Quorum is defined as having at least four (4) of the five (5) Executive Committee members present, with at least one Senator acting as Chair in accordance with these Bylaws.
 - 6.2.2. This meeting may be held via any electronic media in accordance with Section 16 of the Senate Bylaws.
 - 6.3. To review all legislation submitted to the Student Senate to assure its compliance with the ASUU Constitution, Bylaws, University Policies, Procedures, and state and federal laws.
 - 6.4. The Executive Committee may:
 - 6.4.1. Not fail proposed legislation unless acting as the Summer Student Senate, in accordance with these Bylaws.
 - 6.4.2. Amend proposed legislation that is not in compliance with the ASUU Constitution and Bylaws, University Policies, Procedures, and/or state and federal laws.
 - 6.4.3. May make recommendations on proposed legislation to bring in compliance with Senate financial guidelines if the original proposed amount and the reason for the recommended amendment is stated on the proposed legislation.
 - 6.4.4. Table proposed legislation not in compliance with the ASUU Constitution and Bylaws, University Policies, Procedures, and/or state and federal law, only when the Committee cannot reach a majority consensus on appropriate and corrective amendments.
 - 6.4.4.1. If proposed legislation is tabled, it will be the responsibility of the sponsor to bring the legislation into compliance with the above statutes before it can be resubmitted to the Student Senate.
 - 6.5. To inform the sponsor of legislation of any and all action taken by the Executive Committee on said legislation.
 - 6.6. All nominated ASUU officers eligible to receive compensation, except Supreme Court nominees, must be confirmed by a majority vote of the quorum present when action as a Summer Student Senate.
 - 6.7. To represent the Student Senate in the Legislative Reconciliation Committee in accordance with the ASUU Constitution and Bylaws.

Section 10 – Student Senate

1. Powers and Duties:
 - 1.1. To transact business with a quorum present as defined in Article 1-B, Section 15 of these Bylaws.
 - 1.2. To adopt with the Assembly all general policies, procedures, rules and regulations of the ASUU, exclusive of the Assembly Bylaws.
 - 1.3. Each Student Senator is responsible for administering and maintaining the portions of the ASUU Student Senate Contingency Fund approved for use in their respective College Student Councils.
 - 1.4. To confirm by a majority vote of the quorum present all nominated ASUU officials who will be eligible to receive compensation.
 - 1.4.1. Nominated ASUU officials must be confirmed by the general body of the Senate, with the following exception:
 - 1.4.1.1. The Senate Executive Committee may confirm nominated ASUU officials only when acting as the Summer Student Senate in accordance with these Bylaws.
 - 1.4.2. All nominated ASUU officers who are eligible to receive compensation must appear before the Senate to be confirmed. They must be given written prior notification regarding time and date of the meeting.
 - 1.4.3. Should the Student Senate vote not to confirm a nominee, a letter must be presented to the nominating officer detailing the reasons for the nominee's denial within seven (7) calendar days of the vote.
 - 1.4.4. The Student Senate may only act on Supreme Court nominations when at least one-half (1/2) plus one

- (1) of all Student Senate seats are in attendance (1/2 + 1).
- 1.5. To place non-elected ASUU officers on probation when necessary. This may only be done by a majority vote of the quorum present. (The Student Senate Executive Committee, when acting as the Student Summer Senate, may not place non-elected officers on probation.)
 - 1.5.1. Prior to placing an officer on probation, the Student Senate must hold a hearing at which the officer in question has a fair and objective opportunity to be heard.
 - 1.5.2. If the Student Senate votes to place an officer on probation, the Student Senate Chair must deliver a letter to both the ASUU President and the officer in question at least seven (7) days prior to the beginning of the officer's probationary period. This letter must clearly state:
 - 1.5.2.1. Any and all reasons why the officer is being placed on probation;
 - 1.5.2.2. The exact dates of the officer's probationary period;
 - 1.5.2.3. What corrective action needs to be taken on the part of the officer in question in order to be taken off probationary status; and
 - 1.5.2.4. That the officer in question is not eligible to receive compensation or tuition waivers from the ASUU while the officer is on probationary status.
 - 1.5.3. The Student Senate must revisit, in a timely fashion, the probationary status of any officer who requests they do so. In revisiting an officer's probationary status, the Student Senate must hold a hearing at which the officer has an opportunity to be heard. At the end of the probationary period, the Student Senate must hold a hearing and revisit the issue at hand.
 - 1.6. To pass, fail, postpone, table or amend legislation by a majority vote of the quorum present, unless otherwise directed by the ASUU Constitution.
 - 1.7. To bring Articles of Impeachment against any elected official of the ASUU by a two-thirds (2/3rds) vote of its current membership in accordance with the Constitution (Article VII) and these Bylaws.
 - 1.8. To judge trials on Articles of Impeachment against all officers of ASUU except Student Senators, in accordance with the ASUU Constitution.
 - 1.9. To set and publish a complete schedule of all required meetings for each semester no later than seven (7) days after the beginning of that semester.
 - 1.9.1. Schedule may be subject to change.
 - 1.10. To hold voting seats on the Academic Senate as prescribed in the University of Utah Policies and Procedures manual.
 - 1.11. To study, research, and voice student opinion on matters brought before the Academic Senate.
 - 1.12. To propose University Policies, Procedures, Rules and Regulations in the Academic Senate.
 - 1.13. To pass resolutions expressing the position and opinion of the Student Senate on a given issue.
 - 1.14. To establish any Student Senate rules of procedure not expressly outlined in the ASUU Constitution and Bylaws by a majority vote of all Student Senate seats.
 - 1.15. To enact newly proposed Bylaws of the Student Senate not in conflict with the ASUU Constitution by two-thirds (2/3rds) vote of all Student Senate seats.
 - 1.16. To make changes to the Bylaws of the Student Senate not in conflict with the ASUU Constitution by a majority vote of all Student Senate seats.
 - 1.17. To override the presidential veto of any Senate action by two-thirds (2/3rds) vote of the current membership of the Student Senate, if the Student Senate so desires.
 - 1.18. To ensure College Student Councils chaired by Student Senators are:
 - 1.18.1. Properly organized; and
 - 1.18.2. Registered with ASUU.
 - 1.19. To act as an advisory board to College Student Councils.
 - 1.20. To give written recommendations to the Chief Justice regarding the apportionment or reapportionment of the Assembly seats at least fourteen (14) days prior to the ASUU Elections filing deadline each year.
 - 1.21. To exercise all other duties and responsibilities as defined in these Bylaws and in the ASUU Constitution.

Section 11 – Summer Student Senate

1. A Summer Student Senate will function as the Student Senate during Summer Semester.
2. Membership Requirements
 - 2.1. The Student Senate Executive Committee will act as the Summer Student Senate during Summer Semester.
 - 2.2. If any Executive Committee members are unable to participate, the Student Senate Chair will appoint replacements from among the members of the Student Senate body, subject to approval of the Student Senate by a majority vote (this vote may be obtained via electronic-mail).
 - 2.3. A Summer Student Senate must consist of at least four (4) Student Senators.
 - 2.4. All Student Senators have the right to attend, speak, and vote during Summer Student Senate meetings.
3. Powers and Duties
 - 3.1. A Summer Student Senate will have all of the powers and duties of the full Student Senate except in motions

- requiring a vote of at least:
 - 3.1.1. A majority of all Student Senate seats;
 - 3.1.2. Two-thirds (2/3rds) of the current membership of the Student Senate; or
 - 3.1.3. Two-thirds (2/3rds) of all Student Senate seats.
- 3.2. A Summer Student Senate may not rescind or repeal any action taken by the Student Senate in any previous fall or spring semester Student Senate meetings unless at least eight (8) Student Senators (in addition to the Student Senate Chair) are in attendance and the action receives the same amount of approving votes as required in fall and spring semesters.
- 3.3. A Summer Student Senate may not approve changes to the ASUU Bylaws unless at least eight (8) Student Senators (in addition to the Student Senate Chair) are in attendance and the action receives the same amount of approving votes as required in fall and spring semesters.

Section 12 – Ad Hoc Committees

1. Ad Hoc Committees may:
 - 1.1. Be established and authorized to seek information concerning specific areas of possible legislation.
 - 1.2. Consist only of presently elected Student Senators unless otherwise determined and approved by a majority vote of the Student Senate.
 - 1.3. Be established and authorized to seek information in areas too complex or large for a single Senator to effectively deal with on their own.
2. The formal organization or recognition of an Ad Hoc Committee by the Student Senate will empower that Committee to seek information with the full authority of the Student Senate.
3. Formation of an Ad Hoc Committee
 - 3.1. Ad Hoc Committees must be formed during the time specified for Special Communications on the Senate agenda.
 - 3.2. Student Senators wishing to form an Ad Hoc Committee must rise to address the Chair. Upon being recognized by the Chair, the Senator must give the following information:
 - 3.2.1. The area of concern and intent of the proposed Ad Hoc Committee;
 - 3.2.2. The tentative course of action of the proposed Ad Hoc Committee; and
 - 3.2.3. The names of any Senators who have already expressed a desire to serve on the proposed Ad Hoc Committee.
 - 3.3. The Chair of the Student Senate will then inquire as to whether there are other Senators interested in being members of the proposed Ad Hoc Committee.
 - 3.3.1. Any Student Senator may be a member of an Ad Hoc Committee, subject to approval of the Student Senate,
 - 3.3.2. The initiator of the motion to form an Ad Hoc Committee will become the Chair of the Ad Hoc Committee.
 - 3.4. The Student Senate Secretary will read the intent of the proposed Ad Hoc Committee, the area of concern, and the tentative membership.
 - 3.4.1. The Chair of the Student Senate will then inquire as to whether there are any Senators opposed to the formation and authorization of the Ad Hoc Committee.
 - 3.4.2. If no Senators object to the formation and authorization of the Ad Hoc Committee, the Chair will then declare the Committee officially formed and authorized.
 - 3.4.3. If a member of the Student Senate objects and another Senator seconds the objection, the motion to create the Ad Hoc Committee will be moved automatically to that meeting's Debate Calendar, to be given consideration before any other business on the Debate Calendar.
 - 3.4.3.1. The motion is to be treated as a main motion, giving the initiator of the proposed Ad Hoc Committee all the privileges accorded to the sponsor of a bill. It will then be subject to amendments, substitute motions, etc.
 - 3.4.3.2. The then debatable motion to create the Ad Hoc Committee will require a majority vote for passage and authorization.
4. Power and Duties:
 - 4.1. Authorized Ad Hoc Committees will have the investigative power to:
 - 4.1.1. Request information from all involved parties;
 - 4.1.2. Hold hearings and to adopt what procedures it deems necessary, subject to review of the Assembly; and
 - 4.1.3. Obtain pertinent information to its announced area of concern.
 - 4.2. Authorized Ad Hoc Committees may submit legislation to the Student Senate.
5. Dissolution:
 - 5.1. Authorized Ad Hoc Committees will be dissolved by a majority vote of the Ad Hoc Committee's membership or by a majority vote of the Student Senate.
 - 5.2. Notification of dissolution must be given to the Student Senate Secretary to be placed on the

5.2.1. Information Calendar of the next Student Senate meeting.

Section 13 – Attendance Rules and Requirements

1. A roll call will be taken by the Student Senate Secretary at the beginning and end of each required Student Senate meeting. Each roll call will be treated as attendance for one-half (1/2) of that meeting.
2. Any Student Senator who attends fewer than seventy-five percent (75%) of their required meetings without excusable absences during one semester shall have Impeachment proceedings commenced against them by the Student Senate Chair. Impeachment proceedings shall begin after the Student Senator has missed greater than twenty-five percent (25%) of the semester's scheduled meetings where absences were unexcused.
3. All student Senators are required to attend each of the following meetings only once per month:
 - 3.1. The meetings of all Committees to which they are assigned.
 - 3.2. General Student Senate meetings.
 - 3.3. Scheduled Academic Senate meetings.
 - 3.4. ASUU Orientation
 - 3.5. Senate Training
4. All Student Senators must attend College Student Council meetings once per semester.
5. Members of the Student Senate Executive Committee are additionally required to attend one Student Senate Executive Committee meeting per month beginning in the first month of the fall semester.
 - 5.1. Senate Executive Committee meeting per month beginning in the first month of the fall semester.
6. Members of a Summer Student Senate are required to attend one Summer Student Senate meeting per month during the summer semester.
7. To be excused from a required meeting, Student Senators must:
 - 7.1. Notify the Student Senate Secretary and the Senate Chair of intended absence at least forty-eight (48) hours prior to a required meeting which they cannot attend; and
 - 7.2. Appoint an eligible proxy for each meeting they cannot attend, in accordance with Article 1-B, Section 14, Line 4 of these Bylaws.
 - 7.3. Exceptions to these rules will be granted only in extreme circumstances or emergency.

Section 14 – Leaves of Absence, Resignation, Vacancies, and Proxy

1. Leaves of Absence
 - 1.1. Student Senators wishing to take a leave of absence must submit a letter to the Student Senate Chair requesting a leave of absence at least two (2) days prior to the beginning date of the requested leave period. This letter shall include:
 - 1.1.1. The effective date(s) and duration of the requested leave.
 - ii. The reason(s) for the requested leave.
 - 1.1.2. The name of the individual appointed to fill the Student Senate seat in the Senator's absence.
 - 1.1.2.1. In the event that the Student Senate Chair wishes to take a leave of absence, this letter must be submitted to the Student Senate Vice-Chair.
 - 1.1.2.2. Any leave of absence requested by the Student Senate Chair will be granted at the sole discretion of the Student Senate Vice-Chair in accordance with these Bylaws, Policies, and Procedures.
 - 1.1.2.3. If the Student Senate Vice-Chair approves the Student Senate Chair's request for a leave of absence, the Student Senate Vice-Chair will become the acting Student Senate Chair and will be entitled with all the powers, duties, and responsibilities of the Student Senate Chair while acting as such.
 - 1.1.2.3.1. If the Student Senate Vice-Chair is unable to or does not wish to be the acting Student Senate Chair, he/she will be responsible to appoint a Student Senator to act as the acting Student Senate Chair in their place.
 - 1.1.2.3.2. This appointment must be approved by a majority vote of the quorum present at the next general Student Senate meeting.
 - 1.1.2.3.3. Once approved, the new acting Chair will be entitled with all the powers, duties, and responsibilities of the Student Senate Chair.
 - 1.1.2.3.4. The authority of any Student Senator acting as the Student Senate Chair will expire immediately upon the return of the Student Senate Chair from their period of leave.
 - 1.2. Leaves of absence will be granted at the sole discretion of the Student Senate Chair, and may only be granted upon a showing of good cause, including, but not limited to:
 - 1.2.1. Extended illness.
 - 1.2.2. Internship/Study abroad.
 - 1.2.3. Personal emergency.

- 1.2.4. Class schedule conflict for Academic Senate only.
- 1.3. If the request for leave is approved, it is then the responsibility of the Student Senator requesting leave to appoint an individual to fill the Student Senate seat during the Senator's period of leave.
 - 1.3.1. The individual serving in place of an absent Student Senator must comply with all ASUU Student Senator eligibility requirements as outlined in the ASUU Constitution and Bylaws.
- 1.4. The Student Senator on leave will not receive compensation during their absence. The individual serving in place of the absent Student Senator will receive compensation consistent with these Bylaws, Policies and Procedures, provided that the individual acts in compliance with these Bylaws, Policies and Procedures.
2. Resignations
 - 2.1. Any Senator wishing to resign must submit a resignation letter to the Student Senate Chair containing the effective date of the resignation, and if possible, their signature, and the signature of a witness.
 - 2.2. This letter will be filed in the permanent records of the Student Senate by the Student Senate Chair and a duplicate will be kept by the Legislative Advisor who is responsible for Student Senate records.
 - 2.3. In the event that the Student Senate Chair or acting Chair resigns from office or is forcibly removed from office, a new Student Senate Chair will be nominated and elected from among the elected body of the Student Senate in the same manner that the original Chair was selected.
3. Vacancies
 - 3.1. Vacancies of any Student Senate seats should be filled by the runners-up in the most recent
 - 3.1.1. College Elections in descending order of votes received until the position is filled.
 - 3.1.2. If there is no eligible runner-up, or if the runner(s)-up does (do) not wish to fill the seat, the vacancy may be filled by an appointee of the Student Senate Chair, subject to approval by a majority vote of the Student Senate and the appropriate College Student Council. This appointment must be made within thirty (30) days of the vacancy date.
 - 3.2. The elect or nominee must meet all the eligibility requirements outlined in these Bylaws and the ASUU Constitution.
4. Proxy
 - 4.1. When a Student Senator will be absent from a required meeting, the Student Senator must appoint an eligible proxy (preferably from their same College) to attend the meeting in their stead. Whenever possible, this should be done at least forty-eight (48) hours prior to the scheduled time of the meeting.
 - 4.1.1. To be eligible, a proxy must:
 - 4.1.1.1. Be a currently matriculated student at the University of Utah;
 - 4.1.1.2. Meet all the same eligibility requirements as the Student Senator for whom they will proxy, as outlined in the ASUU Constitution and Bylaws;
 - 4.1.1.3. May not simultaneously be a member of the Executive or Judicial branch of ASUU or a current Student Senator, as proscribed by Article II Section 3 of the ASUU Constitution; and
 - 4.1.1.4. Fill out and submit an official voting record for the meeting(s) which they attend.
 - 4.1.1.5. This voting record must be signed by both the proxy and the Student Senate Chair in order to be valid.
 - 4.1.1.6. The proxy may only record the votes for which the proxy was present.
 - 4.1.2. The verification of these requirements will be the sole responsibility of the Senator that appoints the proxy.
 - 4.1.3. Once a Student Senator has given prior notification that they will be absent from a required meeting to both the Student Senate Chair and the Student Senate Secretary, and has presented to the Chair the name of an appointed proxy, the Chair will then have discretion to either approve or not approve that proxy.
 - 4.1.3.1. If the Student Senate Chair chooses not to approve the eligible proxy appointed by the Student Senator, it will then be the responsibility of the Student Senate Chair to appoint an alternate eligible proxy (in cases where this occurs, the Student's Senator's absence should still be considered excused).
 - 4.1.4. In cases where proper notification of a Senator's absence is not received by the Student Senate Chair prior to a required meeting, the Senate Chair may appoint a proxy to act in that Senator's seat at their discretion. This appointee must meet the same eligibility requirements listed in the ASUU Constitution and Bylaws.
5. Proxy voting is allowed in the Academic Senate meetings as outlined in the University of Utah Policies and Procedures Manual.
6. Student Senators may appoint proxies for no more than two Senate meetings per semester. If proxies are utilized for more than two meetings, the Student Senator will be charged one unexcused absence per meeting at the discretion of the Senate Chair.

Section 15 – Student Senate Rules

1. The guidelines of parliamentary procedure comprised in the most recent edition of *Robert's Rules of Order*, will guide the Student Senate in all cases to which they are applicable so long as they are not inconsistent with the Order of Operations of the Senate and the Student Senate Bylaws.
2. Special orders, previous question, and limiting debate require a two-thirds (2/3rds) vote of the Student Senate.
3. Suspension of the Rules
 - 3.1. When the Student Senate, a committee, or a member of the Student Senate desires to act in a manner normally prohibited by the rules of the Student Senate, a motion to suspend the rules must be made. This motion requires a second, is not debatable, may be made with a question pending if it pertains to the question, and requires a two-thirds (2/3rds) vote of those present for passage in both Student Senate Executive Committee meetings and general Student Senate meetings (for passage in an Ad Hoc Committee meeting, this motion only requires a simple majority of those present).
 - 3.2. Although the motion to suspend the rules is not debatable, the motion must be accompanied by:
 - 3.2.1. A brief explanation of what specific rules are to be suspended;
 - 3.2.2. A summary of the sponsor's intent for suspending the rules; and
 - 3.2.3. A statement of how the rules are to be suspended.
4. Debates
 - 4.1. Interruptions and Questions
 - 4.1.1. Senators will not be interrupted when speaking and no question will be asked of them. A Senator who wishes to make a question shall only begin their questioning once they have addressed the Chair and received their consent to do so.
 - 4.2. Author Privileges
 - 4.2.1. The author of a bill, motion, or resolution will have the privilege of giving the opening and closing statements on that bill, motion, or resolution.
 - 4.2.2. The author of a bill or resolution will be privileged to give the closing statements on any motion related to that bill or resolution; however, if previous question has been called and seconded, the time allotted for closing remarks may not be yielded to other Senators for the purpose of furthering debate. After the time allotted for closing remarks has expired, the motion will then be immediately voted on.
5. The vote upon passage of the final bill will be a roll call vote, unless the bill passes by consensus.
 - 5.1. A roll call vote will be ordered on other questions when demanded by at least two (2) Senators present.
 - 5.2. When recording votes by roll call, the Senate Secretary must report those Senate Seats that are absent and/or those who abstain.
6. All amendments to bills or resolutions that exceed ten (10) words must be submitted in writing before they can be considered by the Student Senate. It is recommended that this provision be completed electronically. All other motions except motions to adjourn, postpone or commit, may be submitted in writing if the Chair or any Student Senator so desires.
7. All student organization bills will be submitted electronically via an online portal. Each bill presented to the Student Senate for consideration may contain only one (1) specific subject. Bills containing more than one (1) subject will not be considered. Exceptions to this rule are: general appropriation bills, and bills proposing the codification and/or general revision of the ASUU Constitution and/or Bylaws.
8. When necessary, the Student Senate Chair may appoint a Student Senator to serve as the acting Chair. Acting Chairs will be vested with all powers of the Chair while so presiding. The authority of an appointed Acting Chair may not extend beyond the adjournment of the meeting in which they are appointed.
 - 8.1. Students serving as proxies may not be appointed to be an acting Chair.
9. Any business of the Student Senate may be placed on a time-certain calendar if approved by a two-thirds (2/3rds) vote of the quorum present. The Student Senate Chair will be responsible for introducing that business at the specified time.
10. A substitute motion may be made for any main motion being debated on the floor of the Student Senate. That substitute motion will then be treated as an amendment to the main motion that was being debated. The passage of a substitute motion effectively kills the main motion it replaced, leaving only the substitute motion itself to be considered.
 - 10.1. All substitute motions:
 - 10.1.1. Require a second.
 - 10.1.2. Require a majority vote of the quorum present for passage.
 - 10.1.3. May be amended.
11. Ex-Officio members of the Student Senate will:
 - 11.1. Be allowed to speak on any question being debated;
 - 11.2. Be allowed to question a Student Senator who has the floor during a debate; and
 - 11.3. Be recognized by the Chair for points of personal privilege.
12. Ex-Officio members of the Student Senate are specifically prohibited from:
 - 12.1. Voting on any issue or motion;

- 12.2. Sponsoring legislation submitted to the Student Senate; and/or
- 12.3. Making motions from the floor of the Student Senate.
- 13. Legislation may be brought off the floor in the manner outlined in the most recent edition of *Robert's Rules of Order*.
 - 13.1. The sponsoring Student Senator is responsible for supplying sufficient copies of the bill.
 - 13.2. Justification for late submission
 -] Must be reported in order to consider the bill; and
 - 13.2.1. May be discussed by the Student Senate.
- 14. Only Student Senators and Ex-Officio members are permitted to speak during general Student Senate meetings.
 - 14.1.1. Non-Student Senators or non-Ex-Officio members of the Senate may only speak when officially recognized to do so by the Student Senate Chair.
- 15. All meetings must be open to the general public.

Section 16 – Quorum and Voting Requirements

1. The Student Senate may not at any time conduct or transact business without a quorum present, as mandated by the ASUU Constitution.
2. Quorum Requirements
 - 2.1. Quorum in general Student Senate meetings requires at least fifty percent (50%) of all Student Senate seats plus one (1) to be in attendance (50%+1).
 - 2.2. Quorum in Student Senate Executive Committee meetings requires at least fifty percent (50%) of all Executive Committee members plus one (1) to be in attendance (50%+1).
3. Voting Requirements
 - 3.1. A majority vote or majority vote of the quorum present shall be considered at least fifty-percent (50%) of the current number of Student Senators in attendance plus one (1), not counting the Student Senate Chair (50%+1).
 - 3.2. A majority vote of the current membership of the Student Senate shall be considered at least fifty-percent (50%) of the total number of seats currently filled in the Student Senate plus one (1), not counting the Student Senate Chair (50%+1).
 - 3.3. A majority vote of all seats in the Student Senate will be considered at least fifty-percent (50%) of the total number of Senate seats, filled or vacant, plus one (1), not counting the Student Senate Chair (50%+1).
 - 3.4. A two-thirds (2/3rds) vote or two-thirds (2/3rds) vote of the quorum present shall be considered at least two-thirds (2/3rds) of the current number of Student Senators in attendance, not counting the Student Senate Chair.
 - 3.5. A two-thirds (2/3rds) vote of the current membership of the Student Senate shall be considered at least two-thirds (2/3rds) of the number of Senate seats currently filled, not counting the Student Senate Chair.
 - 3.6. A two-thirds (2/3rds) vote of all seats in the Student Senate will be considered at least two-thirds
 - 3.6.1. (2/3rds) of the total number of Senate seats, filled or vacant, not counting the Student Senate Chair.
4. General Voting Rules
 - 4.1. Student Senators who are in attendance at a meeting but are not present at the time when a vote is taken will be considered as abstaining for that vote.
 - 4.2. Once a formal vote has taken place on any issue before the Student Senate, the vote tally and the ruling of the Chair on the motion or question will be final.
 - 4.3. Senators who were absent when a vote was taken may not later cast a vote on that issue.
 - 4.4. Senators who abstained when a vote was taken may not later change their vote to a yea or nay.
 - 4.5. Senators who voted yea or nay when a vote was taken may not later change their vote.
 - 4.6. Voting via electronic media will be allowed at the discretion of the Senate Chair, so long as it is conducted in a manner consistent with the guidelines and criteria outlined in Article 1-B, Section 16 of these Bylaws.

Section 17 – Rules Governing the Use of Electronic Media

1. Legislation:
 - 1.1. All student organization legislation will be submitted via an application made available on an online portal. The completed application will serve as the bill itself.
 - 1.2. All legislation will be made available to the applicable Senators electronically.
2. Electronic Meetings:
 - 2.1. Use of electronic media to hold a meeting will be at the sole discretion of the Student Senate Chair and should only be used when other options have been exhausted or circumstances facilitate a need for a meeting by electronic media.
3. Acceptable forms of electronic media include but are not limited to:

- 3.1. Conference calls;
- 3.2. Video conferences;
- 3.3. Text messaging via the Internet (not including cellular phone text messaging); and
- 3.4. Electronic mail (in extreme circumstances only).
4. Criteria that must be adhered to when conducting Student Senate business via any form of electronic media
 - 4.1. All Student Senators needing to participate must have access to the medium that is to be used. The meeting's start and finish times must be set and made known to all participating Student Senators at least twenty-four (24) hours prior to the beginning of the meeting.
 - 4.2. There must be a format acceptable to all participants allowing discussion and debate to take place among those participants.
 - 4.3. There must be some way provided in which the general public can either take part in or have access to a record of the meeting.
 - 4.4. The chair of the meeting will be responsible to ensure the verity of each participant's identity.
 - 4.5. Quorum, as defined in the ASUU Constitution and in these Bylaws, must still be established.
 - 4.6. Proxies may not participate in meetings held via electronic media.
5. Failure to meet all of these rules and criteria may result in the nullification of any and all Student Senate business transacted during the meeting.

Section 18 – Legislation Flow and Form

1. Disclaimer
 - 1.1. This section will not grant, override, or interpret any powers and duties otherwise stated in the ASUU Constitution or Bylaws.
 - 1.1.1. Legislation may only be submitted by the sponsoring Student Senator.
2. Procedure
 - 2.1. A Senate Bill application will be available on an online portal. This application shall, at minimum:
 - 2.1.1. Request the name of the College Student Council requesting funding.
 - 2.1.2. Request the status and standing of the organization with the ASUU;
 - 2.1.3. Request information regarding how the College Student Councils contribute to the University;
 - 2.1.4. Request the amount of requested funding;
 - 2.1.5. Request the name of the account from which funds are to be drawn;
 - 2.1.6. Request the name of the account to which funds are to be transferred;
 - 2.1.7. Request an explanation of what is to be funded and how the requested funds will be used;
 - 2.1.8. Request a detailed line item budget;
 - 2.1.9. Request cumulative and previous funding allocations with exact line items from the ASUU budget through which it was received; and
 - 2.1.10. List all other relevant financial guidelines listed in the Financial Policies and Procedures and Finance Board guidelines.
 - 2.2. The Senator of each College Student Council that is seeking to submit a bill application must sponsor the bill. The sponsor may aid in completing the application.
 - 2.3. The College Student Councils must access their group's ASUU-determined online portal and complete the application. They must then submit the application.
 - 2.4. The completed application will serve as the College Student Council's bill.
 - 2.5. A Student Senator sponsoring legislation will submit the legislation via an online portal to the Student Senate Executive Committee by a date to be determined by the Student Senate Executive Committee.
 - 2.6. If the legislation is for a College Student Council, the sponsor of the legislation will be responsible to verify that the College Student Council is properly registered with the ASUU.
 - 2.7. The Executive Committee will assign a number to each piece of legislation according to the order in which it was received.
 - 2.8. All legislation must adhere to the guidelines listed in these bylaws, especially, but not limited to, all Financial Policies and Procedures.
 - 2.9. At the start of their term following the annual election cycle, the Director of Legislative Finance and the Legislative Treasurers shall determine financial guidelines that provide maximum funding amounts for different categories of purchases. Student groups are to receive no more than the maximum amount provided in each category unless the relevant legislative body votes to overrule these financial guidelines by a supermajority vote of three-fourths (3/4) of its members plus one (3/4+1).
 - 2.10. The Student Senate Executive Committee will review all legislation to ensure that it contains the following information:
 - 2.10.1. The names of all Student Senate sponsors.
 - 2.10.2. The proposed effective date of the legislation.

- 2.10.3. Legislation requesting ASUU funds must:
 - 2.10.3.1. Follow all other financial guidelines listed in the Financial Policies and Procedures and Finance Board guidelines; and
- 2.10.4. Resolutions must also contain:
 - 2.10.4.1. The title of the resolution listing what the recommendation is about;
 - 2.10.4.2. "Whereas" clauses explaining the reasons for the resolution and "Be it Resolved" clauses stating the resolution.
- 2.11. Non-student group legislation must contain:
 - 2.11.1. The title of the resolution listing what the recommendation is about;
 - 2.11.2. "Whereas" clauses explaining the reasons and supporting information for the recommendation and "Be it Resolved" clause(s) stating the recommendation.
- 2.12. The sponsoring Student Senator(s) must give prior notice to all organizations directly or indirectly affected by the legislation that the legislation is being proposed. This notice must also contain the time and location of the General Student Senate meeting during which the legislation will be considered.
- 2.13. The Student Senate Officers, with the help of the Legislative Advisor assigned to the Student Senate, will prepare the agenda and Debate Calendar for the Student Senate meeting. Each piece of Legislation will be heard in numerical order as it is listed on the Debate Calendar.
- 2.14. After both the Student Senate Executive Committee meeting and the general Student Senate meeting, the Student Senate Secretary will record any and all amendments to the legislation and any and all action taken on the legislation.
- 2.15. All legislation passed by the Student Senate must be signed by the Student Senate Chair. The Student Senate Chair's signature indicates that the legislation does not conflict in any way with the ASUU Constitution or Bylaws, University Policies and Procedures, and/or state and federal law.
- 2.16. All legislation that is passed by the Student Senate will be prepared for the signature of the ASUU President following Assembly and Committee on Student Affairs approval where appropriate. The ASUU President will then have the option to sign, not sign, or veto the legislation. If the President wishes to veto the legislation, The President must do so by writing or stamping "veto" on the legislation within twenty-one (21) days after passage by the final required body, which may include the General Assembly, the Student Senate, or the Committee on Student Affairs.
 - 2.16.1. All vetoed legislation will be placed on the next general Student Senate meeting Debate Calendar. The Student Senate can override a veto only by a two-thirds (2/3rds) vote.
 - 2.16.2. If legislation is not vetoed by the ASUU President, any funds that are approved by the legislation may be accessed in the ASUU office according to the ASUU Financial Policies and Procedures outlined in these Bylaws.
- 2.17. Legislation amending the ASUU Student Senate Bylaws must be presented at the next scheduled Board of Trustees meeting for their approval or disapproval.
- 2.18. If the approved legislation calls for a withdrawal from either the ASUU General Reserve or the ASUU Special Projects Fund, or if it approves funds totaling \$20,000.00 or more it must be reviewed by the Committee on Student Affairs as described in Article IV, Section 15 of these Bylaws.
- 3. ASUU Bylaws, Policies, and Procedures may only be amended as allowed by Article IX, Section 1, Line 4 of the ASUU Constitution. The ASUU Constitution may only be amended as allowed by Article VIII of the ASUU Constitution.
 - 3.1. Amendments must be germane in nature to the Bylaw, Policy and Procedure being amended.

Section 19 – Minute and Agenda Format

- 1. Minutes
 - 1.1. The name of the committee, day, date, time, and location will be listed in the heading of all agendas. On the minutes, the actual time the meeting began will be indicated.
 - 1.2. A list of the committee members may be provided at the beginning and end of each agenda to accommodate recording attendance and roll call at each of the meetings. Attendance will be recorded according to those present, excused, absent, and if necessary, resigned.
 - 1.3. A list of visitors will be recorded after attendance at the beginning of the minutes.
- 2. Agenda
 - 2.1. Section I –**Welcome**: This section will contain the name of the person chairing the committee and a place to record the actual time the meeting came to order. If the person who chaired the Committee is not the same as the person listed, this change will be noted on the minutes.
 - 2.2. Section II –**Information Calendar**: This section will contain items of interest that are pertinent to the Student Senate. This section must include a Financial Update. A list of all legislation tabled or amended by the Student Senate Executive Committee will be included in this section. The Student Senate Executive

- Committee will report its reasons for tabling or amending any legislation. Any changes or additions to the Information Calendar will be recorded in the minutes. This section may also contain a list of ASUU sponsored events.
- 2.3. Section III -**Consent Calendar**: This section will contain items that need to be reviewed by the Student Senate. This includes approval of minutes of the previous meeting. Approval or disapproval of Consent Calendar items will be recorded in the minutes.
 - 2.4. Section IV -**Special Communications**: This section will contain a list of instructions to the Senators. Any changes or additions in the Special Communications section will be recorded in the minutes.
 - 2.5. When needed **The Oath of Office**: will be listed as a separate section prior to the Debate Calendar on the agenda. All subsequent sections will be numbered accordingly. The names of those taking the oath of office in the general Student Senate meeting or at other designated times will be recorded in this section of the minutes.
 - 2.6. Section V -**Debate Calendar**: This section will contain a list of all legislation reviewed and accepted by the Student Senate Executive Committee. Legislation will appear in numerical order (numbered in order of receipt). Legislation will be listed in order of confirmations, bills, and resolutions. This section of the minutes will list action(s) taken on the items on the Debate Calendar and the final status of each. This section may also contain main motions or discussion of issues relating to items on the Debate Calendar. Items that are moved to the Debate Calendar will also be recorded in the minutes and included with any action taken during debate.
 - 2.7. Section VI -**Other Business**: This section will contain any information or items for discussion upon a Student Senator's request.
 - 2.8. Section VII -**Adjournment**: This section will contain a place for the actual adjournment time of the Student Senate. The actual adjournment time will be recorded in this section on the minutes.
 - 2.9. The agenda will include complete copies of all legislation to be considered by the Student Senate in the order they are listed on the agenda.
 - 2.10. The Senate agenda may include additional items as deemed necessary by the Student Senate Chair those may include but are not limited to: announcements, reports from or meetings with on or off campus entities, and comments from students represented by ASUU.
 - 2.11. All legislation that has yet to be voted on, that has been passed by the Executive Committee, or that has been tabled by the Executive Committee will be provided to the applicable Senators prior to the relevant meeting. This legislation will be made available either by hard copy or electronically.

Section 20 – Student Senate Records

1. An audio or video record must be kept of all general Student Senate Meetings and maintained for a period of at least sixty (60) days following the meeting.
2. Written records will be kept of all Student Senate action by the Legislative Advisor assigned to the Student Senate.
 - 2.1. A system of records will be kept in a series of books as follows:
 - 2.1.1. All minutes and agendas will be kept in a three-ring binder in chronological order.
 - 2.1.2. All legislation acted upon by the Student Senate will be kept in a separate binder in numerical order with sections entitled "Passed", "Failed", and "Tabled/Withdrawn" legislation.
 - 2.2. Copies of all Student Senate legislation, agendas and minutes must also be kept in the current files of the Student Senate Secretary and in the ASUU Secretary's permanent files.
 - 2.3. Each Student Senator's voting records must be kept and must be taken to each Student Senate meeting.
3. All records must be made available for review by members of the ASUU upon written request. Copies of Senate documents must be made available within five (5) working days at a cost of twenty-five (25) cents per copy after the first five (5) copies.

ARTICLE I.III – RECONCILIATION COMMITTEE

Section 1 – Composition

1. The membership of the Reconciliation Committee shall consist of:
 - 1.1. The members of the Assembly Rules Committee. These Assembly members will represent the Assembly.
 - 1.2. The members of the Student Senate Executive Committee, plus one (1) additional Student Senator selected by the Student Senate Executive Committee. These Senators will represent the Student Senate.
2. The Assembly Chair shall serve as the Chair of the Reconciliation Committee and will vote only in the event that a vote of the Committee results in a tie. A Vice-Chair of the Reconciliation Committee will be elected from among the membership of the Reconciliation Committee, and the Vice-Chair shall be elected by popular vote.

Section 2– Procedure

1. General Procedure
 - 1.1. The Reconciliation Committee shall be tasked with reviewing and reconciling all legislation that has been passed by both the Assembly and the Student Senate in separately amended versions.
 - 1.1.1. If the legislation passed in the Assembly and the legislation passed in the Student Senate are identical, the reconciliation process is not applicable, and the legislation must be presented to the ASUU President for consideration.
 - 1.1.2. If the legislation passes through the Assembly and the Student Senate in two distinct versions, either arising from differing amendments or from some other cause, then the legislation must be reconciled before it may be presented to the ASUU President for consideration. In order to reconcile the differing versions of the legislation, the Reconciliation Committee will:
 - 1.1.2.1. Identify and examine the differences between the Assembly version and the Student Senate version of the legislation.
 - 1.1.2.2. Discuss, debate, and amend the differences until a single bill or resolution is created.
 - 1.1.2.3. Present the new version of the legislation to the General Assembly and the Student Senate at their next respective meetings.
 - 1.2. The Assembly and the Student Senate will each independently consider the reconciled version of the legislation and vote to accept or reject it by a simple majority vote.
 - 1.3. If the reconciled bill is passed by both the Assembly and the Student Senate, the legislation is considered reconciled, and it shall be presented to the ASUU President for consideration.
 - 1.4. If the reconciled legislation is further amended by either the Assembly or the Student Senate, the legislation is failed and may not be presented to the ASUU President for consideration.
 - 1.5. If the reconciled legislation is rejected in either the Assembly or the Student Senate, the legislation is failed and may not be presented to the ASUU President for consideration.
2. Budget Procedure
 - 2.1. After the Senate and Assembly pass the annual budget, it must be submitted to the Committee on Student Affairs for approval, as described in Article IV, Section 15 of these Bylaws.
 - 2.2. In the event that the Committee on Student Affairs rejects the budget, the Directors of Finance will return the budget with the Committee on Student Affairs's detailed objections to the Reconciliation Committee.
 - 2.2.1. The convened Reconciliation Committee may, at its discretion, either
 - 2.2.1.1. Amend the budget and return it to the Committee on Student Affairs, or;
 - 2.2.1.2. Return the rejected budget to the Assembly and Student Senate for separate reconsideration.
 - 2.2.2. After reconsideration, the Directors of Finance will again submit the budget to the Committee on Student Affairs for approval.
 - 2.2.3. This process will be repeated until the Committee on Student Affairs approves the budget.

ARTICLE I.IV – COLLEGE STUDENT COUNCILS

1. Membership
 - 1.1. The College Student Council within each College will consist of the designees from each department within the College, at least one (1) appointee of the Dean of the College, the Assembly Representatives of the College, and the Student Senator from the College.
 - 1.1.1. The designees of each department may be chosen in any manner deemed fit by the College.
 - 1.1.2. The term of the College Student Council will be co-terminus with that of the Assembly and Student Senate.
 - 1.1.3. The Student Senator will chair the College Student Council.
2. Powers and Duties
 - 2.1. To promote the academic development of its College's student body.
 - 2.2. To Oversee the Retention, Promotion, and Tenure (RPT) process relating to the corresponding student vote.
 - 2.3. To participate in Tenure Faculty Review.
 - 2.4. To propose legislation to the Student Senate.
 - 2.5. To provide a forum for members of each College to discuss academic matters and other appropriate concerns with the members of the College Student Council.
 - 2.6. To review travel applications for all students and sponsored student organizations affiliated with the College.
 - 2.6.1. All approved travel applications will be forwarded to the ASUU Travel Committee.
 - 2.7. To meet at least two (2) times per semester.

ARTICLE II – EXECUTIVE BRANCH BYLAWS

Section 1 - Qualification of Executive Officers

1. No student shall be elected to the office of the President of ASUU, to the office of the Vice President of Student Relations of ASUU, to the office of the Vice President of University Relations, nor to the office of the Attorney General who, at the time of election, has not earned a current cumulative grade point average of 2.7 or greater or is not a member, in good standing, of the ASUU.
2. No student shall be appointed to an office of the Executive Branch who, at the time of appointment, has not earned a current cumulative grade point average of 2.5 or greater or is not a member, in good standing, of the ASUU.
 - 2.1. Factors that could prevent an officer from being in good standing include, but are not necessarily limited to:
 - 2.1.1. Being impeached from an ASUU position within one (1) year; and
 - 2.1.2. Being fired from an ASUU position within one (1) year.
 - 2.1.3. All students who are not in good standing with ASUU may work in positions in the ASUU student government that are not normally compensated.
3. It shall be an impeachable offense for any Executive Cabinet elected officer and grounds for mandatory dismissal of any appointed officer of the Executive Branch that fails to maintain a cumulative grade point average of 2.5 or better or to not be a member, in good standing, of the ASUU.
4. No student shall simultaneously be both a paid member of the ASUU Legislature and an officer of the Executive Branch.
5. The President of ASUU, the Vice President of Student Relations of ASUU, the Vice President of University Relations and the Attorney General shall not hold any appointed office in the Executive Branch.
6. No student shall simultaneously hold more than one office in the Executive Branch, Volunteer Board Members and non-senior Programming Committee Members notwithstanding.
7. Process of Resignation
 - 7.1. In the event that a member of the executive branch wishes to resign for any reason, they shall submit a letter of resignation to the ASUU Chief of Staff.
 - 7.2. This letter of resignation shall:
 - 7.2.1. State the executive branch member's intention to resign;
 - 7.2.2. State the effective date of their resignation;
 - 7.2.3. State their acknowledgement that they may not receive compensation for work performed thus far.
 - 7.2.4. Include the signature of the resigning executive branch member.

Section 2 - The President of ASUU

1. In addition to those powers and duties vested in the President of ASUU by the ASUU Constitution and the bylaws herein, the President of ASUU shall:
 - 1.1. Initiate the annual budget process, in conjunction with the President-elect of ASUU;
 - 1.2. Be a voting member of the following:
 - 1.2.1. The Student Alumni Association;
 - 1.2.2. The Utah Student Association;
 - 1.2.3. University of Utah Board of Trustees;
 - 1.2.4. University of Utah Academic Senate and Academic Executive Committee;
 - 1.2.5. University of Utah General Student Fee Board;
 - 1.2.6. University of Utah Committee on Student Affairs; and
 - 1.2.7. The ASUU Campus Events Board Advisory Committee.
 - 1.3. Be an ex-officio member of:
 - 1.3.1. The Alumni Association Board of Directors; and
 - 1.3.2. The National Advisory Committee of the University of Utah.
 - 1.4. Represent University of Utah students in broader University decisions and policies to ensure the student voice is being heard;
 - 1.5. Implement the goals, missions, and vision of the ASUU;
 - 1.6. Appoint members of Executive Branch, both Directors and Associate Directors with approval of Senate according to these bylaws;
 - 1.6.1. President may delegate this task to whom they deem qualified, but must approve all

appointments before Senate confirmations.

- 1.7. Appoint Supreme Court Justices to fill vacancies with approval of Senate according to these bylaws;
- 1.8. Approve or veto all legislation besides constitutional revisions from the Legislative Branch; and
- 1.9. Implement platforms and goals promised by the President of ASUU during elections.

Section 3 – The Vice President of Student Relations of ASUU

1. In addition to those powers and duties vested in the Vice President of Student Relations of ASUU by the ASUU Constitution and the bylaws herein, the Vice President of Student Relations of ASUU shall:
 - 1.1. Become the ASUU President automatically in the event that both the President and Vice President of University Relations positions become permanently and simultaneously vacated.
 - 1.2. Be a voting member of the University Commencement Committee.
 - 1.1. Assist in the selection of the speakers at commencement.
 - 1.2. Be responsible for the graduation pledge, when necessary.
 - 1.3. Be a voting member and chair of the Campus Student Leadership meetings.
 - 1.4. Be responsible for calling and chairing the Campus Student Leadership meetings.
 - 1.4.1. The purpose of the Campus Student Leadership meetings shall be to engage student leaders on campus to collaborate in programming and events as the members of the Campus Student Leadership find fitting to promote a sense of community on campus.
 - 1.4.2. Members of the Campus Student Leadership shall be:
 - 1.4.2.1. The Vice President of Student Relations;
 - 1.4.2.2. The Campus Traditions Chair from the Campus Events Board; and
 - 1.4.2.3. Student leaders on campus from different student organizations, selected by the Vice President of Student Relations
 - 1.4.3. Campus Student Leadership meetings shall be open meetings and shall be scheduled every month by the Vice President of Student Relations
2. Be an ex-officio member of General Assembly.
3. Be an ex-officio member of the ASUU Campus Events Board Advisory Committee.

Section 4 – The Vice President of University Relations of ASUU

1. In addition to those powers and duties vested in the Vice President of University Relations of ASUU by the ASUU Constitution and the bylaws herein, the Vice President of University Relations of ASUU shall:
 - 1.1. Exercise all powers vested in the President of ASUU by the bylaws herein, while the President of ASUU is not in the state of Utah;
 - 1.2. Be a voting member of the following:
 - 1.2.1. University of Utah Violence Prevention Advisory Committee;
 - 1.2.2. Alumni Association Homecoming Committee; and
 - 1.2.3. Child Care Advisory Board.
 - 1.3. Be a voting member of the following, while the President of ASUU is not in the state of Utah:
 - 1.3.1. The Student Alumni Association;
 - 1.3.2. The Utah Student Association;
 - 1.3.3. University of Utah Board of Trustees;
 - 1.3.4. University of Utah Academic Senate and Academic Executive Committee;
 - 1.3.5. University of Utah General Student Fee Board;
 - 1.3.6. University of Utah Committee on Student Affairs; and
 - 1.3.7. The ASUU Campus Events Board Advisory Committee.
 - 1.4. Be an ex-officio member of:
 - 1.4.1. ASUU Student Senate.
 - 1.4.2. The ASUU Campus Events Board Advisory Committee.

Section 5 – The Attorney General

1. The Attorney General shall:
 - 1.1. Be elected by matriculating members of the ASUU in accordance with the ASUU Constitution on an independent ticket with no association to a party and separate from the President of ASUU, Vice President of Student Relations of ASUU, and the Vice President of University Relations of ASUU;
 - 1.2. Have no fewer than thirty (30) credit hours when elected;
 - 1.3. Serve as a member of the Executive Cabinet;
 - 1.4. Be compensated, from the budget of the Executive Cabinet at the discretion of the ASUU Senate, in accordance with the bylaws herein. The compensation of the Attorney General shall not be altered by the ASUU Legislature during the period for which the Attorney General shall have been elected.
 - 1.5. May recommend the appointments of a Deputy Attorney General, a Prosecutor for Elections, and/or other executive officers, to the President of ASUU. These appointed offers shall be confirmed by the Student Senate, and they shall be compensated from the budget of the Attorney General at the recommendation of the Attorney General and with the approval of the President of ASUU.
 - 1.6. Act as counsel to the ASUU government or any part thereof, regarding this Constitution, the ASUU Bylaws, and the policies and procedures of ASUU;
 - 1.7. Ensure that this Constitution and the ASUU Bylaws are understood and obeyed by the members of the Legislature and the officers of the Executive Branch;
 - 1.8. Serve as an ex-officio member of both the Student Senate and the Assembly to ensure this Constitution and ASUU Bylaws are followed;
 - 1.9. Assist members of the Legislature and the officers of the Executive Branch draft legislation, at the discretion of the President of the ASUU;
 - 1.10. Present information pertinent to the Legislature to commence the impeachment process;
 - 1.11. Serve as liaison from ASUU to the University's Office of General Counsel;
 - 1.12. Review each bill presented to and passed by the Legislature and determine if said bill would create contradictions within the bylaws or violate the ASUU Constitution.
 - 1.12.1. If the Attorney General determines that a bill would create a contradiction within the bylaws herein or between the bylaws herein and the ASUU Constitution, then the Attorney General shall make a recommendation regarding corrective action to the appropriate legislative body.
 - 1.12.2. If the Attorney General determines that a bill creates a contradiction within the bylaws herein or between the bylaws herein and the ASUU Constitution only after the bill is passed, then the Attorney General shall inform the President of ASUU of the contradiction, prior to the President of ASUU signing or vetoing the bill, and then draft corrective legislation for the consideration of the Legislature;
 - 1.13. Serve as a non-voting member of the Committee on Student Affairs;
 - 1.14. Represent the ASUU in all disputes, in which the same is a party, in all disputes heard by the ASUU Supreme Court, the Elections Committee in the absence of a Prosecutor for Elections, the Committee on Student Affairs, and the Board of Trustees, with the exception of conflicts of interest as explained in the ASUU Bylaws.
 - 1.15. Attend and be involved with Executive Cabinet meetings to ensure compliance with the ASUU Constitution and Bylaws and facilitate communication as the Attorney General serves with the Executive Cabinet.

Section 6 – The Executive Cabinet

1. Establishment and Purpose
 - 1.1. For the purpose of facilitating coordination and communication within the Executive Branch, there shall be an Executive Cabinet. The President may call and chair meetings of the Executive Cabinet as The President shall deem necessary.
2. Membership
 - 2.1. The members of the Executive Cabinet shall be:
 - 2.1.1. The President of ASUU;
 - 2.1.2. The Vice President of Students Relations of ASUU
 - 2.1.3. The Vice President of University Relations of ASUU
 - 2.1.4. The Attorney General; and
 - 2.1.5. Other executive officers, as prescribed by the bylaws herein.
3. Legislative Liaisons
 - 3.1. The Chair of the Student Senate and the Chair of the Assembly shall attend the meetings of the Executive Cabinet and shall be liaisons between the Executive Cabinet and their respective legislative bodies.

Section 7 – The Chief of Staff

1. Establishment of the Chief of Staff
 - 1.1. For the purpose of administering the Executive Branch on behalf of the President of ASUU, there shall be an executive officer of ASUU, to be known as the Chief of Staff, who shall be appointed by the President of ASUU, by and with the consent of the Student Senate.
2. Powers and Duties of the Chief of Staff.
 - 2.1. The Chief of Staff shall have the following powers and duties, in addition to those prescribed to Chief of Staff by the President of ASUU:
 - 2.1.1. To supervise the activities of the Executive Boards and the heads thereof;
 - 2.1.2. To enforce, within the Executive Branch, all executive orders and ASUU bylaws;
 - 2.1.3. To serve as a member of the Executive Cabinet;
 - 2.1.4. To organize and schedule meetings of the Executive Cabinet at the request of the President of ASUU;
 - 2.1.5. To organize and be responsible for Executive Cabinet retreats, at the request of the President of ASUU; and
 - 2.1.6. To be responsible for the transition training of newly elected ASUU executive officers.
3. Deputy Chief of Staff
 - 3.1. At the discretion of the President of ASUU, for the purpose of assisting the Chief of Staff, there shall be an executive officer of ASUU, to be known as the Deputy Chief of Staff, who shall serve as a member of the Executive Cabinet, and shall be appointed by the President of ASUU, by and with the advice of the Chief of Staff and the consent of the Student Senate. The Chief of Staff and the President of ASUU may assign to the Deputy Chief of Staff such duties as they shall prescribe.

Section 8 – The Executive Assistant

1. Establishment of the Executive Assistant
 - 1.1. May be appointed at the discretion of the President of ASUU, for the purpose of assisting with operations of the office and the members thereof, there shall be an executive officer of ASUU, to be known as the Executive Assistant, who shall be appointed by the President of ASUU, by and with the consent of the Student Senate. The Executive Assistant shall be a member of the Executive Cabinet, shall have a term and tenure like that of the directors of the various executive boards, and shall be assigned such duties as the President of ASUU shall prescribe.

Section 9 – The Campus Events Board

1. Establishment of the Campus Events Board There shall be an executive board of ASUU, to be known as the Campus A. Events Board, and the Director of the Campus Events Board shall be the head.
2. Purpose of the Campus Events Board
 - 2.1. The Campus Events Board shall be responsible for the general programming of ASUU, for the purpose of entertaining, enriching, educating and enlightening the University community.
 - 2.2. The Campus Events Board shall execute this responsibility with an awareness that not all University students are alike, and it shall thus provide programming that is non-discriminatory, non-derogatory, and inclusive toward all demographics of students
3. The Director of the Campus Events Board
 - 3.1. The Director of the Campus Events Board shall be appointed by the President of ASUU, by and with the consent of the Student Senate; shall have a term and tenure like that of the directors of the other executive boards; shall serve as a member of the Executive Cabinet; shall be compensated, from the budget of the Executive Cabinet, at the discretion of the President of ASUU, in accordance with the bylaws herein; and shall chair and hold meetings of the officers of the Campus Events Board, as necessary, and shall have such duties as the President of ASUU may prescribe.
4. Associate Directors of the Campus Events Board
 - 4.1. At the discretion of the President of ASUU, for the purpose of assisting the Director of the Campus Events Board with those operations that are not specific to any particular type of event, there shall be Associate Directors of the Campus Events Board. The number thereof shall be at the discretion of the President of ASUU, but shall not be more than four (4). The President of ASUU shall appoint the Associate Directors of the Campus Events Board, by and with the advice of the Director of the Campus Events Board and the consent of the Student Senate.

- 4.2. At the time of their appointments, each Associate Director of the Campus Events Board shall be assigned, by the Director of the Campus Events Board, a specific area of responsibilities (such as marketing, logistics or administration) which is necessary to the programming of all events of the Campus Events Board or to the administration of the Campus Events Board in general. Each Associate Director of the Campus Events Board shall be known by the area of responsibilities to which they have been assigned, such that each Associate Director of the Campus Events Board shall be known as "The Associate Director in Charge of:"
 - 4.2.1. The title of each Associate Director of the Campus Events Board shall be submitted to the Student Senate in congruence with the appointment of each Associate Director of the Campus Events Board, such that the confirmation by the Student Senate of an Associate Director of the Campus Events Board also confirms the title of the same.
 - 4.2.2. At the request of the Director of the Campus Events Board, the Student Senate may, by a majority vote, change the title of any Associate Director of the Campus Events Board.
 - 4.2.3. Each Associate Director of the Campus Events Board shall perform those duties which the Director of the Campus Events Board may prescribe.
- 4.3. Associate Directors of the Campus Events Board shall be compensated, from the Campus Events Board Budget, at the discretion of the Director of the Campus Events Board and the approval of the President of ASUU, in accordance with the bylaws herein.
- 4.4. In the absence of the Director of the Campus Events Board, the President of ASUU may select one (1) Associate Director of the Campus Events Board to assume the duties of the Director of the Campus Events Board until the return or replacement of the Director of the Campus Events Board.
5. Committees of the Campus Events Board Office
 - 5.1. To aid and manage the programming of the events of the Campus Events Board, there shall be Programming Committees of the Campus Events Board. The number thereof shall be at the discretion of the President of ASUU, but shall neither be less than two (2) nor more than five (5). There shall be one (1) Committee Chair and one Committee Vice Chair of each Programming Committee of the Campus Events Board. Each Committee Chair and Committee Vice Chair shall be an officer of the Campus Events Board and appointed by the President of ASUU, by and with the advice of the Director of the Campus Events Board and the consent of the Student Senate.
 - 5.1.1. There shall be a Campus Events programming committee of ASUU, to be known as the Campus Traditions Committee, with the Campus Traditions Chair as the head.
 - 5.1.1.1. Purpose and Power of Campus Traditions Committee of Programming
 - 5.1.1.1.1. To be responsible for overseeing, maintaining, and establishing traditions of the University.
 - 5.1.1.1.2. To coordinate and be responsible for Homecoming and all activities related thereto;
 - 5.1.1.1.3. To create the Homecoming Royalty Scholarship Committee.
 - 5.1.1.1.3.1. There shall be a subcommittee under the Campus Traditions Committee for Programming, to be known as the Royalty Judging Committee. The purpose of the Homecoming Royalty Scholarship Committee shall be to select the Homecoming Royalty Court through an application and interview process, upon the criteria of academics, campus involvement, service and community service.
 - 5.1.1.1.3.2. The members of the Homecoming Royalty Scholarship Committee shall be:
 - 5.1.1.1.3.2.1. Campus Traditions Chair
 - 5.1.1.1.3.2.2. Other students and faculty members, selected by the Campus Traditions Chair
 - 5.1.1.1.4. To engage and collaborate in programming and events as the Campus Traditions Committee finds fitting to promote a sense of tradition and community on campus.
 - 5.1.1.2. The Chair of Campus Traditions Committee
 - 5.1.1.2.1. The Campus Traditions Chair shall have the following powers and duties:
 - 5.1.1.2.1.1. To serve as a voting member in the Campus Student Leadership Meetings; and
 - 5.1.1.2.1.2. To serve as an ex-officio member of the Alumni Association Homecoming Committee.
 - 5.2. The Director of the Campus Events Board shall assign to each Committee of the Campus Events Board the responsibility for the programming of a specific type or types of event. Each Programming Committee of the Campus Events Board, and the Committee Chairs and Vice Chairs thereof, shall be known by the type or types of events to which it has been assigned, such that each Committee of the Campus Events Board shall be known as "The Campus Events Board Committee for Programming," Each Committee Chair shall be known as "The Chair of the Campus Events Board Committee for Programming," and each Vice Chair shall be known "The Vice Chair of the Campus Events Board Committee for Programming."

- 5.2.1. The title of each Committee Chair and Committee Vice Chair shall be submitted to the Student Senate in congruence with the appointment of the same Chair and Vice Chair, such that the confirmation by the Student Senate of a Committee Chair or Vice Chair also confirms the title of the same.
- 5.2.2. At the request of the Director of the Campus Events Board, the Student Senate may, by a majority vote, change the title of any Chair.
- 5.3. Each Committee Chair and Committee Vice Chair shall perform those duties which the Director of the Campus Events Board may prescribe.
- 5.4. Committee Chairs and Vice Chairs shall be compensated, from the Campus Events Board Budget, at the discretion of the Director of the Campus Events Board and the approval of the President of ASUU, in accordance with the bylaws herein.
- 5.5. In the absence of a Committee Chair, the Vice Chair of the same Programming Committee shall assume the powers and duties of the same, with the approval of the Director of the Campus Events Board.
6. Campus Events Board Volunteers
 - 6.1. For the purpose of increasing the number of students who may serve and join the Campus Events Board, the officers of the Campus Events Board shall recruit and select volunteers to join the Programming Committees of the Campus Events Board. The same volunteers shall be known as Programming Committee Members and the selection thereof shall not be subject to the consent of the Student Senate. Programming Committee Members shall not be compensated, unless made a Senior Board Member according these bylaws, and may hold other positions in the Executive Branch.
 - 6.2. With the approval of the President of ASUU, for the purpose of rewarding and recognizing those Programming Committee Members who have contributed a significant amount of time and effort on behalf of the Campus Events Board and are otherwise not compensated by ASUU, the President of ASUU may appoint Senior Programming Committee Members, by and with the advice of the Director of the Campus Events Board and the consent of the Student Senate, who shall have terms, tenures and compensations like that of the Senior Board Members of the various executive boards. Each Senior Programming Committee Member shall be responsible for assisting with the projects and activities of the Campus Events Board and shall only receive compensation if their effort and performance exceed that which is expected of Programming Committee Members.
 - 6.2.1. A student may not be appointed to become a Senior Programming Committee Member unless the said student has served as a Programming Committee Volunteer for not less than ninety (90) days previous to said appointment.
7. Power and Duties of the Campus Events Board
 - 7.1. The Campus Events Board shall have the power and duty to:
 - 7.1.1. Produce a variety of entertainment, recreation and multicultural events and activities to enhance student life on campus;
 - 7.1.2. Present events of mass-appeal for the wide-spread benefit and enjoyment of the University community;
 - 7.1.3. Present events that are affordable to University students; and
 - 7.1.4. Provide collaboration and programming support to other Executive Cabinet boards' events.
8. The Campus Events Board Advisory Committee
 - 8.1. For the purpose of advising and overseeing the Campus Events Board, there shall be a committee, to be known as the Campus Events Board Advisory Committee.
 - 8.2. The Campus Events Board Advisory Committee shall be comprised of voting and non-voting members.
 - 8.2.1. Voting Members, who shall be:
 - 8.2.1.1. The Director of the Campus Events Board, who shall be the chair of the said committee;
 - 8.2.1.2. The President of ASUU, or a designated representative thereof, who shall serve as the chair of the said committee in the absence of the Director of the Campus Events Board;
 - 8.2.1.3. The Committee Chairs of the Campus Events Board;
 - 8.2.1.4. The ASUU Programming Advisor;
 - 8.2.1.5. The Vice President of University Relations of ASUU, if the President of ASUU is not present; and
 - 8.2.1.6. Three (3) students, to be known as At-Large Advisory Committee Members, who shall be appointed by the President of ASUU, by and with the consent of the Student Senate, and shall not hold any other position in ASUU during their tenure.
 - 8.2.2. Non-Voting Members, who shall be:
 - 8.2.2.1. The Vice President of University Relations of ASUU, if the President of ASUU is present;
 - 8.2.2.2. The Vice President of Student Relations of ASUU;
 - 8.2.2.3. The ASUU Chief of Staff;
 - 8.2.2.4. The Committee Vice Chairs of the Campus Events Board;

- 8.2.2.5. The Director of Finance;
- 8.2.2.6. The Dean of Students, or designated representative thereof; and
- 8.2.2.7. The ASUU Financial Advisor.
- 8.3. Requirements for voting:
 - 8.3.1. Meeting to be held in person, with set times and locations.
 - 8.3.2. Under the circumstances in which members cannot meet, voting will be held via electronic media but is not limited to the following:
 - 8.3.3. Conference calls;
 - 8.3.4. Video conference, i.e. Skype; and
 - 8.3.5. Electronic mail (in extreme circumstances).
 - 8.3.6. A quorum of the Campus Events Advisory Board is required for the Campus Events Advisory Board to conduct business.
 - 8.3.7. In the event that a quorum of the Campus Events Advisory Board is unable to meet to vote upon time-sensitive matters, a group of Campus Events Advisory Board officers are eligible to vote on urgent business.
 - 8.3.7.1. These Campus Events Advisory Board officers include:
 - 8.3.7.1.1. The ASUU President;
 - 8.3.7.1.2. The ASUU Director of Campus Events; and
 - 8.3.7.1.3. The ASUU Programming Advisor
- 8.4. Campus Events Board Advisory Committee shall have the power and duty to:
 - 8.4.1. Meet not less than once a semester;
 - 8.4.1.1. The President of ASUU and the Director of the Campus Events Board shall each have the authority to call meetings of the Campus Events Board Advisory Committee.
 - 8.4.2. Provide advice to the Campus Events Board and the officers therein;
 - 8.4.3. Review and approve activities and programs of the Campus Events Board including all proposals, contracts, agreements and fees for single programming events that exceed \$10,000;
 - 8.4.4. Approve or reject events and budgets of the Campus Events Board; and
 - 8.4.5. Assist in settling conflicts that may arise in the Campus Events Board, including conflicts with venues, performers.
- 8.5. The following shall be the bylaws of the Campus Events Board Advisory Committee:
 - 8.5.1. All meetings will be directed by the chair, after quorum is present;
 - 8.5.2. A quorum shall be defined as the presence of a majority of the voting members of the voting members;
 - 8.5.3. The rules of the Campus Events Board Advisory Committee shall be approved by a majority of the voting members at the first meeting of the said committee after each Inauguration;
 - 8.5.4. Members of the Campus Events Board Advisory Committee may vote and be counted as present electronically;
 - 8.5.5. All voting members shall have one (1) vote; and
 - 8.5.6. Unless otherwise specified, proxy voting is not permitted.

Section 10 – The Academic Affairs Board

1. Establishment of the Academic Affairs Board
 - 1.1. There shall be an executive board of the ASUU, to be known as the Academic Affairs Board, and the Director of Academic Affairs shall be the head.
2. Purpose of the Academic Affairs Board
 - 2.1. The Academic Affairs Board shall be responsible for ASUU's dealings with academic matters in the University, and to represent students therein.
3. The Director of Academic Affairs
 - 3.1. The Director of Academic Affairs shall be appointed by the President of ASUU, by and with the consent of the Student Senate; shall have a term and tenure like that of the directors of the other executive boards; shall serve as a member of the Executive Cabinet; and shall be compensated, from the budget of the Executive Cabinet, at the discretion of the President of ASUU, in accordance with the bylaws herein.
 - 3.2. The Director of Academic Affairs shall have the following duties, in addition to those duties prescribed by the bylaws herein and the President of ASUU:
 - 3.2.1. To chair and hold meetings of the Academic Affairs Board, as necessary;
 - 3.2.2. To serve as an ex-officio, non-voting member of the Student Senate, at discretion thereof;
 - 3.2.3. To serve as a voting member of the Academic Senate;

- 3.2.4. To serve on the Student Course Feedback Oversight Committee;
 - 3.2.5. To appoint two (2) Student Advisory Council members to serve on the Student Course Feedback Oversight Committee; and
 - 3.2.6. Establish the student members of University Boards.
4. The Associate Directors of Academic Affairs
 - 4.1. At the discretion of the President of ASUU, for the purpose of assisting the Director of Academic Affairs, there shall be Associate Directors of Academic Affairs who shall have tenures and terms like that of the Associate Directors of the other executive boards. The number of Associate Directors of Academic Affairs shall be at the discretion of the President of ASUU, who shall appoint each Associate Director, by and with the advice of the Director of Academic Affairs and the consent of the Student Senate.
 - 4.2. The Director of Academic Affairs may assign to the Associate Directors such duties as the Director of Academic Affairs shall prescribe or may be required by these bylaws.
 - 4.3. Associate Directors of Academic Affairs shall be compensated, from the budget of the Academic Affairs Board, at the discretion of the Director of Academic Affairs, by and with the approval of the President of ASUU, in accordance with the bylaws herein.
 - 4.4. In the absence of the Director of Academic Affairs, the President of ASUU may select one (1) Associate Director of Academic Affairs to assume the duties of the same until the return or replacement of the said director. An Associate Director who has assumed the duties of the Director of Academic Affairs shall be known as the Acting Director of Academic Affairs.
 - 4.5. The Associate Directors of Academic Affairs shall be of the same rank, regardless of any differences in their compensations.
 5. Board Members of the Academic Affairs Board
 - 5.1. For the purpose of increasing the number of students who may serve and join the Academic Affairs Board, the Director of Academic Affairs shall recruit and select volunteers to assist the officers of the said board with the execution of the duties of the same. The selection thereof shall not be subject to the consent of the Student Senate. The said students shall be known as Volunteer Board Members, shall not be compensated unless made a Senior Board Member according to these bylaws, and may hold other positions in the Executive Branch.

With the approval of the President of ASUU, for the purpose of rewarding and recognizing those Volunteer Board Members who have contributed a significant amount of time and effort on behalf of the Academic Affairs Board and are otherwise not compensated by ASUU, the President of ASUU may appoint Senior Board Members, by and with the advice of the Director of Academic Affairs and the consent of the Student Senate, who shall have terms, tenures and compensations like that of the Senior Board Members of the other executive boards. Each Senior Board Member shall be responsible for assisting with projects and activities of the Academic Affairs Board and shall only receive compensation if their effort and performance exceed that which is expected of Volunteer Board Members.

 - 5.1.1. A student may not be appointed to become a Senior Board Member unless the said student has served as a Volunteer Board Member of the same board for not less than ninety (90) days previous to said appointment.
 6. Legislative Liaisons
 - 6.1. At the discretion of the Director of Academic Affairs, for the purpose of enabling legislators to assist and oversee the efforts of the Academic Affairs Board, members of the ASUU Legislature may attend the meetings of the said board as liaisons from the Legislative Branch. Legislative liaisons to the said Board may, with the consent of the Director of Academic Affairs, assist the Academic Affairs Board with its projects and activities.
 7. Powers and Duties of the Academic Affairs Board
 - 7.1. The Academic Affairs Board shall have the power and duty to:
 - 7.1.1. Monitor and, if necessary, oversee student evaluations of faculty members and student involvement in the Retention, Promotion & Tenure (RPT) process;
 - 7.1.2. Work with the University's administration on all matters relating to academics;
 - 7.1.3. Provide for the hearing of student complaints regarding professors and academic matters; and
 - 7.1.4. Select student membership for University Committees.

Section 11 – The Campus Relations Board

1. Establishment of the Campus Relations Board
 - 1.1. There shall be an executive board of ASUU, to be known as the Campus Relations Board, and a Director of Campus Relations who shall be the head thereof.
2. Purpose of the Campus Relations Board
 - 2.1. The purpose of the Campus Relations Board shall be:

- 2.1.1. To promote student involvement and engagement on campus;
 - 2.1.2. To assist student groups with registering and receiving assistance and funds from the ASUU; and
 - 2.1.3. Serve to reinforce the connection between Student Groups and Assembly by connecting to and checking up on both parties, providing resources, and offering navigation of the Assembly process.
3. The Director of Campus Relations
 - 3.1. The Director of Campus Relations shall be appointed by the President of ASUU, by and with the consent of the Student Senate; shall have a term and tenure like that of the directors of the other executive boards; shall serve as a member of the Executive Cabinet; and shall be compensated, from the budget of the Executive Cabinet, at the discretion of the President of ASUU, in accordance with the bylaws herein.
 - 3.2. The Director of Campus Relations shall have the following duties, in addition to those duties prescribed by these bylaws and the President of ASUU:
 - 3.2.1. To chair and hold meetings of the Campus Relations Board, as necessary;
 - 3.2.2. To chair and conduct each Campus Forum; and
 - 3.2.3. May attend General Assembly meetings as a non-voting advocate for student groups. The Director of Campus Relations may direct any board member to attend General Assembly if they so choose.
 4. The Associate Directors of Campus Relations
 - 4.1. At the discretion of the President of ASUU, for the purpose of assisting the Director of Campus Relations, there shall be Associate Directors of Campus Relations who shall have tenures and terms like that of the Associate Directors of the other executive boards. The number of Associate Directors of Campus Relations shall be at the discretion of the President of ASUU, who shall appoint each Associate Director, by and with the advice of the Director of Campus Relations and the consent of the Student Senate.
 - 4.2. The Director of Campus Relations may assign to the Associate Directors such duties as The Director of Campus Relations shall prescribe or may be required by these bylaws.
 - 4.3. Associate Directors of Campus Relations shall be compensated, from the budget of the Campus Relations Board, at the discretion of the Director of Campus Relations, by and with the approval of the President of ASUU, in accordance with the bylaws herein.
 - 4.4. In the absence of the Director of Campus Relations, the President of ASUU may select one (1) Associate Director of Campus Relations to assume the duties of the same until the return or replacement of the said director. An Associate Director who has assumed the duties of the Director of Campus Relations shall be known as the Acting Director of Campus Relations.
 - 4.5. The Associate Directors of Campus Relations shall be of the same rank, regardless of any differences in their compensations.
 5. Board Members of the Campus Relations Board
 - 5.1. For the purpose of increasing the number of students who may serve and join the Campus Relations Board, the Director of Campus Relations shall recruit and select volunteers to assist the officers of the said board with the execution of the duties of the same. The selection thereof shall not be subject to the consent of the Student Senate. The said students shall be known as Volunteer Board Members, shall not be compensated, unless made a Senior Board Member according these bylaws, and may hold other positions in the Executive Branch.
 - 5.2. With the approval of the President of ASUU, for the purpose of rewarding and recognizing those Volunteer Board Members who have contributed a significant amount of time and effort on behalf of the Campus Relations Board and are otherwise not compensated by ASUU, the President of ASUU may appoint Senior Board Members, by and with the advice of the Director of Campus Relations and the consent of the Student Senate, who shall have terms, tenures and compensations like that of the Senior Board Members of the other executive boards. Each Senior Board Member shall be responsible for assisting with projects and activities of the Campus Relations Board and shall only receive compensation if their effort and performance exceed that which is expected of Volunteer Board Members.
 - 5.2.1. A student may not be appointed to become a Senior Board Member unless the said student has served as a Volunteer Board Member of the same board for not less than ninety (90) days previous to said appointment.
 6. Legislative Liaisons
 - 6.1. At the discretion of the Director of Campus Relations, for the purpose of enabling legislators to assist and oversee the efforts of the Campus Relations Board, members of the ASUU Legislature may attend the meetings of the said board as liaisons from the Legislative Branch. Legislative liaisons to the said Board may, with the consent of the Director of Campus Relations, assist the Campus Relations Board with its projects and activities.
 7. Powers and Duties of the Campus Relations Board
 - 7.1. The Campus Relations Board shall have the power and duty to:

- 7.1.1. Inform University Students regarding the resources offered by ASUU and the various involvement opportunities around campus;
- 7.1.2. Promote the student groups which are registered with ASUU;
- 7.1.3. Initiate and facilitate forums for student groups of similar interests with the purpose of educating student groups on ASUU and the resources available to them with the intent to reach the majority of student groups; and
- 7.1.4. Have and staff a table at the various sessions of orientation over the summer, for the purpose of recruiting students to become involved in ASUU and to raise awareness of the same.

Section 12 – The Philanthropy and Service Board

1. Establishment of the Philanthropy and Service Board
 - 1.1. There shall be an executive board of ASUU, to be known as the Philanthropy and Service Board, and the Philanthropy and Service Director shall be the head.
2. Purpose of The Philanthropy and Service Board
 - 2.1. Purpose of the Philanthropy and Service Board shall be to provide for service and involvement opportunities that allow for the student body to improve and serve the community as well as shall plan campus events that empowers and unites students of the University of Utah with each other and with the community to defeat cancer by providing financial support to the Huntsman Center.
3. The Director of Philanthropy and Service
 - 3.1. The Director of Philanthropy and Service Board shall be appointed by the President of ASUU, by and with the consent of the Student Senate; shall have a term and tenure like that of the directors of the other executive boards; shall serve as a member of the Executive Cabinet; and shall be compensated, from the budget of Executive Cabinet, at the discretion of the President of ASUU, in accordance with the bylaws herein.
 - 3.2. The Director of Philanthropy and Service shall have the following duties, in addition to those duties prescribed by these bylaws and the President of ASUU:
 - 3.2.1. To chair and hold meetings of the Philanthropy and Service Board, as necessary;
 - 3.2.2. To plan, promote, and administer Philanthropy and Service projects with the assistance of the Chairs and board members; and
 - 3.2.3. To serve as ASUU's liaison to the Huntsman Cancer Foundation.
4. The Chairs of Philanthropy and Service
 - 4.1. At the discretion of the President of ASUU, for the purpose of assisting the Director of Philanthropy and Service, there shall be a Chair and Vice-Chair of Community Service and a Chair and Vice-Chair of Philanthropy who shall have tenures and terms like that of the chairs and Vice-Chairs of the other executive boards. The Director of Philanthropy and Service may assign to the Chairs such duties as The Director of Philanthropy and Service shall prescribe or may be required by these bylaws.
 - 4.2. The Chairs of Community Service and Philanthropy shall be compensated, from the budget of the Philanthropy and Service Board at the discretion of the Director of Philanthropy and Service, by and with the approval of the President of ASUU, in accordance with the bylaws herein.
 - 4.3. The Chairs of Philanthropy and Service shall be of the same rank, regardless of any differences in their compensations. The Vice-Chairs shall be of the same rank, regardless of any differences in their compensations.
5. Board Members of the Philanthropy and Service Board
 - 5.1. For the purpose of increasing the number of students who may serve and join the Philanthropy and Service Board, the Director of Philanthropy and Service shall recruit and select volunteers to assist the officers of the said board with the execution of the duties of the same. The selection thereof shall not be subject to the consent of the Student Senate. The said students shall be known as Volunteer Board Members, shall not be compensated, unless made a Senior Board Member according these bylaws, and may hold other positions in the Executive Branch with the approval of the President of ASUU, for the purpose of rewarding and recognizing those Volunteer Board Members who have contributed a significant amount of time and effort on behalf of the Philanthropy and Service Board and are otherwise not compensated by ASUU, the President of ASUU may appoint Senior Board Members, by and with the

advice of the Director of Philanthropy and Service and the consent of the Student Senate, who shall have terms, tenures and compensations like that of the Senior Board Members of the other executive boards. Each Senior Board Member shall be responsible for assisting with the projects and activities of the Philanthropy and Service. A student may not be appointed to become a Senior Board Member unless the said student has served as a Volunteer Board Member of the same board for not less than ninety (90) days previous to said appointment.

6. Legislative Liaisons
 - 6.1. At the discretion of the Director of Philanthropy and Service, for the purpose of enabling legislators to assist and oversee the efforts of the Philanthropy and Service Board, members of the ASUU Legislature may attend the meetings of the said board as liaisons from the Legislative Branch. Legislative liaisons to the said Board may, with the consent of the Director of Philanthropy and Service, assist the Philanthropy and Service Board with its projects and activities.
7. Powers and Duties of the Philanthropy and Service
 - 7.1. The Philanthropy and Service Board shall have the power and duty to:
 - 7.1.1. Be responsible for programming the Philanthropy and Service fundraising events, as necessary, to provide financial support for the Huntsman Cancer Foundation; and
 - 7.1.2. Seek donations and to raise money for the Philanthropy and Service events.

Section 13 – The Diversity Board

1. Establishment of the Diversity Board
 - 1.1. There shall be an executive board of the ASUU, to be known as the Diversity Board, and the Director of Diversity shall be the head.
2. Purpose of the Diversity Board
 - 2.1. The purpose of the Diversity Board shall be to ensure the University provides a safe environment for historically underrepresented students, all University and ASUU projects reflect the demographics of the student body, and all students experience an education that incorporates diversity at the University.
3. The Director of Diversity
 - 3.1. The Director of Diversity shall be appointed by the President of ASUU, by and with the consent of the Student Senate; shall have a term and tenure like that of the directors of the other executive boards; shall serve as a member of the Executive Cabinet; and shall be compensated, from the budget of the Executive Cabinet, at the discretion of the President of ASUU, in accordance with the bylaws herein.
 - 3.2. The Director of Diversity shall have the following duties, in addition to those duties prescribed by these bylaws and the President of ASUU:
 - 3.2.1. To chair and hold meetings of the Diversity Board, as necessary;
 - 3.2.2. To serve on the Academic Senate Diversity Committee;
 - 3.2.3. To host and organize at least two (2) Diversity and Inclusion Excellence Trainings for all compensated Student Leaders, including but not limited to: Student Senate, Student Assembly, Student Supreme Court, and Executive Cabinet Members for each academic year; and
 - 3.2.4. To serve as ASUU's liaison to all student groups and University offices which promote diversity on campus, in accordance with ASUU and University policies.
4. The Associate Directors of Diversity
 - 4.1. At the discretion of the President of ASUU, for the purpose of assisting the Director of Diversity, there shall be Associate Directors of Diversity who shall have tenures and terms like that of the Associate Directors of the other executive boards. The number of Associate Directors of Diversity shall be at the discretion of the President of ASUU, who shall appoint each Associate Director, by and with the advice of the Director of Diversity and the consent of the Student Senate.
 - 4.2. The Director of Diversity may assign to the Associate Directors such duties as The Director of Diversity shall prescribe or may be required by these bylaws.
 - 4.3. Associate Directors of Diversity shall be compensated, from the budget of the Diversity Board, at the discretion of the Director of Diversity, by and with the approval of the President of ASUU, in accordance with the bylaws herein.
 - 4.4. In the absence of the Director of Diversity, the President of ASUU may select one (1) Associate Director of Diversity to assume the duties of the same until the return or replacement of the said director.
 - 4.4.1. An Associate Director who has assumed the duties of the Director of Diversity shall be known as the Acting Director of Diversity.
 - 4.5. The Associate Directors of Diversity shall be of the same rank, regardless of any differences in their compensations.

5. Board Members of the Diversity Board
 - 5.1. For the purpose of increasing the number of students who may serve and join the Diversity Board, the Director of Diversity shall recruit and select volunteers to assist the officers of the said board with the execution of the duties of the same. The selection thereof shall not be subject to the consent of the Student Senate. The said students shall be known as Volunteer Board Members, shall not be compensated, unless made a Senior Board Member according these bylaws, and may hold other positions in the Executive Branch.
 - 5.2. With the approval of the President of ASUU, for the purpose of rewarding and recognizing those Volunteer Board Members who have contributed a significant amount of time and effort on behalf of the Diversity Board and are otherwise not compensated by ASUU, the President of ASUU may appoint Senior Board Members, by and with the advice of the Director of Diversity and the consent of the Student Senate, who shall have terms, tenures and compensations like that of the Senior Board Members of the other executive boards. Each Senior Board Member shall be responsible for assisting with the projects and activities of the Diversity Board and shall only receive compensation if their effort and performance exceed that which is expected of Volunteer Board Members.
 - 5.2.1. A student may not be appointed to become a Senior Board Member unless the said student as served as a Volunteer Board Member of the same board for not less than ninety (90) days previous to said appointment.
6. Legislative Liaisons
 - 6.1. At the discretion of the Director of Diversity, for the purpose of enabling legislators to assist and oversee the efforts of the Diversity Board, members of the ASUU Legislature may attend the meetings of the said board as liaisons from the Legislative Branch. Legislative liaisons to the said Board may, with the consent of the Director of Diversity, assist the Diversity Board with its projects and activities.
7. Powers and Duties of the Diversity Board
 - 7.1. The Diversity Board shall have the power and duty to:
 - 7.1.1. Host events which develop a campus which welcomes and promotes diversity; and
 - 7.1.2. Aid student groups that develop and promote diversity.

Section 14 – The Finance Board

1. Establishment of the Finance Board
 - 1.1. There shall be an executive board of the ASUU, to be known as the Finance Board, and it shall be headed by two directors of equal rank.
2. Purpose of the Finance Board
 - 2.1. The purpose of the Finance Board shall be to:
 - 2.1.1. Assist the President of ASUU in preparation and interpretation of the budget;
 - 2.1.2. Administer ASUU funds and act as the financial consultant for the ASUU;
 - 2.1.3. Be responsible for all ASUU accounts and supervise these accounts for each fiscal year; and
 - 2.1.4. Administer and supervise all ASUU finances.
3. The Director of Executive Finance
 - 3.1. The Director of Executive Finance shall be appointed by the President of ASUU, by and with the consent of the Student Senate; shall have a term and tenure like that of the directors of the other executive boards; shall serve as a member of the Executive Cabinet; and shall be compensated, from the budget of the Executive Cabinet, at the discretion of the President of ASUU, in accordance with the bylaws herein.
 - 3.2. The Director of Executive Finance shall have the following duties, in addition to those duties prescribed by these bylaws and the President of ASUU:
 - 3.2.1. To chair and hold meetings of the executive section of the Finance Board, as necessary;
 - 3.2.2. To submit, in coordination with the Director of Legislative Finance and with the approval of the President of ASUU, the ASUU budget to the Assembly, Student Senate, Committee on Student Affairs, and the Board of Trustees for approval;
 - 3.2.3. To ensure all financial transactions are conducted in accordance with ASUU bylaws, University policies and state and federal law;
 - 3.2.4. To review and approve all expenditures from ASUU executive and travel accounts;
 - 3.2.5. To assist in the preparation of the ASUU annual budget;
 - 3.2.6. To serve on or to designate an Associate Director or board member to serve on the ASUU Scholarship Board; and
 - 3.2.7. To review and act upon funding requests for previously unauthorized after-the-fact purchases related to executive accounts or to travel funding.
 - 3.2.7.1. Denial of such a request may be appealed to the ASUU Supreme Court by the party that made the request within ten (10) days of receiving notification of the rejection of said

- request.
4. The Director of Legislative Finance
 - 4.1. The Director of Executive Finance shall be appointed by the President of ASUU, by and with the consent of the Student Senate; shall have a term and tenure like that of the directors of the other executive boards; shall serve as a member of the Executive Cabinet; and shall be compensated, from the budget of the Executive Cabinet, at the discretion of the President of ASUU, in accordance with the bylaws herein.
 - 4.2. The Director of Executive Finance shall have the following duties, in addition to those duties prescribed by these bylaws and the President of ASUU:
 - 4.2.1. To chair and hold meetings of the legislative section of the Finance Board, as necessary;
 - 4.2.2. To submit, in coordination with the Director of Legislative Finance and with the approval of the President of ASUU, the ASUU budget to the Assembly, Student Senate, Committee on Student Affairs, and the Board of Trustees for approval;
 - 4.2.3. To determine, in coordination with the Legislative Treasurers, financial guidelines that provide maximum funding amounts for different categories of purchases;
 - 4.2.4. To review budget requests and make recommendations to the legislature on the appropriateness of the request;
 - 4.2.5. To advise members of the Assembly and the Student Senate on matters and bills regarding finance and financial policy;
 - 4.2.6. To ensure all financial transactions are conducted in accordance with ASUU bylaws, University policies and state and federal law;
 - 4.2.7. To review and approve all expenditures from ASUU legislative accounts;
 - 4.2.8. To propose to the ASUU legislature necessary changes to ASUU financial policies.
 - 4.2.9. To assist in the preparation of the ASUU annual budget;
 - 4.2.10. To review and act upon funding requests for previously unauthorized after-the-fact purchases related to legislation or legislative accounts.
 - 4.2.10.1. Denial of such a request may be appealed to the ASUU Supreme Court by the party that made the request within ten (10) days of receiving notification of the rejection of said request.
 5. The Associate Directors of Finance
 - 5.1. At the discretion of the President of ASUU, for the purpose of assisting the Director of Executive Finance and the Director of Legislative Finance, there shall be Associate Directors of Finance who shall have tenures and terms like that of the Associate Directors of the other executive boards. The number of Associate Directors of Finance shall be at the discretion of the President of ASUU, who shall appoint each Associate Director, by and with the advice of the Directors of Executive and Legislative Finance and the consent of the Student Senate.
 - 5.2. There shall be at least one (1) Associate Director assigned to the Director of Executive Finance, and they shall be called the Associate Director of Executive Finance. There shall be at least one (1) Associate Director assigned to the Director of Legislative Finance, and they shall be called the Associate Director of Legislative Finance.
 - 5.3. The Directors of Finance may assign to their Associate Directors such duties as the Directors of Finance shall prescribe or may be required by these bylaws.
 - 5.4. Associate Directors of Finance shall be compensated, from the budget of each section of the Finance Board, at the discretion of their respective Director of Finance, by and with the approval of the President of ASUU, in accordance with the bylaws herein.
 - 5.5. In the absence of either Director of Finance, the President of ASUU may select one of the appropriate Associate Directors of Finance to assume the duties of the same Director until the return or replacement of the said Director. An Associate Director who has assumed the duties of the Director of Executive Finance shall be known as the Acting Director of Executive Finance, and an Associate Director who has assumed the duties of the Director of Legislative Finance shall be known as the Acting Director of Legislative Finance.
 - 5.6. The Associate Directors of Finance shall be of the same rank, regardless of any differences in their compensations or their titles.
 6. Board Members of the Finance Board
 - 6.1. For the purpose of increasing the number of students who may serve and join the Finance Board, the Directors of Finance may recruit and select volunteers to assist the officers of the said board with the execution of the duties of the same. The selection thereof shall not be subject to the consent of the Student Senate. The said students shall be known as Volunteer Board Members, shall not be compensated, unless made a Senior Board Member according these bylaws, and may hold other positions in the Executive Branch.
 - 6.2. With the approval of the President of ASUU, for the purpose of rewarding and recognizing those Volunteer Board Members who have contributed a significant amount of time and effort on behalf of the

Finance Board and are otherwise not compensated by ASUU, the President of ASUU may appoint Senior Board Members, by and with the advice of the Directors of Finance and the consent of the Student Senate, who shall have terms, tenures and compensations like that of the Senior Board Members of the other executive boards. Each Senior Board Member shall be responsible for assisting with the projects and activities of the Finance Board and shall only receive compensation if their effort and performance exceed that which is expected of Volunteer Board Members.

6.2.1. A student may not be appointed to become a Senior Board Member unless the said student has served as a Volunteer Board Member of the same board for not less than ninety (90) days previous to said appointment.

7. Legislative Liaisons

7.1. At the discretion of the Directors of Finance, for the purpose of enabling legislators to assist and oversee the efforts of the Finance Board, members of the ASUU Legislature may attend the meetings of the said board as liaisons from the Legislative Branch. Legislative liaisons to the said Board may, with the consent of the Directors of Finance, assist the Finance Board with its projects and activities.

8. Powers and Duties of the Finance Board

8.1. The members of the Finance Board shall have the power and duty to assist and advise the Directors of Finance in the execution of the Directors of Finance's duties as enumerated herein.

Section 15 – The First Year Council

1. Establishment of the First Year Council

1.1. There shall be an executive council of Executive Branch, to known as the First Year Council, which shall be comprised of first-year students with an upper-level First Year Council Director(s) as the head.

2. Purpose of the First Year Council

2.1. The purpose of the First Year Council shall be to:

- 2.1.1. Encourage and facilitate First Year student involvement in the ASUU; and
- 2.1.2. Represent First Year students in the Executive Branch, and to lobby on their behalf in the ASUU Legislature.

3. The Director(s) of First Year Council

3.1. The Director(s) of First Year Council shall be appointed by the President of ASUU and shall be no less than one (1) director and no more than three (3) directors at the discretion of the President of ASUU, by and with the consent of the Student Senate; shall have a term and tenure like that of the directors of the other executive boards; shall serve as a member of the Executive Cabinet; and shall be compensated, from the budget of the Executive Cabinet, at the discretion of the President of ASUU, in accordance with the bylaws herein.

3.2. The Director(s) of First Year Council shall have the following duties, in addition to those duties prescribed by these bylaws and the President of ASUU:

- 3.2.1. To chair and hold weekly meetings when the First Year Council is active;
- 3.2.2. Select, mentor, and administrate members of the First Year Council; and
- 3.2.3. Facilitate First Year activities and involvement.

4. The Members of the First Year Council shall:

- 4.1. Be selected by the First Year Council Director(s);
- 4.2. Be, at the discretion of the First Year Council Director(s), required to join and serve on not less than one (1) executive board of their choice; and
- 4.3. Attend the First Year Council.

5. Powers and Duties of the First Year Council

5.1. The First Council shall have the power and duty to:

- 5.1.1. Build a sense of community amongst its members;
- 5.1.2. Provide to its members opportunities to become involved in the ASUU and ASUU activities;
- 5.1.3. Serve the First Year students of the University, by improving the campus as a whole and providing opportunities of involvement to first year students;
- 5.1.4. Create other First Year committees to promote First Year involvement as necessary; and
- 5.1.5. Advocate on behalf of University First Year students and represent the same in ASUU.

Section 16 – The Government Relations Board

1. Establishment of the Government Relations Board

1.1. There shall be an executive board of ASUU, to be known as the Government Relations Board, and the Director of

- 1.1.1. Government Relations shall be the head.
2. Purpose of the Government Relations Board
3. The purpose of the Government Relations Board shall be to:
 - 3.1. Cultivate campus-wide awareness of political issues that affect University students and of the political process in general through education events and events that bring political candidates and public officers on campus; and
 4. Encourage student political engagement as voters through internships and as lobbying opportunities on behalf of the University of Utah.
5. The Director of Government Relations
 - 5.1. The Director of Government Relations shall be appointed by the President of ASUU, by and with the consent of the Student Senate; shall have a term and tenure like that of the directors of the other executive boards; and shall serve as a member of the Executive Cabinet; and shall be compensated, from the budget of the Executive Cabinet, at the discretion of the President of ASUU, in accordance with the bylaws herein.
6. The Director of Government Relations shall have the following duties, in addition to those duties prescribed by these bylaws and the President of ASUU:
 - 6.1.1. To chair and hold meetings of the Government Relations Board, as necessary;
 - 6.1.2. To direct all of ASUU's lobbying efforts in the local, state and federal governments;
 - 6.1.3. To serve as a liaison on behalf of ASUU to all local, state and federal officials and agencies, and
 - 6.1.4. To oversee the planning of political education events on campus.
7. The Associate Directors of Government Relations
8. At the discretion of the President of ASUU, for the purpose of assisting the Director of Government Relations, there shall be Associate Directors of Government Relations who shall have tenures and terms like that of the Associate Directors of the other executive boards. The number of Associate Directors of Government Relations shall be at the discretion of the President of ASUU, who shall appoint each Associate Director, by and with the advice of the Director of Government Relations and the consent of the Student Senate.
9. The Director of Government Relations may assign to the Associate Directors such duties as The Director of Government Relations shall prescribe or may be required by these bylaws.
10. Associate Directors of Government Relations shall be compensated, from the budget of the Government Relations Board, at the discretion of the Director of Government Relations, by and with the approval of the President of ASUU, in accordance with the bylaws herein.
11. In the absence of the Director of Government Relations, the President of ASUU may select one (1) Associate Director of Government Relations to assume the duties of the same until the return or replacement of the said director.
 - 11.1. An Associate Director who has assumed the duties of the Director of Government Relations shall be known as the Acting Director of Government Relations.
12. The Associate Directors of Government Relations shall be of the same rank, regardless of any differences in their compensations.
13. Board Members of the Government Relations Board
14. For the purpose of increasing the number of students who may serve and join the Government Relations Board, the Director of Government Relations shall recruit and select volunteers to assist the officers of the said board with the execution of the duties of the same. The selection thereof shall not be subject to the consent of the Student Senate. The said students shall be known as Volunteer Board Members, shall not be compensated, unless made a Senior Board Member according to these bylaws, and may hold other positions in the Executive Branch.
15. With the approval of the President of ASUU, for the purpose of rewarding and recognizing those Volunteer Board Members who have contributed a significant amount of time and effort on behalf of the Government Relations Board and are otherwise not compensated by ASUU, the President of ASUU may appoint Senior Board Members, by and with the advice of the Director of Government Relations and the consent of the Student Senate, who shall have terms, tenures and compensations like that of the Senior Board Members of the other executive boards. Each Senior Board Member shall be responsible for assisting with the projects and activities of the Government Relations Board and shall only receive compensation if their effort and performance exceed that which is expected of Volunteer Board Members.
 - 15.1. A student may not be appointed to become a Senior Board Member unless the said student has served as a Volunteer Board Member of the same board for not less than ninety (90) days previous to said appointment.
16. Legislative Liaisons
 - 16.1. At the discretion of the Director of Government Relations, for the purpose of enabling legislators to assist and oversee the efforts of the Government Relations Board, members of the ASUU Legislature may attend the meetings of the said board as liaisons from the Legislative Branch. Legislative liaisons to the said Board may, with the consent of the Director of Government Relations, assist the Government Relations Board with its projects and activities.

17. Powers and Duties of the Government Relations Board
 - 17.1. The Government Relations Board shall have the power and duty to:
 - 17.1.1. Maintain a relationship with the Utah State Legislature to expedite the interests of University students;
 - 17.1.2. Develop and implement events and activities designed to acquaint students with elected and appointed government officials;
 - 17.1.3. Develop and advocate a list of legislative priorities for the benefit of the University and University students;
 - 17.1.4. Execute programs intended to inform students about governmental and political issues; and
 - 17.1.5. Develop and implement a voter-registration drive each year to increase the number of University students who are registered to vote.

Section 17 – The Marketing Board

1. Establishment of the Marketing Board
 - 1.1. There shall be an executive board of ASUU, to be known as the Marketing Board, and the Director of Marketing shall be the head.
2. Purpose of the Marketing Board
 - 2.1. The Marketing Board shall be responsible for the marketing and promotion of the ASUU and to assist student groups with their marketing and promotional needs.
3. The Director of Marketing
 - 3.1. The Director of Marketing shall be appointed by the President of ASUU, by and with the consent of the Student Senate; shall have a term and tenure like that of the directors of the other executive boards; shall serve as a member of the Executive Cabinet; and shall be compensated, from the budget of the Executive Cabinet, at the discretion of the President of ASUU, in accordance with the bylaws herein.
 - 3.2. The Director of Marketing shall have the following duties, in addition to those duties prescribed by these bylaws and the President of ASUU:
 - 3.2.1. To chair and hold meetings of the Marketing Board, as necessary; and
 - 3.2.2. To provide marketing advice and assistance to the other parts of the Executive Branch.
4. The Associate Directors of Marketing
 - 4.1. At the discretion of the President of ASUU, for the purpose of assisting the Director of Marketing, there shall be Associate Directors of Marketing who shall have tenures and terms like that of the Associate Directors of the other executive boards. The number of Associate Directors of Marketing shall be at the discretion of the President of ASUU, who shall appoint each Associate Director, by and with the advice of the Director of Marketing and the consent of the Student Senate.
 - 4.2. The Director of Marketing may assign to the Associate Directors such duties as The Director of Marketing shall prescribe or may be required by these bylaws.
 - 4.3. Associate Directors of Marketing shall be compensated, from the budget of the Marketing Board, at the discretion of the Director of Marketing, by and with the approval of the President of ASUU, in accordance with the bylaws herein.
 - 4.4. In the absence of the Director of Marketing, the President of ASUU may select one (1) Associate Director of Marketing to assume the duties of the same until the return or replacement of the said director.
 - 4.4.1. An Associate Director who has assumed the duties of the Director of Marketing shall be known as the Acting Director of Marketing.
 - 4.5. The Associate Directors of Marketing shall be of the same rank, regardless of any differences in their compensations.
5. Board Members of the Marketing Board
 - 5.1. For the purpose of increasing the number of students who may serve and join the Marketing Board, the Director of Marketing shall recruit and select volunteers to assist the officers of the said board with the execution of the duties of the same. The selection thereof shall not be subject to the consent of the Student Senate. The said students shall be known as Volunteer Board Members, shall not be compensated, unless made a Senior Board Member according these bylaws, and may hold other positions in the Executive Branch.
 - 5.2. With the approval of the President of ASUU, for the purpose of rewarding and recognizing those Volunteer Board Members who have contributed a significant amount of time and effort on behalf of the Marketing Board and are otherwise not compensated by ASUU, the President of ASUU may appoint Senior Board Members, by and with the advice of the Director of Marketing and the consent of the Student Senate, who shall have terms, tenures and compensations like that of the Senior Board Members of the other executive boards. Each Senior Board Member shall be responsible for assisting

with the projects and activities of the Marketing Board and shall only receive compensation if their effort and performance exceed that which is expected of Volunteer Board Members.

5.2.1. A student may not be appointed to become a Senior Board Member unless the said student has served as a Volunteer Board Member of the same board for not less than ninety (90) days previous to said appointment.

6. Legislative Liaisons

6.1. At the discretion of the Director of Marketing, for the purpose of enabling legislators to assist and oversee the efforts of the Marketing Board, members of the ASUU Legislature may attend the meetings of the said board as liaisons from the Legislative Branch. Legislative liaisons to the said Board may, with the consent of the Director of Marketing, assist the Marketing Board with its projects and activities.

7. Powers and Duties of the Marketing Board

7.1. The Marketing Board shall have the power and duty to:

7.1.1. Be responsible for the marketing and promotional needs of ASUU and the offices therein; and

7.1.2. Provide marketing assistance and advice to those student groups which petition for said help.

Section 18 – The Student Immersion and Outreach Board

1. Establishment of the Student Immersion and Outreach Board

1.1. There shall be an executive board of ASUU, to be known as the Student Immersion and Outreach Board, and the Director of Student Immersion and Outreach shall be the head.

2. Purpose of the Student Immersion and Outreach Board

2.1. The purpose of the Student Immersion and Outreach Board shall be to:

2.2. Represent and advocate on behalf of non-traditional students in ASUU; and

2.3. Provide services, programming and involvement opportunities for non-traditional students and to foster a sense of community amongst the non-traditional members of the student body.

3. Definition of Non-Traditional Student

3.1. A non-traditional student or non-traditional member of the student body shall be defined as a student who meets at least one of the following criteria:

3.1.1. A married student.

3.1.2. A parent or legal guardian.

3.1.3. Older than 25 years.

3.1.4. Not an American citizen.

3.1.5. A graduate student.

3.1.6. A transfer student.

3.1.7. A U.S. Veteran.

4. The Director of Student Immersion and Outreach

4.1. The Director of Student Immersion and Outreach will be appointed by the President of ASUU, by and with the consent of the Student Senate; shall have a term and tenure like that of the directors of the other executive boards; shall serve as a member of the Executive Cabinet; and shall be compensated, from the budget of the Executive Cabinet, at the discretion of the President of ASUU, in accordance with the bylaws herein.

4.2. The Director of Student Immersion and Outreach shall have the following duties, in addition to those duties prescribed by these bylaws and the President of ASUU:

4.2.1. To chair and hold meetings of the Student Immersion and Outreach Board, as necessary; and

4.2.2. To serve as a liaison between the non-traditional members of the student body and the ASUU.

5. The Associate Directors of Student Immersion and Outreach

5.1. At the discretion of the President of ASUU, for the purpose of assisting the Director of Student Immersion and Outreach, there shall be Associate Directors of Student Immersion and Outreach who shall have tenures and terms like that of the Associate Directors of the other executive boards. The number of Associate Directors of Student Immersion and Outreach shall be at the discretion of the President of ASUU, who shall appoint each Associate Director, by and with the advice of the Director of Student Immersion and Outreach and the consent of the Student Senate.

5.2. The Director of Student Immersion and Outreach may assign to the Associate Directors such duties as The Director of Student Immersion and Outreach shall prescribe or may be required by these bylaws.

5.3. Associate Directors of Student Immersion and Outreach shall be compensated, from the budget of the Student Immersion and Outreach Board, at the discretion of the Director of Student Immersion and Outreach, by and with the approval of the President of ASUU, in accordance with the bylaws herein.

5.4. In the absence of the Director of Student Immersion and Outreach, the President of ASUU may select one (1) Associate Director of Student Immersion and Outreach to assume the duties of the same until the return or replacement of the said director. An Associate Director who has assumed the duties of the

- Director of Student Immersion and Outreach shall be known as the Acting Director of Student Immersion and Outreach.
- 5.5. The Associate Directors of Student Immersion and Outreach shall be of the same rank, regardless of any differences in their compensations.
 6. Board Members of the Student Immersion and Outreach Board
 - 6.1. For the purpose of increasing the number of students who may serve and join the Student Immersion and Outreach Board, the Director of Student Immersion and Outreach shall recruit and select volunteers to assist the officers of the said board with the execution of the duties of the same. The selection thereof shall not be subject to the consent of the Student Senate. The said students shall be known as Volunteer Board Members, shall not be compensated, unless made a Senior Board Member according to these bylaws, and may hold other positions in the Executive Branch.
 - 6.2. With the approval of the President of ASUU, for the purpose of rewarding and recognizing those Volunteer Board Members who have contributed a significant amount of time and effort on behalf of the Student Immersion and Outreach Board and are otherwise not compensated by ASUU, the President of ASUU may appoint Senior Board Members, by and with the advice of the Director of Student Immersion and Outreach and the consent of the Student Senate, who shall have terms, tenures and compensations like that of the Senior Board Members of the other executive boards. Each Senior Board Member shall be responsible for assisting with the projects and activities of the Student Immersion and Outreach Board and shall only receive compensation if their effort and performance exceed that which is expected of Volunteer Board Members.
 - 6.2.1. A student may not be appointed to become a Senior Board Member unless the said student has served as a Volunteer Board Member of the same board for not less than ninety (90) days previous to said appointment.
 7. Legislative Liaisons
 - 7.1. At the discretion of the Student Immersion and Outreach, for the purpose of enabling legislators to assist and oversee the efforts of the Student Immersion and Outreach Board, members of the ASUU Legislature may attend the meetings of the said board as liaisons from the Legislative Branch. Legislative liaisons to the said Board may, with the consent of the Director of Student Immersion and Outreach, assist the Student Immersion and Outreach Board with its projects and activities.
 8. Powers and Duties of the Student Immersion and Outreach Board
 - 8.1. The Student Immersion and Outreach Board shall have the power and duty to:
 - 8.1.1. Represent within the Executive Branch, the interests of the non-traditional students of the University;
 - 8.1.2. Lobby the ASUU Legislature on behalf of the interests of the non-traditional students of the University; and
 - 8.1.3. Ensure that the non-traditional members of the student body are adequately informed about the services and opportunities provided by ASUU.

Section 19 – The Student Advocacy Board

1. Establishment of the Student Advocacy Board
 - 1.1. There shall be an executive board of ASUU, to be known as the Student Advocacy Board, and the Director of Student Advocacy shall be the head.
2. Purpose of the Student Advocacy Board
 - 2.1. The purpose of the Student Advocacy Board shall be to:
 - 2.1.1. Advocate on behalf of University students and to protect and advance their interests on campus and in the community, in all matters except those which fall under the jurisdiction of the Government Relations Board; and
 - 2.1.2. Assist with the acquirement of legal advice and counsel for those students who require such assistance.
3. The Director of Student Advocacy
 - 3.1. The Director of Student Advocacy shall be appointed by the President of ASUU, by and with the consent of the Student Senate; shall have a term and tenure like that of the directors of the other executive boards; shall serve as a member of the Executive Cabinet; and shall be compensated, from the budget of the Executive Cabinet, at the discretion of the President of ASUU, in accordance with the bylaws herein.
 - 3.2. The Director of Student Advocacy shall have the following duties in addition to those held by all members of the Executive Cabinet and any others prescribed by these bylaws or the President of ASUU:
 - 3.2.1. To chair and hold meetings of the Student Advocacy Board, as necessary;
 - 3.2.2. To be responsible for all interactions with Ombudsman Attorneys; and

- 3.2.3. To maintain privacy and protections of all student who seek the assistance and aid of the Student Advocacy Board, insofar as legal obligations allow.
4. The Associate Directors of Student Advocacy
 - 4.1. At the discretion of the President of ASUU, there shall be Associate Directors of Student Advocacy who shall have tenures and terms like that of the Associate Directors of the other executive boards. The number of Associate Directors of Student Advocacy shall be at the discretion of the President of ASUU who shall appoint said Associate Directors by and with the advice of the Director of Student Advocacy and the consent of the Student Senate.
 - 4.2. The Director of Student Advocacy may assign to the Associate Directors such duties as DSA shall prescribe or may be required by these bylaws.
 - 4.3. The Associate Directors of Student Advocacy shall maintain confidences, as necessary, for the privacy and protection of all students who seek the assistance of the Student Advocacy Board.
 - 4.4. The compensation of each Associate Director shall be at the discretion of the Director of Student Advocacy within the budget of the Student Advocacy Board and in accordance with the wishes of the President of ASUU and all bylaws herein regarding compensation.
 - 4.5. In the absence of the Director of Student Advocacy, the President of ASUU may select one (1) Associate Director to assume the duties of the director until the return or replacement of the director.
 - 4.6. The Associate Directors of Student Advocacy shall of the same rank, regardless of any differences in their compensations.
 5. Additional Members of the Student Advocacy Board
 - 5.1. With the approval of the President of ASUU, the Director of Student Advocacy may appoint senior board members, by and with the consent of the Student Senate, who shall have terms, tenures and compensations like that of the senior board members of the other executive boards. Senior board members shall be responsible for assisting with the projects and activities of the Student Advocacy Board and shall only receive compensation if their efforts and performance exceed that which is expected of volunteer board members.
 - 5.2. The Director of Student Advocacy may select additional students to serve on the Student Advocacy Board. Said students shall be known as volunteer board members and shall not receive compensations. Volunteer board members shall be responsible for assisting with projects and activities of the Student Advocacy Board. The selection of volunteer board members shall not be subject to the consent of the Student Senate, unless one-third (1/3) of the Student Senate desires otherwise.
 - 5.3. All senior and volunteer board members shall maintain confidences, as necessary, for the privacy and protection of all students who seek the assistance of the Student Advocacy Board.
 6. Legislative Liaisons
 - 6.1. At the discretion of the Director of Student Advocacy, for the purpose of enabling legislators to assist and oversee the efforts of the Rock the U Board, members of the ASUU Legislature may attend the meetings of the said board as liaisons from the Legislative Branch. Legislative liaisons to the Student Advocacy Board may, with the consent of the Director of Student Advocacy, assist the Student Advocacy Board with its projects and activities. Legislative liaisons to the Student Advocacy Board shall maintain confidences, as necessary, for the privacy and protection of all students who seek the assistance of the Student Advocacy Board.
 7. Powers and Duties of the Student Advocacy Board
 - 7.1. The Student Advocacy Board shall have the power and duty to:
 - 7.1.1. Provide for the hearing of complaints for student concerns under its jurisdiction;
 - 7.1.2. Be responsible for the organization of workshops and seminars dealing with financial aid, parking, landlord-tenant relations, consumer protection issues and any other pertinent issues and subjects;
 - 7.1.3. Advocate on behalf of student interests, as necessary and appropriate, without violating the jurisdiction of the Government Relations Board; and
 - 7.1.4. Assist students in finding the resources and aid to resolve the conflicts and crises which may impede their performance and experience at the University.

Section 20 – The Student Services Board

1. Establishment of the Student Services Board
 - 1.1. There shall be an executive board of ASUU, to be known as the Student Services Board, and the Director of Student Services shall be the head.
2. Purpose of the Student Services Board
 - 2.1. The purpose of the Student Services Board shall be to administer and oversee each service provided by ASUU to university students, unless said service is administered by another part of the Executive Branch, and to pursue the improvement and addition of student services provided by the University.

3. The Director of Student Services
 - 3.1. The Director of Student Services shall be appointed by the President of ASUU, by and with the consent of the Student Senate; shall have a term and tenure like that of the directors of the other executive boards; shall serve as a member of the Executive Cabinet; and shall be compensated, from the budget of the Executive Cabinet, at the discretion of the President of ASUU, in accordance with the bylaws herein
 - 3.2. The Director of Student Services shall have the following duties, in addition to those duties prescribed by these bylaws and the President of ASUU:
 - 3.2.1. To chair and hold meetings of the Student Services Board, as necessary;
 - 3.2.2. To serve as a voting member of the Committee on Student Affairs;
 - 3.2.3. To serve on or to designate an Associate Director or board member to serve on the ASUU Scholarship Board;
 - 3.2.4. To provide students with graduate school and career resources; and
 - 3.2.5. Act as a liaison to the University's Career Service.
4. The Associate Directors of Student Services
 - 4.1. At the discretion of the President of ASUU, for the purpose of assisting the Director of Student Services, there shall be Associate Directors of Student Services who shall have tenures and terms like that of the Associate Directors of the other executive boards. The number of Associate Directors of Student Services shall be at the discretion of the President of ASUU, who shall appoint each Associate Director, by and with the advice of the Director of Student Services and the consent of the Student Senate.
 - 4.2. The Director of Student Services may assign to the Associate Directors such duties as The Director of Student Services shall prescribe or may be required by these bylaws.
 - 4.3. Associate Directors of Student Services shall be compensated, from the budget of the Student Services Board, at the discretion of the Director of Student Services, by and with the approval of the President of ASUU, in accordance with the bylaws herein.
 - 4.4. In the absence of the Director of Student Services, the President of ASUU may select one (1) Associate Director of Student Services to assume the duties of the same until the return or replacement of the said director. An Associate Director who has assumed the duties of the Director of Student Services shall be known as the Acting Director of Student Services.
 - 4.5. The Associate Directors of Student Services shall be of the same rank, regardless of any differences in their compensations.
5. Board Members of the Student Services Board
 - 5.1. For the purpose of increasing the number of students who may serve and join the Student Services Board, the Director of Student Services shall recruit and select volunteers to assist the officers of the said board with the execution of the duties of the same. The selection thereof shall not be subject to the consent of the Student Senate. The said students shall be known as Volunteer Board Members, shall not be compensated, unless made a Senior Board Member according these bylaws, and may hold other positions in the Executive Branch.
 - 5.2. With the approval of the President of ASUU, for the purpose of rewarding and recognizing those Volunteer Board Members who have contributed a significant amount of time and effort on behalf of the Student Services Board and are otherwise not compensated by ASUU, the President of ASUU may appoint Senior Board Members, by and with the advice of the Director of Student Services and the consent of the Student Senate, who shall have terms, tenures and compensations like that of the Senior Board Members of the other executive boards. Each Senior Board Member shall be responsible for assisting with the projects and activities of the Student Services Board and shall only receive compensation if their effort and performance exceed that which is expected of Volunteer Board Members.
 - 5.2.1. A student may not be appointed to become a Senior Board Member unless the said student has served as a Volunteer Board Member of the same board for not less than ninety (90) days previous to said appointment.
6. Legislative Liaisons
 - 6.1. At the discretion of the Director of Student Services, for the purpose of enabling legislators to assist and oversee the efforts of the Student Services Board, members of the ASUU Legislature may attend the meetings of the said board as liaisons from the Legislative Branch. Legislative liaisons to the said Board may, with the consent of the Director of Student Services, assist the Student Services Board with its projects and activities.
7. Powers and Duties of the Student Services Board
 - 7.1. The Student Services Board shall have the power and duty to:
 - 7.1.1. Provide university students with information regarding campus and community resources;
 - 7.1.2. Administer and initiate services to university students in accordance of these bylaws and the wishes of the President of ASUU;
 - 7.1.3. Review and provide recommendations regarding the services provided to students by the University and other parties outside of ASUU; and

- 7.1.4. Provide resources and information regarding various graduate school programs and applications procedures.

Section 21 - Sustainability Board

1. Establishment of the Sustainability Board
 - 1.1. There shall be an executive board of ASUU, to be known as the Sustainability Board, and the Director of Sustainability shall be the head.
2. Purpose of the Sustainability Board
 - 2.1. The purpose of the Sustainability Board shall be to promote and initiate programs that increase the sustainability of campus and the operations of the University.
3. The Director of Sustainability
 - 3.1. The Director of Sustainability shall be appointed by the President of ASUU, by and with the consent of the Student Senate; shall have a term and tenure like that of the directors of the other executive boards; shall serve as a member of the Executive Cabinet; and shall be compensated, from the budget of the Executive Cabinet, at the discretion of the President of ASUU, in accordance with the bylaws herein.
 - 3.2. The Director of Sustainability shall have the following duties, in addition to those duties prescribed by these bylaws and the President of ASUU:
 - 3.2.1. To chair and hold meetings of the Sustainability Board, as necessary; and
 - 3.2.2. To serve as ASUU's liaison to the University's Office of Sustainability.
4. The Associate Directors of Sustainability
 - 4.1. At the discretion of the President of ASUU, for the purpose of assisting the Director of Sustainability, there shall be Associate Directors of Sustainability who shall have tenures and terms like that of the Associate Directors of the other executive boards. The number of Associate Directors of Sustainability shall be at the discretion of the President of ASUU, who shall appoint each Associate Director, by and with the advice of the Director of Sustainability and the consent of the Student Senate.
 - 4.2. The Director of Sustainability may assign to the Associate Directors such duties as The Director of Sustainability shall prescribe or may be required by these bylaws.
 - 4.3. Associate Directors of Sustainability shall be compensated, from the budget of the Sustainability Board, at the discretion of the Director of Sustainability, by and with the approval of the President of ASUU, in accordance with the bylaws herein.
 - 4.4. In the absence of the Director of Sustainability, the President of ASUU may select one (1) Associate Director of Sustainability to assume the duties of the same until the return or replacement of the said director. An Associate Director who has assumed the duties of the Director of Sustainability shall be known as the Acting Director of Sustainability.
 - 4.5. The Associate Directors of Sustainability shall be of the same rank, regardless of any differences in their compensations.
5. Board Members of the Sustainability Board
 - 5.1. For the purpose of increasing the number of students who may serve and join the Sustainability Board, the Director of Sustainability shall recruit and select volunteers to assist the officers of the said board with the execution of the duties of the same. The selection thereof shall not be subject to the consent of the Student Senate. The said students shall be known as Volunteer Board Members, shall not be compensated, unless made a Senior Board Member according these bylaws, and may hold other positions in the Executive Branch.
 - 5.2. With the approval of the President of ASUU, for the purpose of rewarding and recognizing those Volunteer Board Members who have contributed a significant amount of time and effort on behalf of the Sustainability Board and are otherwise not compensated by ASUU, the President of ASUU may appoint Senior Board Members, by and with the advice of the Director of Sustainability and the consent of the Student Senate, who shall have terms, tenures and compensations like that of the Senior Board Members of the other executive boards. Each Senior Board Member shall be responsible for assisting with the projects and activities of the Sustainability Board and shall only receive compensation if their effort and performance exceed that which is expected of Volunteer Board Members.
 - 5.2.1. A student may not be appointed to become a Senior Board Member unless the said student has served as a Volunteer Board Member of the same board for not less than ninety (90) days previous to said appointment.
6. Legislative Liaisons
 - 6.1. At the discretion of the Director of Sustainability, for the purpose of enabling legislators to assist and oversee the efforts of the Sustainability Board, members of the ASUU Legislature may attend the meetings of the said board as liaisons from the Legislative Branch. Legislative liaisons to the said Board may, with the consent of the Director of Sustainability, assist the Sustainability Board with its projects and activities.

7. Powers and Duties of the Sustainability Board
 - 7.1. The Sustainability Board shall have the power and duty to:
 - 7.1.1. Pursue the improvement and expansion of all recycling and waste-reduction programs on campus;
 - 7.1.2. Initiate and administer events and programs to encourage sustainability on campus; and
 - 7.1.3. Promote and raise awareness of issues relating to sustainability amongst the student body.

Section 22 - Special Projects

1. Purpose of Special Projects
 - 1.1. As necessary, the President of ASUU shall appoint, by and with the consent of the Student Senate, Directors and Associate Directors of Special Projects, who shall be responsible for temporary special projects of ASUU for which the other parts of the Executive Branch are not able to assume responsibility. At the discretion of the President of ASUU, Directors of Special Projects shall serve on the Executive Cabinet. Directors and Associate Directors of Special Projects shall be compensated at the discretion of the President of ASUU.

Section 23 - Elections Registrar

1. Establishment and Purpose of the Elections Registrar
 - 1.1. For the purpose of administrating and overseeing the elections of ASUU and for enforcing the campaign bylaws and procedures, there shall be an executive officer of ASUU, to be known as the Elections Registrar, who shall be appointed by the President of ASUU, by and with the consent of the Student Senate. The Elections Registrar shall be a member of the Executive Cabinet.
2. Powers and Duties
 - 2.1. In addition to those other powers and responsibilities vested in the Elections Registrar by the bylaws herein, the Elections Registrar shall have the duty and responsibility to:
 - 2.1.1. Ensure and administer fair elections, in accordance with the Constitution of ASUU and the bylaws herein;
 - 2.1.2. File and record all candidate and party registrations;
 - 2.1.3. Determine those details of the voting process, which are neither specified nor implied by the Constitution of ASUU or the bylaws herein;
 - 2.1.4. Remain completely neutral in regards to all candidates and parties during the Election Registrar's tenure;
 - 2.1.5. Enforce Article V of the bylaws herein;
 - 2.1.6. Investigate all violations of Article V of the bylaws herein;
 - 2.1.7. Enforce the rulings of the Elections Committee;
 - 2.1.8. Enforce the rulings of the Supreme Court of ASUU which concern voting, elections and campaigns; and
 - 2.1.9. Issue rules regarding campaigning and elections, which elaborate and clarify, but do not contradict, the Constitution of ASUU, the Bylaws herein, and the rulings of the Elections Committee and the Supreme Court of ASUU.
3. The Deputy Elections Registrar
 - 3.1. At the discretion of the President of ASUU, for the purpose of assisting the Elections Registrar, there shall be a Deputy Elections Registrar who shall have a tenure and a term like that of the Associate Directors of the other executive boards. The President of ASUU shall appoint the Deputy Election Registrar, by and with the advice of the Election Registrar and the consent of the Student Senate.
 - 3.2. The responsibilities of the Deputy Elections Registrar shall include supervising and directing all independent legislative candidates, along with any other duties and responsibilities that the Elections Registrar may prescribe.
 - 3.3. The Deputy Elections Registrar shall be compensated, from the budget of the Elections Registrar, at the discretion of the Elections Registrar, by and with the approval of the President of ASUU, in accordance with the bylaws herein.
 - 3.4. In the absence of the Elections Registrar, the President of ASUU may select the Deputy Elections Registrar to assume the duties of the same until the return or replacement of the Elections Registrar. The Deputy Elections Registrar who has assumed the duties of the Elections Registrar shall be known as the Acting Elections Registrar.

Section 24- Financial Auditor of Campaigns

1. Establishment and Purpose of the Financial Auditors of Campaigns
 - 1.1. For the purpose of auditing the finances of election campaigns of candidates and parties, there shall be an executive officer of ASUU, who shall be known as the Chief Financial Auditor of Campaigns, and, at the discretion of the Elections Registrar, other executive officers, who shall be known as the Assistant Financial Auditor of Campaigns, all of whom shall be appointed by the President of ASUU, by and with the advice of the Elections Registrar and the consent of the Student Senate. The number of Assistant Financial Auditors of Campaigns shall be at the discretion of the Elections Registrar, but shall be not more than three (3). The Chief and Assistant Financial Auditors of Campaigns shall have terms and tenures which shall begin no earlier than the start of Spring Semester and which shall end two (2) weeks after the General Election of the same Spring Semester.
2. Powers and Duties
 - 2.1. In addition to those other powers vested in them by the bylaws herein, the Chief and Assistant Financial Auditors of Elections shall have the duty and responsibility, under the direction of the Elections Registrar, to review the financial disclosures of the campaigns of all political parties and candidates.

Section 25 - Prosecutor for Elections

1. Establishment and Purpose of the Prosecutor for Elections
 - 1.1. For the purpose of prosecuting the violators of campaign bylaws on behalf of ASUU, there shall be an executive officer of ASUU, to be known as the Prosecutor for Elections, who shall be appointed by the Attorney General of ASUU, by and with the advice of the President and the consent of the Student Senate. The Prosecutor for Elections shall have a term and tenure which shall begin the same week that Presidential, Student Relations Vice Presidential and University Relations Vice Presidential candidates begin filing. The Attorney General has discretion to hire and prepare the Prosecutor for Elections before filing begins. The term and tenure shall end two (2) weeks after the General Elections of the following Spring Semester.
 - 1.2. The Prosecutor for Elections shall be compensated at the discretion of the Attorney General, by and with the advice of the President of ASUU.
 - 1.2.1. The Deputy Prosecutor for Elections may appeal the level of the Prosecutor for Elections' own compensation to the Supreme Court of ASUU, on the grounds that the level of compensation was influenced by political factors.
 - 1.2.2. The Prosecutor for Elections shall not be compensated at a level higher than that of the Attorney General of the same term, unless the Attorney has resigned or been forcibly removed from office.
2. Powers and Duties
 - 2.1. In addition to those other powers vested in the Prosecutor for Elections by the bylaws herein, the Prosecutor for Elections shall have the duty and responsibility to bring grievances, on behalf of ASUU, arising under Article V of the bylaws herein, against parties and candidates, to the Elections Committee and to the Supreme Court of ASUU. At the Attorney General's discretion and when in compliance with these Bylaws, the Attorney General may utilize this power in lieu of the Prosecutor for Elections.
3. The Deputy Prosecutors for Elections
 - 3.1. For the purpose of assisting the Prosecutor for Elections, there shall be Deputy Prosecutors for Elections, who shall have tenures and terms which shall begin no earlier than the start of Spring Semester and which shall end two weeks after the General Election of the same Spring Semester. The number of Deputy Prosecutors for Elections shall be at the discretion of the Attorney General, but shall not be more than two (2). The Attorney General of ASUU shall appoint each Deputy Prosecutor for Elections, by and with the advice of the President and the consent of the Student Senate.
 - 3.2. Each Deputy Prosecutor for Elections shall assist the Prosecutor for Elections with the duties of the office thereof.
 - 3.3. Deputy Prosecutors for Elections shall be compensated at the discretion of the Attorney General, by and with the advice of the Prosecutor for Elections and the approval of the President of ASUU, in accordance with the bylaws herein.
 - 3.4. Each Deputy Prosecutor for Elections may appeal the level of the Prosecutor for Elections' own compensation to the Supreme Court of ASUU, on the grounds that the level of compensation was influenced by political factors.
 - 3.5. No Deputy Prosecutor for Elections shall be compensated at a level higher than that of the most compensated Associate Director of the same Spring Semester.

ARTICLE III — SUPREME COURT BYLAWS

Section 1 — Membership

1. The ASUU Supreme Court will be composed of seven (7) Justices. Each Justice shall be
 - 1.1. A matriculated student;
 - 1.2. Nominated by the ASUU President;
 - 1.3. Appointed by the ASUU Student Senate; and
 - 1.4. Appointed for the duration of their matriculated studies at the University.
2. One (1) member of the Supreme Court shall be appointed to serve as Chief Justice for a one (1) year term as provided in the ASUU Constitution and shall preside at the meetings or proceedings of the Supreme Court.
3. In the event that the Chief Justice is incapacitated, unreachable, has resigned and not yet been replaced, or is otherwise unable to carry out the duties of the office, the senior most Justice as determined by the date of each Justice's appointment shall act as Chief Justice Pro Tempore. The Chief Justice Pro Tempore shall make every reasonable effort to fulfill the obligations of the office of Chief Justice until the Chief Justice is able to resume their duties, or the Chief Justice position is filled.
4. A representative of the University's Office of General Counsel, selected by the Supreme Court, shall serve as an advisor to the Supreme Court to advise the Court of proper legal procedures and to ensure due process rights of individuals and organizations. The advisor shall have the right to attend and otherwise participate in any proceedings of the Court but may not have voting privileges.
5. The ASUU Supreme Court will have a Clerk. The Clerk shall:
 - 5.1. Be chosen by the ASUU Vice President of Student Relations from the ASUU office staff;
 - 5.2. Receive all filings of the court;
 - 5.3. Ensure all filings are marked with the appropriate case number, case title, filing date and time;
 - 5.4. Maintain a current list of all Justices which must include
 - 5.4.1. Each Justices name,
 - 5.4.2. Mailing address,
 - 5.4.3. E-mail address (if available),
 - 5.4.4. At least one phone number, and,
 - 5.4.5. The date of the Justice's appointment;
 - 5.5. Maintain and secure all records of the Court; and,
 - 5.6. Perform other duties as they relate to the Supreme Court.

Section 2 — Jurisdiction and Powers

1. Jurisdiction
 - 1.1. The Board of Trustees and the Committee on Student Affairs grant the ASUU Supreme Court original and appellate jurisdiction as described in this Section.
 - 1.2. Unless otherwise delegated by the ASUU Constitution or Bylaws, the ASUU Supreme Court shall have:
 - 1.2.1. Original jurisdiction over all controversies arising under; and
 - 1.2.1.1. The ASUU Constitution and Bylaws,
 - 1.2.1.2. The ASUU Policies and Procedures,
 - 1.2.1.3. ASUU I.D./Activity card policies, and
 - 1.2.1.4. The University policies and regulations governing recognized student organizations.
 - 1.2.2. Appellate jurisdiction over all decisions by
 - 1.2.2.1. All ASUU-established Grievance or Review Committees,
 - 1.2.2.2. The Greek Council Judiciary,
 - 1.2.2.3. The Residence Halls' judicial system, and
 - 1.2.2.4. All other recognized judicial bodies serving students and student groups and organizations.
2. Powers and Duties
 - 2.1. The ASUU Supreme Court shall hold and exercise such powers and duties as are necessary to ensure substantial justice, including, but not limited to, the power and duty:
 - 2.1.1. To review the constitutionality (under the ASUU Constitution and Bylaws, the ASUU Policies and Procedures, etc.) of any action taken by the ASUU;
 - 2.1.2. To review the constitutionality (under the respective constitutions of the recognized student organizations) of any action taken by recognized student organizations;

- 2.1.3. To review appealed cases of impeachment against ASUU officers, to issue Writs of Mandamus requiring performance of certain duties of those officers, and to enjoin activities by these officers;
 - 2.1.3.1. To subpoena witnesses, testimony, evidence, etc.; and
 - 2.1.3.2. To order to enjoin members of the ASUU or recognized student organization upon demonstration of just cause.
- 2.1.4. To issue findings and opinions in all matters brought before it;
- 2.1.5. To compel compliance by means of sanction or penalty;
- 2.1.6. To recommend amendments to the Judicial Branch Bylaws, which amendments are subject to:
 - 2.1.6.1. Approval by the ASUU Assembly;
 - 2.1.6.2. Approval by the ASUU Student Senate; and,
 - 2.1.6.3. Signature by the ASUU President.
- 2.1.7. To recuse their Justice Seat from matters and controversies in which the Justice has a significant personal, political, or commercial interest.
- 2.1.8. To remain impartial and disinterested to any matter and controversy that is scheduled, or may be scheduled to be heard by the Court.
- 2.1.9. To verify signatures to petitions submitted by members of the ASUU. In order to verify signatures, the Supreme Court must ensure that the signatures, at minimum, include the name and University identification number of the signing student.
 - 2.1.9.1. The Supreme Court may vote by majority to invalidate all of the petition's signatures if greater than ten percent (10%) of the petition's signatures are unverifiable.
- 2.1.10. To set the standard of proof by which the Supreme Court will decide its cases. This decision will be made by a majority vote of the Court's members in its first meeting of the academic year.
- 2.2. The ASUU Chief Justice shall additionally:
 - 2.2.1. Hold and exercise such powers and duties as are necessary to ensure substantial justice;
 - 2.2.2. Determine the apportionment of the Assembly seats among the Colleges with the advice and consent of the Student Senate, using the most recent college enrollment reports available;
 - 2.2.3. Submit the ASUU Chief Justice determination of apportionment of the Assembly seats to the Student Senate for its advice and consent by the first week of Spring Semester.
 - 2.2.4. Determine the compensation of the Elections Committee members.
3. Subpoena
 - 3.1. When necessary to promote substantial justice, the Supreme Court may issue subpoenas as provided in these Bylaws.
 - 3.2. No subpoena shall be issued without the consent of at least three (3) Justices.
 - 3.3. All subpoenas must be in writing and contain:
 - 3.3.1. The name of the Court;
 - 3.3.2. The Court's address and phone number;
 - 3.3.3. The case number and name;
 - 3.3.4. The time, date, and place of issuance;
 - 3.3.5. The identity of the person(s) or organization upon whom the subpoena is to be served;
 - 3.3.6. The specific reason(s) and justification for the issuance;
 - 3.3.7. A specific description of the evidence, testimony, or person being subpoenaed;
 - 3.3.8. The place, date and time of the hearing at which the subpoenaed person or evidence must be present;
 - 3.3.9. Notice of consequence(s) for non-compliance; and
 - 3.3.10. The signatures of the issuing Justices.
4. Injunction
 - 4.1. When necessary to promote substantial justice, the Supreme Court may issue injunctions as provided in these Bylaws.
 - 4.2. Other than under extreme extenuating circumstances, no injunction may be issued without the Court first giving the party to be enjoined sufficient prior notice as to allow the party to prepare to formally address the issues before the Court. The person or organization seeking an injunction without sufficient prior notice must demonstrate, by sworn statement or affidavit that immediate and irreparable injury, loss, or damage will occur to the person(s) or organization(s) seeking the injunction without such immediate injunction.
 - 4.3. With adequate notice to the party to be enjoined, an injunction may be issued with the concurrence of:
 - 4.3.1. Three (3) Justices and the Chief Justice, or
 - 4.3.2. Five (5) Justices
 - 4.4. Any person(s) or organization(s) which violate any of the terms contained in an injunction shall be subject to a finding of contempt of court and may be sanctioned or fined accordingly.
 - 4.5. Temporary Injunctions
 - 4.5.1. Any three (3) Justices may issue a Temporary Injunction if

- 4.5.1.1. Extreme extenuating circumstances predominate, and
- 4.5.1.2. At least three (3) Justices and the Chief Justice are unable to assemble or properly communicate, and
- 4.5.1.3. At least five (5) Justices are unable to assemble or properly communicate.
- 4.5.2. The Court must vote to affirm or lift any Temporary Injunction as soon as the Court can assemble with
 - 4.5.2.1. Three (3) Justices and the Chief Justice, or
 - 4.5.2.2. Five (5) Justices
- 4.5.3. Without further Court action, a Temporary Injunction will automatically lift seventy-two (72) hours after issuance. Scheduling a future hearing does not constitute "Court action" for the purposes of this subsection.
- 4.5.4. Temporary Injunctions must be in writing and shall:
 - 4.5.4.1. Be time-dated and effective immediately.
 - 4.5.4.2. Include the following:
 - 4.5.4.2.1. The name of the person(s) or organization(s) upon whom the injunction is binding
 - 4.5.4.2.2. The proscribed or mandated activities,
 - 4.5.4.2.3. The specific reason(s) and justification for the issuance,
 - 4.5.4.2.4. The time, date, and place of issuance,
 - 4.5.4.2.5. The names of the Justices issuing the injunction,
 - 4.5.4.2.6. The names of any dissenting Justices,
 - 4.5.4.2.7. The identity of the person(s) or student group requesting the injunction,
 - 4.5.4.2.8. The length of time the injunction is binding, and
 - 4.5.4.2.9. The penalty for lack of compliance with the injunction.
- 4.6. Injunction Hearing
 - 4.6.1. When an injunction is issued, the Court shall set a hearing at the earliest possible time for the parties to the injunction to be present.
 - 4.6.1.1. To give the enjoined parties an opportunity to:
 - 4.6.1.1.1. Present witnesses, evidence, and testimony;
 - 4.6.1.1.2. Confront the parties' accuser;
 - 4.6.1.1.3. To determine whether or not the injunction shall remain in effect, and
 - 4.6.1.1.4. To determine the ultimate resolution to the controversy, if possible.
 - 4.6.2. The Court must hold the hearing within
 - 4.6.2.1. Five (5) University of Utah class days, or Substantial justice
 - 4.6.2.2. If five (5) University of Utah class days are not remaining in the current term, such hearing must be held within a time frame that will ensure Due process.
 - 4.6.3. The Chief Justice shall schedule the requisite hearing or, if the Chief Justice is not able to do so, the senior most available Justice shall schedule the hearing.
- 5. Notice
 - 5.1. The Court shall make every reasonable effort to ensure every interested party to a controversy is given actual notice of all:
 - 5.1.1. Scheduled hearings,
 - 5.1.2. Injunctions,
 - 5.1.3. Subpoenas,
 - 5.1.4. Decisions,
 - 5.1.5. Sanctions, and
 - 5.1.6. Other actions or proceedings pertinent to the interested party.
 - 5.2. For the purposes of this section, "actual notice" means that the party has actually received:
 - 5.2.1. Written notification in the parties' hand, or
 - 5.2.2. Direct verbal notification in person or by telephone.
 - 5.3. Where actual notice is impossible, the Court may constructively notify any party by:
 - 5.3.1. Mailing notice to the party's last known address;
 - 5.3.2. Publication in a newspaper of wide general circulation on campus; or
 - 5.3.3. Any method reasonably calculated to ensure the party is made aware of the upcoming court action in a timely fashion.
- 6. Sanctions
 - 6.1. All sanctions the Supreme Court imposes shall be commensurate to the violation of the offending individual(s) or organization(s).
 - 6.2. All Court imposed sanctions must be non-academic in nature and must not threaten the academic rights or status of the offending student(s).
 - 6.2.1. Sanctions for an individual may include but not be limited to:
 - 6.2.1.1. Referral to Student Behavior Committee;
 - 6.2.1.2. Referral to Committee on Student Affairs;
 - 6.2.1.3. Monetary fines;

- 6.2.1.4. Social probation;
- 6.2.1.5. Limitation of privileges; and
- 6.2.1.6. Letters of reprimand and advice for future conduct.
- 6.3. Possible sanctions imposed on University-recognized student groups may include, but are not be limited to:
 - 6.3.1. Monetary fines;
 - 6.3.2. Social probation; and
 - 6.3.3. Limitation of privileges:
 - 6.3.3.1. Suspension of University recognition; and
 - 6.3.3.2. Letters of reprimand and advice for future conduct.
- 6.4. No sanction may be imposed for more than one (1) calendar year, except:
 - 6.4.1. When the Court recommends that the Committee on Student Affairs withdraw University recognition from an organization:
 - 6.4.1.1. For more than one (1) calendar year, or
 - 6.4.1.2. Permanently withdraw recognition from an organization.
 - 6.4.2. When the Court recommends to the Student Behavior Committee that a student be:
 - 6.4.2.1. Suspended from the University for more than one calendar year;
 - 6.4.2.2. Relieved of privileges for more than one year; or
 - 6.4.2.3. Expelled from the University.
 - 6.4.3. Court imposed sanctions shall be strictly adhered to.
- 7. Orders to Show Cause
 - 7.1. When an individual or organization, has been properly served with an injunction, subpoena, or summons, and fails to comply with its terms in a timely fashion,
 - 7.1.1. The Court shall:
 - 7.1.1.1. Issue an Order to Show Cause; and
 - 7.1.1.2. Serve the Order to Show Cause upon the offending individual or organization; and
 - 7.1.1.3. Order the offending individual or organization to appear before the Supreme Court to explain why the offending individual or organization should or it should not be held in contempt of court for such failure to comply.
 - 7.1.2. The offending individual or organization shall:
 - 7.1.2.1. Appear before the Court on the date and time specified on the Order to Show Cause; and
 - 7.1.2.2. Explain why the offending individual or organization should or it should not be held in contempt of court for such failure to comply.
 - 7.2. If an individual or organization fails to comply with an Order to Show Cause, that individual or organization shall be held in contempt of court, and sanctioned accordingly.

Section 3 — Judicial Process

- 1. Calendar
 - 1.1. The Court shall:
 - 1.1.1. Fix a calendar of hearings and trials,
 - 1.1.2. Schedule hearings and trials at times and locations reasonably convenient for all parties to the controversy, and
 - 1.1.3. Have discretion to alter the calendar with good cause.
- 2. Standing
 - 2.1. Any members of ASUU and/or any student organizations recognized by ASUU may file a complaint alleging violations of any provisions of:
 - 2.1.1. The ASUU Constitution and Bylaws,
 - 2.1.2. The ASUU Policies and Procedures,
 - 2.1.3. The ASUU Election rules and procedures promulgated annually by the ASUU,
 - 2.1.4. Non-codified ASUU policies and procedures,
 - 2.1.5. The University policies and regulations governing recognized student organizations as published in the Student Organizations Policy Handbook, and
 - 2.1.6. University Policy & Procedures.
 - 2.2. Any member of ASUU and/or any student organizations recognized by ASUU may file a complaint with the Court who can show:
 - 2.2.1. The Student or Organization has been substantially injured,
 - 2.2.2. The injury has been directly caused by an action of the defendant,
 - 2.2.3. The defendant's action is not one which is mandated by the ASUU Constitution or Bylaws or Policies and Procedures, and
 - 2.2.4. Either:

- 2.2.4.1. The Defendant's discretion to take the action was not committed to the defendant by the ASUU Constitution or Bylaws or Policies and Procedures, or
 - 2.2.4.2. The defendant has abused their discretion by taking the complained of action.
 - 2.3. If a Justice files a complaint with the ASUU Supreme Court, that Justice shall recuse their Justice Seat from hearing the matter and may not be present during the Court's deliberations.
- 3. Filing Procedures
 - 3.1. All complaints shall be filed with the Clerk of the Court.
 - 3.2. All complaints based on a rule violation as listed in the Standing provisions of this Section:
 - 3.2.1. Must be reasonably concise,
 - 3.2.2. Must sufficiently describe the act(s) allegedly committed or omitted,
 - 3.2.3. Must specify which provisions, sections, laws were allegedly violated, when, how and by whom, and,
 - 3.2.4. Describe the Court's authority to hear the complaint.
 - 3.3. All complaints based on an injury to an individual must:
 - 3.3.1. Be reasonably concise,
 - 3.3.2. Describe the act(s) allegedly committed or omitted,
 - 3.3.3. Describe the injury alleged,
 - 3.3.4. Describe the causal link between the injury and the act or omission alleged,
 - 3.3.5. Describe the Court's authority to hear the complaint, and
 - 3.3.6. Describe how the Court's action could make the complainant whole by describing how a suggested sanction could:
 - 3.3.6.1. Resolve the complainant's injury.
 - 3.3.6.2. Adequately restore the complainant to the status the individual occupied before the alleged action or omission.
- 4. Writ of Certiorari
 - 4.1. The Court shall have the discretion to decide by a majority vote of all Justices whether or not to hear any given case.
 - 4.1.1. Before issuing a Writ of Certiorari the Court shall determine:
 - 4.1.1.1. Whether the complaint is within the Court's jurisdiction; and
 - 4.1.1.2. Whether the complainant has standing before the Court as described in this Section
 - 4.1.2. When the Court decides to hear a case it shall issue a Writ of Certiorari explaining:
 - 4.1.2.1. The basis of the controversy,
 - 4.1.2.2. Who are the parties to the controversy,
 - 4.1.2.3. The facts on which the Court decided to hear the case,
 - 4.1.2.4. The Court's authority to hear the case, and
 - 4.1.2.5. The name of the Justices who voted for and against issuance of the Writ of Certiorari.
 - 4.1.3. When the Court decides not to hear a case it shall issue a statement explaining:
 - 4.1.3.1. Briefly the basis of the controversy,
 - 4.1.3.2. The facts and reasoning on which the Court decided not to hear the case, and
 - 4.1.3.3. The name of the Justices who voted for and against issuance of the Writ of Certiorari.
 - 4.2. Upon issuance of a Writ of Certiorari
 - 4.2.1. The Clerk of the Court shall serve notice on each party to the controversy in a manner consistent with this Section including:
 - 4.2.1.1. A copy of the Writ of Certiorari;
 - 4.2.1.2. A Summons to appear before the Court including the date, time and place that the case shall be heard;
 - 4.2.1.3. A copy of the Complaint, including case number and title;
 - 4.2.1.4. If applicable, a case calendar indicating when motions may or must be filed, etc.; and
 - 4.2.1.5. A statement of procedural rights.
 - 4.2.2. Both plaintiff and defendant shall deliver written arguments to the Clerk of the Court, and to all opposing parties at least two (2) days prior to the hearing. A reasonable extension of time may be granted to any party by the Chief Justice upon a showing by that party of good cause.
 - 4.3. Upon denial of a Writ of Certiorari
 - 4.3.1. The Court's denial shall be deemed a final decision by the Court
 - 4.3.2. The Court's decision may be appealed as prescribed by the ASUU Constitution and this Section.
- 5. Hearings
 - 5.1. Hearings shall be opened to the public.
 - 5.1.1. The Chief Justice may order a hearing closed to the public, upon a showing that:
 - 5.1.1.1. Substantial justice cannot be served with a public hearing, or
 - 5.1.1.2. The person or character of one (1) or more of the parties is substantially likely to suffer significant and tangible harm.
 - 5.1.2. Any party to the controversy may request in writing that the Court order a hearing closed to the

- public. Any party opposing holding a closed meeting may submit a written statement in opposition.
- 5.2. A written or electronic record of all hearings shall be made and preserved for at least one (1) calendar year following the hearing.
 - 5.3. Hearings shall be conducted in such manner as to do substantial justice. Rights of the parties involved shall include, but not be limited to, the following:
 - 5.3.1. Any party to a matter may make motion that a Justice recuse their Justice Seat.
 - 5.3.2. Those rights required by federal and state law, including but not limited to the:
 - 5.3.2.1. Right to Privacy,
 - 5.3.2.2. Right to Counsel,
 - 5.3.2.3. Protection from compelled Self-incrimination,
 - 5.3.2.4. Right to Due Process
 - 5.3.2.5. Right to Equal Protection under the Law
 - 5.3.2.6. Right to Confront the Accuser.
 - 5.3.3. The right to be represented by counsel or a representative of their choice from within or without the University community.
 - 5.3.3.1. The right to hear witnesses against them and the right to cross-examine such witnesses either personally or by their representation. Any party to the proceedings may request the privilege of presenting witnesses on their behalf, which witnesses shall be subject to cross-examination by the opposing parties.
 - 5.3.3.2. The right to testify in their own behalf or to refuse to testify without such refusal to testify being construed against them.
 - 5.3.4. The right to appeal as prescribed in the ASUU Constitution and this Section.
 - 5.4. Deliberations and Decisions
 - 5.4.1. The Supreme Court's deliberations shall be conducted only in the presence of:
 - 5.4.1.1. The Justices who heard the case,
 - 5.4.1.2. The Court's advisor, and
 - 5.4.1.3. If the Court so chooses, the Clerk.
 - 5.4.2. As soon as is practicable, all parties to the controversy shall be given a written statement of:
 - 5.4.2.1. The Court's decision, made by a majority vote of the Justices who heard the case,
 - 5.4.2.2. Any sanctions the Court has imposed, and
 - 5.4.2.3. How and when the decision may be appealed.
 - 5.4.3. All written decisions shall be:
 - 5.4.3.1. Maintained in a permanent file to allow the Court to consider those decisions for precedential value, and
 - 5.4.3.2. Publicly available unless the Court orders the record sealed upon a showing that by making the records public:
 - 5.4.3.2.1. Substantial justice will not be served, or
 - 5.4.3.2.2. The person or character of one (1) or more of the parties is substantially likely to suffer significant and tangible harm.
 - 5.4.4. All records of the Court are subject to Federal and State laws regarding Privacy, Public Records, and Disclosure.
 - 5.5. Appeal
 - 5.5.1. Appeals from Court decisions may only be made as prescribed by the ASUU Constitution.
 - 5.5.2. Appeals from Court decisions may only be made by a plaintiff or a defendant in the case.
 - 5.5.3. Once a party receives notice of the Court's decision, the party may appeal the Court's decision to the Committee on Student Affairs according to the provisions of the ASUU Constitution within the lesser of:
 - 5.5.3.1. Ten (10) University of Utah class days, or
 - 5.5.3.2. Fifteen (15) calendar days.
 - 5.5.4. Appeals from decisions of the Committee on Student Affairs may only be made to the University Board of Trustees as prescribed in the ASUU Constitution and University Policies and Procedures.

Section 4 — Attendance, Quorum, Resignation, & Removal and Vacancies

1. Attendance
 - 1.1. The criteria for the Associate Justice's compensation shall be:
 - 1.1.1. Attendance at meetings and hearings of the Court, and
 - 1.1.2. Such other duties as defined by the Chief Justice.
 - 1.2. A roll call will be recorded at the beginning of each hearing, meeting, and trial of the Supreme Court.

- 1.3. Justices will be required to attend all hearings, meetings and trials unless excused in advance by the Chief Justice. No Justice may receive compensation for a hearing, meeting or trial the Justice did not attend except if:
 - 1.3.1. The Justice has been excused from participation in a hearing, meeting or trial due to conflict-of-interest.
 - 1.3.2. The Justice is unable to attend a given meeting due to a simultaneous Supreme Court responsibility.
- 1.4. Compensation for Justices will be:
 - 1.4.1. That percentage of the maximum allowable compensation which is equal to the percentage of meetings, hearings and trials and other Supreme Court responsibilities the Justice attended in a given Semester; and
 - 1.4.2. Subject to the compensation provisions of ASUU Financial Policies and Procedures.
2. Quorum
 - 2.1. For all actions except where otherwise specified, the Supreme Court may only take action when a quorum is present at the hearing or meeting. A quorum shall be defined as either:
 - 2.1.1. At least three justices and the Chief Justice.
 - 2.1.2. At least five justices.
3. Resignation & Removal
 - 3.1. Justices wishing to resign must submit a resignation letter to the ASUU President and to the Chief Justice containing the effective date of the resignation. The letter will be filed in the permanent records of the Supreme Court.
 - 3.2. Any Justice who is no longer a member of the ASUU will automatically be removed from the Court.
4. Vacancies
 - 4.1. Vacancies will be filled as prescribed in the ASUU Constitution.
 - 4.2. The Court may temporarily fill vacancies with a visiting Justice from:
 - 4.2.1. The Greek Council Judiciary,
 - 4.2.2. The Residence Halls' judicial system, or
 - 4.2.3. Any other recognized judicial body serving students and student groups and organizations.

Section 5 — Rules Governing the Use of Electronic Media

1. Filing:
 - 1.1. It is recommended that all filings be made available to the applicable Justices electronically.
2. Electronic Meetings:
 - 2.1. Any Supreme Court meeting may be held via electronic media, with the exception of meetings regarding any impeachment proceedings, which must be held in person.
 - 2.2. The decision to hold a meeting via electronic media will be at the sole discretion of the Supreme Court Justice chairing the meeting.
 - 2.3. The decision to hold a meeting via electronic media should be the exception rather than the rule.
3. Acceptable forms of electronic media include but are not limited to:
 - 3.1. Conference calls;
 - 3.2. Video conferences;
 - 3.3. Electronic mail from university mail (in extreme circumstances only).
4. Criteria that must be adhered to when conducting Supreme Court business via any form of electronic media:
 - 4.1. All Supreme Court Justices needing to participate must have access to the medium that is to be used. The meeting's start and finish times must be set and made known to all participating Justices at least twenty-four (24) hours prior to the beginning of the meeting.
 - 4.2. There must be a format acceptable to all participants allowing discussion and debate to take place among those participants.
 - 4.3. There must be some way provided in which the general public can either take part in or have access to a record of the meeting.
 - 4.4. The chair of the meeting will be responsible to ensure the verity of each participant's identity.
 - 4.5. Quorum, as defined in the ASUU Constitution and in these Bylaws, must still be established.
 - 4.6. Proxies may not participate in meetings held via electronic media.
5. Failure to meet all of these rules and criteria may result in the nullification of any and all Supreme Court business transacted during the meeting.

ARTICLE IV — FINANCIAL POLICIES AND PROCEDURES

Section 1 — Administration

1. The Finance Board of the Associated Students of the University of Utah (herein referred to as “ASUU”) has the power and responsibility of administering ASUU funds and acting as the financial administrator for ASUU. It is responsible for all ASUU accounts and supervises these accounts for each fiscal year beginning July 1 and ending June 30. Any organization receiving funds from ASUU must abide by the Financial Policy and Procedures.
2. The Finance Board shall be given the authority to establish additional funding guidelines as deemed necessary by the Finance Board. These guidelines will only apply to all student organizations.
3. All references to ASUU funds in this Article are intended to reference only the specific line-items on the ASUU Annual Budget.

Section 2 — Student Activity Fees

1. There will be ASUU fees collected from the student body to support the government and activities of ASUU as set forth in these codifications. The amount of these fees will be established annually by ASUU with the approval of the State Board of Regents. Prior to requesting State Board of Regents approval, ASUU at its discretion, may call for a general referendum of the student body on changes in the student activity fees. ASUU will recommend to the State Board of Regents, for its approval, which students will pay ASUU student activity fees.
2. The following policies and guidelines are established to provide direction to the University Accounting office and the ASUU Finance Board for the collection and distribution of activity fees. The guidelines supersede any previous statements of policy.
 - 2.1. An ASUU activity fee is assessed of all students who are taking one (1) or more credit hours, which is included in their tuition fee each semester. This activity fee guarantees membership in ASUU and benefits commensurate to that privilege.
 - 2.2. If a student is taking only non-credit courses, fees will not be assessed. A non-credit class will be defined in a manner consistent with the definition used by the Senior Vice-President for Academic Affairs.
 - 2.3. Whereas ASUU receives fees as students pay rather than in a lump sum, ASUU may distribute funds as they are received.
 - 2.4. ASUU will fund the following accounts from the student activity fee on an annual basis:
 - 2.4.1. The ASUU Special Projects Fund will be maintained annually at a minimum level of thirty thousand dollars (\$30,000). If necessary, this Fund will be replenished to the minimum amount of thirty thousand dollars (\$30,000) through the ASUU Annual Budget.
 - 2.4.2. No less than two percent (2%) of student fees will be distributed to the Student Senate Contingency account to be used for the sole purpose of College Student Council funding.
 - 2.4.3. No less than nine percent (9%) of student fees will be distributed to the Assembly Contingency account to be used for the sole purpose of student organization funding.
 - 2.4.4. No less than nine percent (9%) of student fees should be distributed to the ASUU Travel account to be used for the sole purpose of funding student travel as outlined in Section 8 of this Article.
 - 2.4.5. No less than two and one half percent (2 ½%) of student fees will be distributed to the Central Campus Child Care Facility Account.
 - 2.4.6. No less than three and one-half percent (3 ½%) of student fees will be allocated to fund the ASUU Tutoring Center and the ASUU Supplemental Instruction program. The division of the funds between these two organizations shall be determined by the ASUU President, in consultation with the designee of the Vice-President of Student Affairs assigned to the ASUU Tutoring Center and the ASUU Supplemental Instruction program.
 - 2.4.7. No less than twenty-five percent (25%) of student fees will be allocated to fund the ASUU Campus Events Board.
 - 2.4.8. No less than eleven percent (11%) of student fees will be allocated to the Executive Cabinet and distributed to individual Executive Cabinet accounts through the ASUU Annual Budget.
 - 2.4.9. Five-thousand dollars (\$5,000) of student fees will be allocated annually to the ASUU Student Scholarship Endowment to protect the scholarship from long-term effects of inflation. All deposits and donations shall be considered “principle,” and therefore privileged to special

protection as defined in “Fund Transfers.”

- 2.4.10. Remaining funds not accounted for in the ASUU Financial Policies and Procedures are to be allocated according to the procedures delineated in Section 5 – ASUU Annual Budget.
- 2.5. The ASUU Campus Events Board must follow all ASUU Policies and Procedures in its use of funds. Expenditures must be processed through expenditure request forms and follow the procedures set forth by the Finance Board. Excess year-end funds distributed to and generated by the ASUU Campus Events Board will not be returned to the General Reserve Account but will roll-over into the account of the ASUU Campus Events Board. All funds maintained or generated by the ASUU Campus Events Board are owned by ASUU.
- 2.6. The ASUU Assembly must follow all ASUU Policies and Procedures in its use of funds. Funds allocated to the ASUU Assembly Contingency must be used exclusively for ASUU student groups and may not be transferred to other University Departments. Expenditures must be processed through expenditure request forms and follow the procedures set forth by the Finance Board. Excess year-end funds in the ASUU Assembly Contingency as well as all Assembly appropriated funds that were not expensed will roll-over into the account of the ASUU Assembly Contingency. All funds maintained or generated by the ASUU Assembly Contingency are owned by ASUU.
- 2.7. The ASUU Assembly Contingency roll-over balance shall not exceed fifty-thousand dollars (\$50,000). Any balance in excess of fifty-thousand dollars (\$50,000) will revert to the General Reserve at the end of the fiscal year.
- 2.8. The ASUU Senate must follow all ASUU Policies and Procedures in its use of funds. Funds allocated to the ASUU Senate Contingency must be used exclusively for ASUU SAC’s and may not be transferred to other University Departments. Expenditures must be processed through expenditure request forms and follow the procedures set forth by the Finance Board. Excess year-end funds in the ASUU Senate Contingency as well as Senate appropriated funds that were not expensed will roll-over into the account of the ASUU Senate Contingency. All funds maintained or generated by the ASUU Senate Contingency are owned by ASUU.
- 2.9. The ASUU Senate Contingency roll-over balance shall not exceed fifty-thousand (\$50,000). Any balance in excess of fifty-thousand dollars (\$50,000) will revert to the General Reserve at the end of the fiscal year.
- 2.10. Any unused funds, unless otherwise specified, revert to the General Reserve at the end of the fiscal year.
- 2.11. The Campus Events Board of ASUU is a not-for-profit organization. ASUU and the ASUU Campus Events Board acknowledge that free events do not pay for themselves and ticketed events cannot provide a viable base upon which the Campus Events Board can operate. With the support of ASUU, the ASUU Campus Events Board will continue to present cultural entertainment and educational opportunities through diverse and affordable programming. The ASUU Campus Events Board may generate revenue from ticketed events and may pursue appropriate sponsorships and grants to compliment ASUU funding.

Section 3 — ASUU Annual Budget

1. Annually the Finance Board, with the help of the University administration, estimates the expected total income from services and activity fees for the coming fiscal year, July 1 through June 30. The basis and primary criteria for budgeting considerations will be the existing Financial Policies and Procedures and the projected income for the fiscal year.
2. The Finance Board, in conjunction with the ASUU President-elect, will hold such hearings, interviews, and consultations deemed necessary by the Board to form a balanced, rational, and just budget. Any interested party may participate in these budget hearings.
3. The ASUU President-elect will present a proposed budget to a joint review committee composed of members of Assembly and Senate in accordance with Article I of these bylaws and receive a recommendation from the joint review committee prior to Assembly’s and Senate’s final approval of the budget.
4. The Directors of Finance will submit the entire budget in the form of a bill to both the ASUU Assembly and the Student Senate for consideration and approval. The Finance Board will provide copies of all line-item budget requests, records of hearings and necessary explanations upon request. In the event that the proposed budget is not approved by either or both the Senate or Assembly, the budget will be revised by the Directors of Finance and ASUU President and re-proposed for approval.
5. The Directors of Finance will present the final budget, as passed by the Assembly and the Student Senate,

with all changes and amendments, to the Committee on Student Affairs for approval.

- 5.1. In case of Committee on Student Affairs disapproval, the Directors of Finance will return the budget with the Committee on Student Affairs's detailed objections to the Reconciliation Committee.
 - 5.1.1. The convened Reconciliation Committee may, at its discretion, either
 - 5.1.1.1. Amend the budget and return it to the Committee on Student Affairs, or
 - 5.1.1.2. Return the rejected budget to the Assembly and Student Senate for separate reconsideration.
 - 5.1.2. After reconsideration, the Finance Board will again submit the budget to the Committee on Student Affairs for approval.
 - 5.1.3. This process will be repeated until the Committee on Student Affairs approves the budget.
6. The Directors of Finance will present the final budget, as passed by the Committee on Student Affairs, to the ASUU President, who may sign, veto or allow the budget to pass unsigned within ten (10) days.
7. The entire ASUU Annual Budget must be completed in time for submission at the June Board of Trustee meeting. The ASUU President will present the final budget to the Board of Trustees for approval. If the Board of Trustees disapproves, the budget will be returned to the Committee on Student Affairs, which will submit detailed objections to the Legislative Reconciliation Committee for further consideration. In the event the budget is not approved before the start of a new fiscal year, the office operations of ASUU and the Campus Events Board, along with any budget items deemed essential services by the ASUU President, will continue to be funded until the budget is approved.
8. When the ASUU Annual Budget has been approved by the Board of Trustees, the ASUU Finance Board will be responsible to see that each entity is notified how much money it has been allotted.

Section 4 — General Financial Policies and Procedures

1. All ASUU funds are held by the University and may be invested by the University in accordance with existing policies and state law.
2. The officers of each entity that receives funds from ASUU agree to abide by the ASUU Financial Policies and Procedures. Failure to follow the policies and procedures will make the officers personally responsible for any ASUU funds committed.
3. Funds from the next fiscal year's budget will not be distributed before the first day of July unless such expenditures are approved by the Director of Finance and the appropriate authorized University principal investigator.
4. All Expenditure Requests must be submitted by the last Friday of May. Any funds not requested by 5:00P.M. on the last Friday of May will revert to the ASUU General Reserve Fund, unless otherwise approved by the appropriate Director of Finance. Items or services obtained prior to this deadline may only be funded in the fiscal year in which they were purchased, received, or contracted. Such expenses will not be honored in the following fiscal year, unless otherwise approved by the appropriate Director of Finance. In a case where ASUU's refusal to honor an unauthorized purchase or contract will seriously damage the credibility of ASUU as a whole, the Finance Board may authorize the use of ASUU funds to fulfill the obligation.
5. Each Director of Finance, with the consent of the ASUU Attorney General, may deny access to ASUU funding for any entity suspected of fraudulent, deceptive, or otherwise inappropriate actions, such as violating any of the rules listed in Article IV. The Finance Board may recommend that an investigation be initiated by the Dean of Students office to determine whether the student code has been violated. The Dean of Students office may impose appropriate and reasonable sanctions upon the student or entity, or refer the matter to the appropriate disciplinary body.
6. All negotiated contracts must be authorized, approved, and signed by the appropriate University principal investigator in accordance with University policies before such contract will be binding to the University.
 - 6.1. Any entity receiving ASUU funding may not use these funds to pay for the services of the organization's members or related parties.
7. The ASUU Financial Advisor will be responsible for keeping an inventory of significant items of value, as defined by University Policy, purchased with ASUU funds. From this list, the ASUU Staff will prepare an annual total inventory.
8. Student activity fees may not be used as a cash award, gift or prize. Non-cash awards and prizes must be reviewed in advance by the Finance Board to determine if they are an appropriate use of ASUU funds.

9. Tuition will not be funded by student activity fees.
10. ASUU will not fund budgetary requests for events if the members of the requesting student organization would receive University course credit for attending the requested event.
11. ASUU will not fund travel requests for students if the requesting student would receive University course credit for participating the requested travel.
12. University of Utah faculty salaries may not be paid using student activity fees.
13. Any entity receiving funds from ASUU is required to provide financial statements or other relevant information at the discretion of the Finance Board. Organizations that do not comply with such requests within thirty (30) days will be ineligible for ASUU funding throughout the following fiscal year, and the Finance Board shall retain the right to confiscate the entity's previously allocated funding.
 - 13.1. If any entity receiving funding from either the Assembly or the Senate fails to use their appropriated funds within thirty (30) days, the funds will be returned to the Assembly's or Senate's respective funds.
14. It is generally the policy of ASUU that no University Departments, building repairs, building operations or building maintenance will be funded with ASUU funds. This general policy may only be overcome by a showing of substantial justification.
15. University of Utah student travel funding requests, with the exception of ASUU official travel, will be reviewed in accordance with Bylaws Article IV, Section 8.

Section 5 – Student Organizations

1. Definitions
 - 1.1. "Student organizations" shall refer to all sponsored, affiliated, and registered student organizations, which are not a part of ASUU government. The term "student organizations" does not include University departments with student-led initiatives and outreach programs. Differentiating between student organizations and University department programs will be based on whether students receive compensation for their participation and whether the student leadership is decided by the organization's members or by University employees. Members of student organizations may not be paid, and student organization leaders must be selected by the organization's membership.
 - 1.2. College Student Councils shall refer to sponsored student organizations that are comprised of University of Utah students and are recognized by a University of Utah academic college as an organization devoted to promoting the academic development of its membership. Refer to Article I.V of these bylaws for more information regarding College Student Councils.
 - 1.3. Student organizations that are not classified as College Student Councils may be referred to as "student groups."
2. Recognition Process
 - 2.1. Student organizations may be established for any lawful purpose. Affiliation of any student organization with lawful off-campus groups shall not, in itself, disqualify that organization from enjoying the benefits and privileges that the University affords to student organizations. Organizations shall have the right to keep membership lists confidential and solely for their own use. The names and contact information of officers or representatives are required by the University as a condition for registration or access to University funds, or enjoyment of University privileges. Any organization whose recognition has been withdrawn by the Committee on Student Affairs is not eligible to register with ASUU.
 - 2.2. Each student organization granted recognition by the University of Utah through ASUU is categorized as either sponsored, affiliated, or registered and may be listed on the ASUU's online student organization management system and may apply for funding from ASUU. ASUU determines this categorization by assessing the student organization's relationship to the University, the scope of its activities, and the perceived potential risk to participants and the University.
 - 2.3. All recognized student organizations (sponsored, affiliated and recognized) are required to submit the following to ASUU on an annual basis:
 - 2.3.1. The names and contact information of at least three currently registered, matriculated University of Utah students who are officers or representatives of the student organization.
 - 2.3.2. A constitution that clearly outlines the purpose, membership, responsibilities, and organization of the group.
 - 2.3.3. Proof, as stated in the constitution, that the organization does not discriminate based upon race, color, religion, national origin, sex, age, status as a disabled individual, sexual orientation, gender identity/expression, genetic information or protected veteran's status.
 - 2.3.3.1. Exceptions: In a few circumstances, federal law permits a club to select members based in part upon gender (e.g., social fraternities and sororities). A student club that wishes to

- select members based in part upon gender must receive advanced approval.
3. Sponsored Organizations
 - 3.1. Qualifications
 - 3.1.1. Sponsored organizations are considered integral to the mission and culture of the University and are sponsored by a University college or department.
 - 3.1.2. Sponsored organizations are inherently linked to the University because of their role in representing the University of Utah or in presenting events that are considered an integral part of the institution.
 - 3.1.3. Sponsored organizations routinely present events for the campus and broader community.
 - 3.1.4. Sponsored organizations operate under the direct and constant guidance of the sponsoring department or office, which must be committed to supporting the student organization's mission and activities.
 - 3.1.5. Other, more specific qualifications can be found within University of Utah Policy R6-401.
 - 3.2. ASUU Financial Privileges
 - 3.2.1. Sponsored organizations that are not classified as College Student Councils are eligible to receive a maximum of \$4000 from ASUU funds within one fiscal year. Obtaining funding from any ASUU fund contributes to a sponsored organization's cap of \$4000.
 - 3.2.2. College Student Councils are eligible to receive a maximum of \$8000 from ASUU funds within one fiscal year. Obtaining funding from any ASUU fund contributes to a College Student Council's cap of \$8000.
 4. Affiliated Organizations
 - 4.1. Qualifications
 - 4.1.1. Affiliated organizations contribute to the mission and culture of the University by routinely presenting events for their members and invited guests. These organizations have an affiliation with a University department or unit but, unlike sponsored organizations, do not have direct oversight by University employees of the day-to-day activities of the organization.
 - 4.1.2. Affiliated organizations are often housed within or connected to larger sponsored organizations or University departments.
 - 4.1.3. Affiliated organizations are encouraged to select an advisor who is a University employee who possesses the skills and/or training necessary to advise the organization.
 - 4.1.4. Other, more specific qualifications can be found within University of Utah Policy R6-401.
 - 4.2. ASUU Financial Privileges
 - 4.2.1. Affiliated organizations are eligible to receive a maximum of \$6000 from ASUU funds within one fiscal year. Obtaining funding from any ASUU fund contributes to an affiliated organization's cap of \$6000.
 5. Registered Organizations
 - 5.1. Qualifications
 - 5.1.1. Those organizations that are consistent with the mission and culture of the University and student affairs and primarily present events limited to their membership.
 - 5.1.2. These organizations typically focus on a specific issue or activity and function with minimal support from or interaction with the University.
 - 5.1.3. Registered organizations are encouraged to select an advisor who may be a faculty member, professional or associate staff member, or graduate assistant.
 - 5.1.4. Other, more specific qualifications can be found within University of Utah Policy R6-401.
 - 5.2. ASUU Financial Privileges
 - 5.2.1. Registered organizations are eligible to receive a maximum of \$3500 from ASUU funds within one fiscal year. Obtaining funding from any ASUU fund contributes to an affiliated organization's cap of \$3500.
 6. Eligibility
 - 6.1. ASUU may fund its student government accounts and divisions, student organizations, and qualifying programs.
 - 6.2. Funding to student groups is available through the ASUU Assembly in the form of legislation, through the Special Projects Fund in the form of joint legislation, and through the travel process.
 - 6.3. College Student Councils may request funds through the ASUU Senate in the form of legislation or through the Open House Fund, through the Special Projects Fund in the form of joint legislation, and through the travel process.
 - 6.4. Student groups and College Student Councils must be currently registered with ASUU prior to submitting a budget request or Assembly/Senate legislation.
 - 6.5. University Departments, unless otherwise allocated funds as described in Article IV, Section 2, cannot

receive student fees monies.

Section 6 – Student Organization Funding Guidelines

1. No student organization may receive more than its prescribed maximum per year of ASUU funds from any source.
2. At the start of their term following the annual election cycle, the Director of Legislative Finance and the Legislative Treasurers shall determine financial guidelines that provide maximum funding amounts for different categories of purchases. Student organizations are to receive no more than the maximum amount provided in each category in each fiscal year unless the relevant legislative body votes to overrule these financial guidelines by a supermajority vote of three-fourths (3/4) of its members plus one (3/4+1).
3. It is generally the policy of ASUU that no food or refreshment expense will be authorized for committee meetings. Refreshment expenses for appropriate workshops, receptions, open houses, and legislative lobbying efforts or banquets may be funded with prior approval of the Finance Board. The use of ASUU funds for the purchase of alcoholic beverages is prohibited as per University Policy and Utah state law.
4. ASUU may fund or partially fund the purchase of tools, equipment, musical instruments, furniture or other non-perishable items. Any legislation authorizing such purchases must specify whether such non-perishable items shall be the property of ASUU or the student organization receiving funds for such purchases. Organizations that use property of ASUU shall be responsible for the maintenance of such property. ASUU may, at the discretion of the President, reclaim any property of ASUU.
5. ASUU will not fund academic, editorial, literary or artistic publications including journals, magazines, newspapers, periodicals, quarterlies or reviews. Requests for funding of publications should be referred to the Publications Council.
6. ASUU will not fund requests from intramural sport teams, NCAA teams or NCAA competitors. ASUU may fund student sport teams and sport clubs. Any sport team or club involved in intercollegiate competitions or that travels to competitive events must also be registered with Campus Recreation to be eligible for ASUU funding. Student sport teams and clubs will be required to sign appropriate waivers and to conform to the guidelines of the Finance Board.
7. ASUU will not purchase letterhead or business cards for student organizations listing the names of individuals.
8. Any organization or individual requesting ASUU funds for the use of a motor vehicle must be covered by liability and collision insurance to protect ASUU from liability in accordance with University Travel Office requirements.
 - 8.1. Organizations should use vehicles from the University Motor Pool or Utah State Motor Pool for local travel. Students should use only those outside rental agencies recommended by the University Travel Office.
 - 8.2. For private automobile travel a limit of an amount not to exceed the current IRS approved mileage rate may be allowed.
 - 8.3. Vans for twelve (12) or fifteen (15) passengers may not be used for travel that is funded in whole or part by ASUU. Travel by bus will be funded only if operated by a paid professional driver.
 - 8.4. Organizations taking rental vehicles out of state, must first receive permission from the Dean of Student's Office.
9. ASUU will not fund food or entertainment expenses incurred while at or traveling to or from conferences, conventions, educational or social activities or the like. ASUU will not fund any per diem amounts.
10. Airfare must be arranged in accordance with the University of Utah travel policy.
11. ASUU will not fund weapons, ammunition, or firearms.
12. Each entity receiving ASUU funds will only spend funds according to the specific line items enumerated in its budgeted account. However, the Finance Board may approve reallocation of funds within the particular entity's approved budget.
13. ASUU will not fund fine arts organizations. All fine arts organization requests should be forwarded to the College of Fine Arts. A fine arts organization is a group or individual which primarily engages in fine arts activities and is recognized as an official Fine Arts group or organization by the College of Fine Arts or any of its departments.
14. ASUU will not fund student organizations that are sub-groups within a larger umbrella organization. Determination of such will be dependent on whether the members of the sub-group are all members of

the umbrella organization and whether the mission of the subgroup contributes substantially to the mission of the umbrella group.

- 14.1. Classified sub-groups may appeal their classification to the ASUU Supreme Court with substantial evidence of a misclassification.
15. Funding may not be denied to a student organization because of any perceived political affiliation, except to the extent that a proposed activity involves campaigning for a candidate for a political office on any level.
16. ASUU is committed to following all of the University of Utah's nondiscrimination policies. Please refer to University of Utah policy 5-106.

Section 7 — Travel Funding Guidelines

1. ASUU travel funding outside of Official ASUU Business will be funded through an application basis outline below:
 - 1.1. An application will be used to fund travel for academic conferences, student conferences, competitions, and other travel as deemed appropriate by the ASUU Travel Review Committee.
 - 1.2. Applications will be awarded on a first-come, first-served basis differentiated by month.
 - 1.3. A student or a student organization can request up to 100% of their eligible travel costs be covered by ASUU, up to six hundred dollars (\$600) per trip per student.
 - 1.3.1. The total amount funded per student is not to exceed six hundred (\$600) per fiscal year.
 - 1.4. Eligible costs include airfare, car rental, taxi, lodging price during conference (including one night prior to conference and one night following the conference), conference registration, and poster printing.
 - 1.5. Signed Assumption of Risk Waivers and signed ASUU Field Trip Statements of Understanding are required from each traveler per trip.
 - 1.6. Every travel requires a twelve dollar travel audit fee (\$12). This amount will be deducted from each travel reimbursement.
 - 1.7. Travel awards associated with student organizations will be attributed to their overall prescribed maximum per fiscal year.
 - 1.8. All travel applications submitted by students or sponsored student group affiliated with a College Student Council must be approved by and forwarded to the Travel Committee by the College Student Council.
 - 1.8.1. If the College Student Council rejects the application due to a perceived bias, the affected student or student group may appeal to the Travel Committee. The Travel Committee may use its discretion in deciding whether to accept the application.
2. The ASUU Travel Review Committee:
 - 2.1. Powers and Duties:
 - 2.1.1. To oversee funding allocation from the ASUU Travel Account.
 - 2.1.2. To meet at least once a month, August through April.
 - 2.1.3. To review travel applications and disburse funding aligned with ASUU rules and procedures.
 - 2.1.4. The ASUU Travel Committee meetings are open to the public.
 - 2.2. Membership
 - 2.2.1. The Chair of the Assembly or their designee from Assembly membership.
 - 2.2.2. The Chair of the Senate or their designee from Senate membership.
 - 2.2.3. A representative of the ASUU Finance Board.
 - 2.2.4. The ASUU Vice President of Student Relations.
 - 2.2.5. At least one ASUU advisor.
 - 2.2.6. The Director of Executive Finance, who shall serve as the Chair.
 - 2.2.7. The quorum consists of three-fourths (3/4) of the student representatives listed in Section 8, Line 2.2 of this Article.

Section 8 — Special Student Senate Guidelines

1. The Student Senate will receive all requests for funds from the College Student Councils.

2. Open House Budgets
 - 2.1. Registered College Student Councils may receive up to seventy-five dollars (\$75.00) each, for both Fall and Spring semesters. This funding will come from the Senate Open House Fund.
 - 2.2. In order for the College Student Council to qualify for funding, the Open House must be open to all University students, and must have the promise of attracting sufficient numbers of students and faculty to justify the expenditure of funds. Advertising must be provided well in advance of the event and must indicate that the Open House is for all students in the department. The primary purpose of the Open House must be to promote student involvement in the College Student Council.
 - 2.3. The College Student Council must submit expenditure request forms pending ASUU Finance Board approval to receive funding.
 - 2.4. ASUU may fund refreshments served at College Student Council Open Houses.

Section 9 — Compensation of ASUU Student Body Officers

1. All compensated individuals will abide by the Financial Policy and Procedures of ASUU. All compensation shall be disbursed in accordance with ASUU Bylaws and University Policy.
2. A person may not be compensated for more than one (1) ASUU position.
3. Student government compensation shall be authorized within two (2) weeks prior to the last day of classes for the semester for which compensation is given.
4. All ASUU student government compensation, as initially determined by the ASUU President and Chief of Staff, may be appealed to the ASUU Supreme Court.
5. Assembly Compensation
 - 5.1. The Chair of Assembly will be compensated at a minimum as an Assembly Committee Chair. Additionally, the Chair of Assembly may receive a bonus, at the discretion of the ASUU President, up to a total compensation not to exceed that of an Executive Cabinet Director.
 - 5.2. The Vice Chair of Assembly will be compensated at a minimum as an Assembly Committee Chair. Additionally, the Vice Chair of Assembly may receive a bonus, at the discretion of the Chair of the Assembly, for a maximum of six hundred seventy-five dollars (\$675.00) per semester.
 - 5.3. Assembly Rules Committee members compensation will be set at twenty-five dollars (\$25.00) per meeting attended, thirty dollars (\$30.00) per Committee meeting attended, and ten dollars (\$10.00) for College Student Council meetings attended, plus a bonus of up to one hundred dollars (\$100.00) to be determined at the discretion of the Chair, for a maximum of five hundred-fifty dollars (\$550.00) per person per semester.
 - 5.4. Assembly Delegates' compensation will be set at twenty-five dollars (\$25.00) per meeting attended, and ten dollars (\$10.00) for College Student Council meeting attended, plus a bonus of up to one hundred dollars (\$100.00) to be determined at the discretion of the Vice Chair, for a maximum of four hundred twenty-five dollars (\$425.00).
 - 5.5. The signature of the Chair of Assembly will be required for all Assembly members' compensation.
6. Student Senate Compensation
 - 6.1. The Student Senate Chair will be compensated at a minimum as a Senate executive committee member. Additionally, the Senate Chair may receive a bonus, at the discretion of the ASUU President, up to a total compensation not to exceed that of an Executive Cabinet Director.
 - 6.2. Student Senators will each be compensated a maximum of twenty-five dollars (\$25.00) per required meeting plus a bonus of one hundred dollars (\$100.00) for attending all meetings, including College Student Council meetings, during the semester, up to a combined total of four hundred seventy-five dollars (\$475) per Senator or up to a combined total of five hundred seventy-five dollars (\$575) per Senate executive committee member, in accordance with the attendance rules of the Student Senate Bylaws.
 - 6.3. Compensation for attendance at College Student Council meetings will be dependent upon the Senate Secretary receiving the minutes of these meetings.
 - 6.4. The signature of the ASUU Vice President of University Relations will be required for the Student Senate Chair compensation.
 - 6.5. The signature of the Student Senate Chair will be required for all Student Senator compensation.
7. Executive Branch Compensation
 - 7.1. The President's compensation will be nine hundred dollars (\$900.00) per month to be disbursed

- semi- monthly.
- 7.2. The ASUU Vice President of University Relations and ASUU Vice President of Student Relations compensation will be seven hundred-fifty dollars (\$750.00) per month to be disbursed semi-monthly.
 - 7.3. The Attorney General's compensation will be twelve hundred dollars (\$1,200.00) per semester, at the discretion of the ASUU Senate. The Attorney General's compensation is not at the discretion of the ASUU President.
 - 7.4. The Chief of Staff compensation will be up to six hundred dollars (\$600.00) per month, at the discretion of the president, to be disbursed semi-monthly.
 - 7.5. All non-elected Directors' compensation will be aggregated and appear as a single line item on the ASUU Annual budget.
 - 7.6. All non-elected officers may be compensated any amount up to but not exceeding the amount specified herein, at the discretion of the ASUU President and Chief of Staff.
 - 7.6.1. All Executive Board Directors will be responsible for submitting recommendations for the compensation of their board's Associate Director(s) and board member(s) to the Chief of Staff.
 - 7.6.2. The basis for this compensation shall be determined at the beginning of each semester and communicated to each eligible individual. The criteria should be primarily performance based.
 - 7.7. Each Executive Cabinet Director may be compensated up to eight hundred dollars (\$800.00) per semester, at the discretion of the ASUU President. Total compensation to the Executive Cabinet will not exceed sixteen thousand dollars (\$16,000.00) per semester.
 - 7.8. An Executive Board Associate Director may be compensated up to four hundred dollars (\$400.00) per semester at the discretion of their board's director.
 - 7.9. An Executive Board Member may be compensated up to seventy-five dollars (\$75.00) per semester at the discretion of their board's director.
 - 7.10. Each Election Committee member may be compensated up to three hundred dollars (\$300.00) per semester. The Elections Committee Chair will be compensated three hundred and fifty dollars (\$350.00) per semester. The Elections Registrar compensation may be up to eight hundred dollars (\$800.00) per semester. All Elections Committee compensation will be at the discretion of the Chief Justice of the ASUU Supreme Court.
 - 7.11. The signature of the ASUU President will be required for all Cabinet and board members' compensation and all non-elected officers' compensation
 - 7.12. The power to compensate or withhold compensation for Cabinet and board members is given to the ASUU President.
 - 7.13. Chairs may be compensated up to six hundred dollars (\$600) per semester, at the discretion of the Campus Events Board Director and the ASUU Chief of Staff.
 - 7.14. Associate Directors may be compensated up to four hundred dollars (\$400) per semester, at the discretion of their Director and the ASUU Chief of Staff.
 - 7.15. Vice Chairs may be compensated up to three hundred dollars (\$300) per semester, at the discretion of their chair and the Campus Events Board Director.
 8. Supreme Court Compensation
 - 8.1. The ASUU Supreme Court Chief Justice's compensation will be set at one hundred-fifty dollars (\$150.00) per semester. The approval of the Directors of Finance and ASUU Financial Advisor will be the only authorization required for the Chief Justice's compensation,
 - 8.2. Each Associate Justice may be compensated up to twenty dollars (\$20.00) per meeting attended up to a maximum of one hundred dollars (\$100.00) per semester.
 - 8.3. The signature of the Chief Justice will be required for all Associate Justices' compensation.

Section 10 — Specific Policy Governing ASUU Cabinet Expenditures

1. Members of ASUU may not enter into contracts, which bind or purport to bind ASUU or the University. Any contracts signed by a member of ASUU in the name of ASUU or the University will

- be null and void.
2. Upon appointment by ASUU, all Executive and General Cabinet members will sign an agreement with ASUU agreeing:
 - 2.1. To comply with the contracting procedures set forth herein, and
 - 2.2. In the event of their failure to so comply, to reimburse the University for any funds expended pursuant to contracts not in compliance with the procedures, if the Finance Board finds such expenditures to be inappropriate.
 3. All contracts must be signed by the appropriate University principal investigator. When the principal investigator signs a contract in the name of ASUU, the appropriate board director will submit to the ASUU Financial Advisor an expenditure request to cover the cost of the contract.
 4. ASUU boards may transfer funds, with the Finance Board's approval, to University Departments to co-sponsor events following the guidelines herein.

Section 11 – Accounting Policies and Procedures

1. Each organization president or committee chair must submit to the accounting office the name or names of people who are authorized to make expenditures of money.
2. All expenditures made by ASUU student government, and supported organizations will be generated within ASUU according to Financial Policies and Procedures, i.e. Expenditure Request Forms. These forms require the signatures of an authorized representative of the organization, the Director or an Associate Director of the ASUU Finance Board, and the ASUU Financial Advisor. University documents (i.e., purchase orders, etc.) are to be issued with the signature of the appropriate authorized principal investigator. The Finance Board is to keep a current account of the moneyspent by each organization to make sure that budgets are not exceeded.
3. Any ASUU committee organization dealing with apportioned student funds must use ASUU accounting for those apportioned funds and any funds generated from those apportioned funds. Revenues generated in any other way do not apply.
4. The Administration and the ASUU Financial Advisor will be responsible for supplying to the ASUU Finance Board a financial statement containing information on assets and expenditures whenever requested.

Section 12 — Fund Transfers

1. The General Reserve Fund should be maintained at no less than fifty thousand dollars (\$50,000). In the event that the fiscal year-end General Reserve Fund balance is below fifty thousand dollars (\$50,000), it must be restored to at least fifty thousand dollars (\$50,000) according to the following procedures.
 - 1.1. Any Assembly and/or Senate Contingency Fund balances will be transferred to the General Reserve Fund.
 - 1.1.1. In the event that the sum of the Assembly and Senate Contingency Fund balances exceeds the required amount, then the amount transferred from each will be on a pro-rata basis.
 - 1.2. Any remaining deficit in the General Reserve Fund shall be restored to at least fifty thousand dollars (\$50,000) through the following year's Annual Budget.
2. No portion of the principle may be removed or transferred from the ASUU Student Scholarship Endowment, or used for any other purpose except to generate interest. No portion of the Scholarship Endowment interest may be used in any other manner except as provided in these Bylaws. These two conditions may be overridden:
 - 2.1. If approved by three-fourths ($\frac{3}{4}$) majority vote of all seats of the Assembly and three-fourths ($\frac{3}{4}$) majority vote of all seats of the Senate, or
 - 2.2. By executive order, under extreme conditions, and if approved by a simple majority of both the Assembly and Senate operating bodies, and if all other reasonable sources of funding have been constitutionally exhausted, including but not limited to the General Reserve.
3. Any monies removed from the ASUU Student Scholarship Endowment must be replaced through the following year's Annual Budget.
4. No single transfer of funds out of the General Reserve Fund may exceed twenty-five thousand

- dollars (\$25,000.00) unless approved by a supermajority (3/4) of the Assembly and Senate.
5. Fund transfers from the General Reserve may only be made to Executive Cabinet Accounts, the Assembly Contingency, the Senate Contingency, and the Travel Account.
 - 5.1. Fund transfers to the Assembly Contingency must be approved by a three-fourths (¾) majority vote of all seats of the Assembly and three-fourths (¾) majority vote of all seats of the Senate.
 - 5.2. Fund transfers to the Senate Contingency must be approved by a three-fourths (¾) majority vote of all seats of the Assembly and three-fourths (¾) majority vote of all seats of the Senate.
 6. The Finance Board may reallocate surplus funds from Cabinet or student organization accounts, via a Line Item Change, with the approval of the appropriate Director of Finance. If these funds were received through legislation, reallocation must also be approved by the Assembly Treasurer for student organization funding and the Senate Treasurer for College Student Council funding.

Section 13 – Special Projects Fund

1. Student organizations or ASUU boards may access the Special Projects fund through joint legislation with a two-thirds (2/3) majority approval of the ASUU Assembly and two-thirds (2/3) majority approval of the ASUU Senate.
2. All ASUU Financial policies and procedures will apply.
3. The definition of a “special project” shall be left to the interpretation of the legislative bodies.
4. No organization may receive in excess of five thousand dollars (\$5,000) through the Special Projects Fund. In addition, any student organizations receiving funding through the Special Projects Fund will have this funding attributed towards their five thousand dollars (\$5,000) annual limitation. If multiple groups collaborate on a single piece of legislation, the total amount approved will be attributed equally to each group.

Section 14 – The Committee on Student Affairs

1. Authority:
 - 1.1. As stated in University of Utah Policy 6-401, “The Committee on Student Affairs is to serve as an advisory committee to the Associated Students of the University of Utah and the Vice President of Student Affairs in matters pertaining to student life in relationship to the University.”
2. Purpose:
 - 2.1. The purpose of the Committee is:
 - 2.1.1. To serve in an advisory capacity to the ASUU Finance Board in all matters relating to ASUU funds;
 - 2.1.2. To see that all financial agreements between ASUU and University departments, organizations, etc., are carried out according to the terms established;
 - 2.1.3. To review and approve the tentative and final budgets presented by the ASUU Finance Board as approved by the ASUU Assembly and Student Senate;
 - 2.1.4. To make recommendations to the Board of Trustees regarding amendments to the Constitution and bylaws of ASUU;
 - 2.1.5. To provide feedback to the ASUU Administration at the beginning of their term of office based on their platform intentions; and
 - 2.1.6. To serve as the appellate body to the ASUU Supreme Court, and to serve as the final appellate body of ASUU.
3. Criteria:
 - 3.1. In financial matters, discussion of approval will be contingent only upon compliance with University and ASUU Constitution, Bylaws, and University Policy and Procedure.
 - 3.2. The Committee on Student Affairs may not judge the wisdom of approved appropriations found to be in compliance with ASUU and University Policies and Procedures.
4. Power and Duties:
 - 4.1. The Committee on Student Affairs shall:
 - 4.1.1. Consider for approval during Spring Semester the ASUU Annual Budget for the following fiscal year.
 - 4.1.2. Approve or reject any changes in the ASUU Annual Budget in excess of twenty-five thousand dollars (\$25,000.00) per account after the budget has been approved.

- 4.1.3. Approve or reject all other expenditures from the ASUU General Reserve Fund in excess of twenty thousand dollars (\$20,000). Expenditures from these funds will be recommended to the Committee on Student Affairs by the Finance Board after approval by the General Assembly and the Student Senate.
- 4.1.4. Review and approve or reject any increases or new types of financial remuneration for all the branches of ASUU.
- 4.1.5. Approve or reject any codified ASUU Financial Policy and Procedures change.
- 4.1.6. Advise the Board of Trustees regarding proposed amendments to the ASUU Constitution and Bylaws following Assembly and Student Senate approval and the President's signature, if appropriate.
- 4.1.7. Provide feedback to the incoming ASUU Administration regarding their platform goals.
- 4.1.8. To adjudicate all ASUU Supreme Court decisions that are appealed to the Committee on Student Affairs.
- 4.2. All Committee on Student Affairs financial approvals will be forwarded to the ASUU President for signature, and the President shall then have twenty-one (21) days to sign, not sign, or veto the legislation. All Committee on Student Affairs decisions on amendments will be forwarded to the Board of Trustees.
- 4.3. Committee on Student Affairs financial rejections will be returned to the Directors of Finance for further action. The Directors of Finance will return the rejected legislation with the Committee on Student Affairs' detailed notes to the Reconciliation Committee as described in Article I.III, Section 2, Line 2 of these Bylaws.
- 4.4. The Committee on Student Affairs shall meet at least one (1) time per semester.
- 5. Membership:
 - 5.1. Voting members of the Committee on Student Affairs are:
 - 5.1.1. The ASUU President;
 - 5.1.2. A member of the ASUU Executive Cabinet;
 - 5.1.3. The Chair of the ASUU Student Senate or their designee;
 - 5.1.4. The Chair of the ASUU Assembly or their designee;
 - 5.1.5. Three (3) students at large;
 - 5.1.6. Three (3) faculty members;
 - 5.1.7. The Dean of Students;
 - 5.1.8. The designee of the University's Vice President for Administrative Services;
 - 5.1.9. The designee of the University's Vice President of University Relations; and
 - 5.1.10. The Director of Student Leadership and Involvement.
 - 5.2. Non-voting members include:
 - 5.2.1. The executive secretary of the Committee;
 - 5.2.2. The ASUU Attorney General.
 - 5.3. Selection of Members
 - 5.3.1. The ASUU President, ASUU Senate and Assembly Chairs, the Attorney General, the Dean of Students, and the Director of Student Leadership & Involvement are appointed to the committee by virtue of their office.
 - 5.3.2. The member of the Executive Cabinet will be appointed by the ASUU President according to the nature of the agenda of the meeting for appropriate consideration.
 - 5.3.3. The three (3) students at large are appointed in accordance with ASUU's policies and procedures
 - 5.3.4. The three (3) faculty members are appointed by the University president upon recommendation of the University Senate Executive Committee
 - 5.3.5. Designees of the Vice President for Administrative Services and University Relations will be appointed by the respective vice president
 - 5.3.6. The executive secretary shall be a staff member of Student Leadership & Involvement appointed by the Director.
 - 5.4. Selection of the Chair
 - 5.4.1. The Chairman shall be elected from the Committee's membership by the voting members of the Committee.
 - 5.5. Terms of Office
 - 5.5.1. Faculty members shall serve a twelve-month term beginning in September of that school year, with the option for consecutive reappointment.
 - 5.5.2. ASUU elected officials shall serve during their term of office beginning at Inauguration of their respective position.

- 5.5.3. The Executive Cabinet member shall serve as active voting member for their respective appointment.
- 5.5.4. Students at large shall serve as active voting members for a term of office from appointment until the end of the academic year
- 6. Meetings:
 - 6.1. The Committee on Student Affairs will meet at least once per semester. The spring semester meeting must be prior to the Board of Trustee's May meeting. Meetings will be called by the Chair.
 - 6.2. Special meetings of the Committee will be called by the Chair upon receipt of a petition requesting such a meeting signed by a majority of voting members of the Committee.
 - 6.3. In either event, notice of meetings will be given at least ten (10) days in advance unless confirmation of quorum can be obtained by the Chair with fewer than ten (10) days notice.
- 7. Quorum:
 - 7.1. Quorum shall consist of nine (9) voting members. .
 - 7.2. Proxies for Committee members will be permitted in meetings, but they will not be given voting privileges, with the exception of the ASUU Vice President of University Relations. In the absence of the ASUU President, the ASUU Vice President of University Relations will be given all voting privileges afforded to the ASUU President.
 - 7.3. Proxy voting is not permitted except where otherwise specified.
- 8. The ASUU Financial Advisor will serve as liaison between the ASUU Finance Board and the Committee on Student Affairs. The ASUU Financial Advisor will be responsible to review and approve any expenditure from ASUU accounts by signature on required paperwork. Approval of expenditures will be contingent only upon compliance with University and ASUU Policy and Procedure. When necessary the ASUU Financial Advisor will report to the Committee on Student Affairs.

Section 15 – The ASUU Scholarship Board

- 1. Membership
 - 1.1. The ASUU Scholarship Board shall consist of the Legislative Advisor, who will serve as a permanent member of the Board, plus the following:
 - 1.1.1. The ASUU Vice President of University Relations, who shall serve as chair.
 - 1.1.1.1. If the ASUU Vice President of University Relations prefers not to serve as chair or if some conflict of interest exists, he/she will appoint another member of the committee to serve as chair.
 - 1.1.2. The Director of Executive Finance.
 - 1.1.3. At least one (1) member from both the ASUU Assembly and Senate must be a member of the Board and report all activities of the Board back to their respective body.
 - 1.1.4. At least one (1) student, selected at large by the chair, who has not previously been involved in ASUU appointed or elected positions.
 - 1.1.5. Other interested individuals, such as University Administrators or Advisors, as deemed appropriate by the Chair, with students retaining simple majority of the Committee. The Chair is strongly encouraged to seek out such interested students.
 - 1.1.6. The ASUU Student Services Director or designee.
 - 1.2. The ASUU Scholarship Board shall meet in a regular and timely fashion to ensure timely and proper administration of scholarship funds.
 - 1.3. Quorum
 - 1.3.1. A quorum is defined as a majority of the voting members, five (5), being present.
 - 1.3.2. Proxy voting is not permitted.
- 2. Powers and Duties of the Chair
 - 2.1. To determine the final composition of the ASUU Scholarship Board, consistent with those requirements outlined above.
 - 2.2. To be a voting member of the ASUU Scholarship Board.
 - 2.3. To call and conduct all ASUU Scholarship Board meetings.
 - 2.4. To ensure that the ASUU Student Scholarship is properly advertised in official University listings and other appropriate venues.
 - 2.4.1. This scholarship should be advertised in descriptive terms deemed appropriate by the Chair, and approved by the Board when possible. It must contain "ASUU" somewhere in

- the title.
- 2.4.2. If necessary, the Scholarship Board may request limited advertising funds from the ASUU President, or other ASUU entity. Endowment principle and/or interest shall never be used for advertising purposes.
 - 2.5. To identify and eliminate potential conflicts of interest, and to dismiss and replace consistently derelict members of the Scholarship Board, if necessary.
 - 2.6. To be responsible to the ASUU President and ASUU Scholarship Board.
 - 2.7. To temporarily recuse their Scholarship Board Seat when a potential conflict of interest exists.
 - 2.8. To communicate with the ASUU Financial Advisor regarding the funding of and financial status of the ASUU Scholarship fund and give regular updates to the committee.
3. Powers and Duties of Board Members
 - 3.1. To administer the ASUU Student Scholarship based upon the following:
 - 3.1.1. The ASUU Scholarship will be awarded in a manner selected most appropriate by the committee and in agreement with ASUU bylaws, rules and regulations guarding ASUU monies.
 - 3.1.2. The ASUU Scholarship Board shall determine the criteria upon which the scholarships will be awarded during their initial meeting. These criteria shall be listed on the scholarship application and made known to all applicants for the ASUU Scholarship. All applicants must meet the following minimum criteria to be considered eligible for the scholarship as outlined below:
 - 3.1.2.1. The applicant shall have been a member of ASUU as outlined in these bylaws for at least one (1) semester previous to applying for the ASUU Student Scholarship.
 - 3.1.2.2. The applicant must have a cumulative GPA of 2.5 or greater.
 - 3.1.2.3. The applicant shall have no other current scholarships. Grants and tuition waivers may be considered, but shall not automatically disqualify any applicant.
 - 3.1.2.4. Individuals who are receiving financial compensation from ASUU are not eligible to apply for this scholarship.
 - 3.2. To attend all regularly scheduled meetings.
 - 3.3. To temporarily recuse their Board Member Seat when a potential conflict of interest exists.

Section 16 - Bribery and Graft

1. Definition
 - 1.1. As used in this section, "affected private interest" shall mean a thing of substantial personal value to an individual, an individual's family member, an individual's business, or an individual's friend.
2. Bribery
 - 2.1. Whoever, being an executive officer, a member of the Assembly, a Student Senator, or a judicial officer of ASUU, directly or indirectly, corruptly demands, seeks, receives, accepts, or agrees to accept anything of value personally or for any other person or entity, in return for being influenced in the performance of any official act shall be committing the act of bribery, and may be impeached and expelled from office, in accordance with the Constitution of ASUU.
3. Graft
 - 3.1. Whoever, being an executive officer of ASUU, has an affected private interest which may influence, or appear to influence, the impartial and objective execution of their official duties, does not:
 - 3.1.1. Report the same affected private interest to the Chief of Staff and the Attorney General, and
 - 3.1.2. That the affected private interest creates a conflict of interest which is not trivial, to the Chief of Staff, all official decisions which the Attorney General may determine to be the cause of the affected private interest.
 - 3.1.3. Shall be committing the act of graft and may be impeached and expelled from office, in accordance with the Constitution of ASUU, but
 - 3.1.4. The same executive officer may appeal the determinations of the Attorney General arising under Line 3 of this subsection, to the Supreme Court of ASUU, which may rule to uphold or to overturn the same determinations of the Attorney General.
 - 3.2. Whoever, being a member of the Assembly, a Student Senator or a judicial officer of ASUU, has an affected private interest which may substantially influence, or appear to substantially influence, the ability of the same person to make an impartial and objective decision, which arises from their official

- authority within ASUU, does not recuse them from the same decision, shall be committing the act of graft and may be impeached and expelled from office, in accordance with the Constitution of ASUU.
4. Prevention of the use of ASUU funds in the act of bribery or graft.
 - 4.1. Whenever the Attorney General or the Director of Finance may have reason to believe that any funds of ASUU are being spent by an executive officer to commit bribery or graft, or will be spent to commit bribery or graft, by an executive officer who is conspiring to commit bribery or graft, then the first party named in this clause:
 - 4.1.1. May freeze the same funds, for a period which shall not exceed twenty (20) days without the consent of the Supreme Court, pending the completion of an investigation of the alleged act of bribery or graft,
 - 4.1.2. Shall investigate the alleged act of bribery or graft and, as necessary, recommend disciplinary measures to all necessary parties, and
 - 4.1.3. Shall inform the officer who is suspected of committing bribery, graft, conspiring to commit bribery or conspiring.

Article V—ELECTIONS POLICIES AND PROCEDURES

Section 1—Definitions

1. Campaigning as defined to include as all operations and actions that are both:
 - 1.1. Meant to advance the electoral interests of a registered candidate or political party, and
 - 1.2. Directed by, coordinated with, encouraged by, or undertaken with the consent of the same candidate or political party.
 - 1.3. All actions taken by candidates regarding the election, including but not necessarily limited to discussing the elections process, are inherently considered campaigning, as the candidate is not capable of acting in an unbiased manner and is perpetually a representative of their own campaign.
2. Political Party: A group of three students who are registered in the same election as candidates for the President, Vice President of University Relations, and Vice President of Student Relations, respectively; and their Core Committee.
3. Campaign Expenditure: All money that is used to advance the electoral interests of a candidate or political party.
4. Campaign Cycle: Period during which ASUU Primary (if necessary) and General Elections take place.
5. Primary Election: Preliminary election to narrow candidate pool to three (3) candidates per seat or to a total of three (3) political parties. Only necessary and allowed in races which have more than three (3) candidates/political parties are running.

Section 2 – Calendar

1. Letter of Intent
 - 1.1. All compensated members of the ASUU student government who intend to run for the positions of President, Vice President of University Relations, Vice President of Student Relations, or Attorney General must resign from their positions and sign a letter of intent to run for office on or before the first day of the fall semester.
 - 1.2. In the period of time between the first day of fall semester and the filing deadline, these intending candidates may hold positions within the ASUU student government that are not normally compensated positions.
 - 1.3. Despite having declared their interests to run for office, the intended candidates must still operate within the parameters of the Silent Period in the period of time between the first day of fall semester and the first day of campaigning, as defined in Article V, Section 2, Line 4.
 - 1.4. All compensated members of the ASUU student government who do not resign and sign a letter of intent on or before the first day of the fall semester shall be ineligible to run for any of the positions listed in Article V, Section 2, Line 1.1 in that election cycle.
 - 1.4.1. The Supreme Court may grant exceptions to this rule if provided with a legitimate excuse by the petitioner.
 - 1.5. The letter of intent is not a binding document that requires the signee to run for office. If the signee signs the letter of intent but later chooses to not run for office, they shall again be eligible to be compensated in an ASUU position.
2. Filing Deadline
 - 2.1. The filing deadline must be on or before January 31st.
 - 2.2. Once established and announced by the Elections Registrar, the Elections Registrar may not change the filing deadline unless the Elections Committee approves the change.
3. Campaigning Timeline
 - 3.1. The entirety of the election must take place within four (4) calendar weeks during spring semester.
 - 3.2. The election can take place at any time in spring semester as long as final General Election voting concludes before Spring Break.
4. Silent Period
 - 4.1. There shall be a period of time, referred to as the Silent Period, that includes all points in time that precede the first day of campaigning.
 - 4.2. In this time period, candidates are permitted to discuss their electoral intentions with:
 - 4.2.1. The Elections Registrar;
 - 4.2.2. The ASUU Presidency
 - 4.2.3. ASUU Advisors;
 - 4.2.4. Fellow candidates of the same party;
 - 4.2.5. Members of the candidate's Core Committee;
 - 4.2.6. Their family, at the discretion of the Elections Registrar; and

- 4.2.7. Other people, at the discretion of the Elections Registrar.
- 5. Campaigning Begins
 - 5.1. In the case where a Primary Election is deemed necessary by the Elections Registrar, primary campaigning will take place over the first two (2) weeks of the four (4) week period.
 - 5.1.1. The only candidates that will be allowed to campaign for the Primary Election are the candidates who are filed for a position that has at least three other candidates filed for the same position.
 - 5.2. In the case where a Primary Election is not deemed necessary, general campaigning shall begin at a time deemed appropriate by the elections registrar, but no later than two (2) weeks into the four (4) week period.
- 6. Posting Day
 - 6.1. Posting day will be the first Saturday of the four (4) week campaign cycle.
- 7. Primary Election
 - 7.1. The Elections Registrar will determine if it is necessary to hold a Primary Election no later than two (2) weeks before the Primary Election would take place.
 - 7.2. The Primary Election will begin the third (3rd) week of the campaign cycle at 7:00 am.
 - 7.3. The Primary Election will end one week before the General Election, with the announcement of the candidates that will be on the ballot for the General Election announced on the Friday of the same week.
- 8. General Election
 - 8.1. The General Election will begin by the fourth (4th) Monday of the campaign cycle at 7:00 am.
 - 8.2. The General Election will end by the fourth (4th) Thursday of the campaign cycle at 10:00 pm, with the announcement of the newly elected candidates occurring the final Friday of the Campaign cycle.

Section 3 – Candidate Registration and Orientation

- 1. Candidate Requirements
 - 1.1. All candidates running for office must be registered with the Elections Registrar.
 - 1.2. Each candidate may run for only one (1) position per election.
 - 1.3. Each legislative candidate must run independently.
 - 1.4. Each Attorney General candidate must run independently.
 - 1.5. Each Presidential candidate, Vice President of Student Relations candidate, and Vice President of University Relations candidate must run on a joint ticket as the members of a political party.
 - 1.5.1. All political parties will make themselves known to the Elections Registrar.
 - 1.6. Prior to registration, each candidate must:
 - 1.6.1. Pay the ASUU student activity fee for the current semester;
 - 1.6.2. Be a fully matriculated student of the University;
 - 1.6.3. Be in good academic standing with their department and the University of Utah, including:
 - 1.6.3.1. Maintaining a current cumulative grade point average of 2.8 or greater, for President, Vice President of Student Relations, Vice President of University Relations, and Attorney General candidates, and 2.5 or greater for Senate and Assembly candidates; and
 - 1.6.3.2. Remaining in compliance with all University and departmental policies and the Student Code.
 - 1.6.4. Be a member, in good standing, of ASUU.
 - 1.6.4.1. Factors that could prevent a candidate from being in good standing include, but are not necessarily limited to:
 - 1.6.4.1.1. Being disqualified from an ASUU Election in the previous election;
 - 1.6.4.1.2. Being impeached from an ASUU position within one (1) year of the filing deadline; and
 - 1.6.4.1.3. Being fired from an ASUU position within one (1) year of the filing deadline.
 - 1.6.4.2. Determinations of whether candidates are eligible under these definitions shall be made by the Elections Committee after a grievance is presented by the Attorney General or the Prosecutor for Elections.
 - 1.6.4.3. Elections Committee determinations regarding the standing of candidates in ASUU may be appealed to the ASUU Supreme Court.
 - 1.7. No legislative, executive, or judicial officer of ASUU may run for the offices of the President, the Vice President of University Relations, the Vice President of Student Relations, or the Attorney General without resigning their current position.
 - 1.8. Any legislative or executive officer of ASUU may run as an independent legislative candidate, and they are not required to resign their current position. Judicial officers must resign their positions to run as a candidate.
 - 1.9. No paid member of the ASUU can be affiliated with any political party or candidate, unless they themselves are that candidate. ASUU and its employees are to remain neutral throughout the entire elections process. Failure to do so will warrant grounds for dismissal or impeachment.
 - 1.10. Any student running for Senate or Assembly must be enrolled in the College they are planning to represent.
 - 1.10.1. If the student is not enrolled in any College or school, they may only run as a candidate for Academic

Advising Center.

2. Filing Requirements
 - 2.1. Candidates must register by the filing deadline and not later.
 - 2.2. If a candidate wants to change or remove their party affiliation, they must pay a five dollar (\$5.00) processing fee to the Office of the Elections Registrar.
 - 2.3. Each candidate must list their filing and processing fees on their expenditure disclosure form.
 - 2.4. If a candidate is running as an independent candidate, they must disclose to the Elections Registrar the names and contact information of all their campaign staff as well as which members of their staff are authorized to carry out administrative functions on behalf of the campaign.
 - 2.5. Deposits
 - 2.5.1. Each political party ticket will make a four hundred fifty dollar (\$450) deposit to the Office of the Elections Registrar.
 - 2.5.2. Each Attorney General candidate will make a fifty dollar (\$50) deposit to the Office of the Elections Registrar.
 - 2.5.3. Each independent legislative candidate will make a twenty-five dollar (\$25) deposit to the Office of the Elections Registrar.
 - 2.5.4. Deposits will be required prior to or at the time of filing.
 - 2.5.5. The deposits will be returned to the candidate within seventy-two (72) hours of the General Election if the Candidate has removed all campaign materials from campus and has not damaged campus property.
 - 2.5.6. If the Elections Registrar does not return a deposit, the affected candidate may petition the Supreme Court to order the Elections Registrar to return the deposit, provided the requirements of the previous sub-section have been fulfilled.
3. Candidate Orientation
 - 1.6. All candidates must attend a candidate orientation meeting conducted by the Elections Registrar.
 - 1.6.4. All candidates for all positions will be held responsible for the information presented at the candidate orientation meetings.
 - 1.6.5. The Elections Registrar will send out an electronic copy of all elections rules to all filed candidates in order to provide the information for candidates that are not required to attend the candidate orientation meetings within forty-eight (48) hours of the final candidate orientation meeting.
 - 1.6.6. The orientation will explain the elections process and the bylaws that all candidates must follow.
 - 1.6.7. If a candidate required to attend cannot make a candidate orientation meeting, they will contact the Elections Registrar no later than forty-eight (48) hours prior to the final candidate orientation meeting, who will determine the appropriate remedy.
4. Elections Packet
 - 4.1. The Elections Registrar will publish an elections packet detailing all bylaws, procedures, rules, and rulings that apply to elections. The packet will also contain any necessary forms. The Elections Registrar will provide a copy of the elections packet to each registered candidate and to any student who requests a copy. The Elections Packet must be available by November 1st.

Section 4 — Political Parties

1. Each political party must have one (1) candidate for ASUU President, one (1) candidate for ASUU Vice President of Student Relations, and one (1) candidate for Vice President of University Relations.
2. All parties must register with the Elections Registrar prior to or on the filing date.
3. Each party must disclose to the Elections Registrar the names and contact information of all their Core Committee as well as which members of their Core Committee are authorized to carry out administrative functions on behalf of the campaign.
 - 3.1. The Core Committee shall include no more than fifteen (15) students.
4. Each political party will be responsible for any misconduct of its candidates and Core Committee members.
5. No political party may imply in its advertising that it is endorsed by ASUU or by the University of Utah. Parties are allowed to state their electoral interests with relation to ASUU and the University of Utah. Elaborations on this rule will be provided by the Elections Registrar.
6. The ability of political parties to use the Block U symbol or any other University of Utah affiliated motto, slogan, or images in its name or advertising is at the discretion of the Elections Registrar.

Section 5 – The Attorney General

1. Candidates for the Attorney General of ASUU may not be affiliated with any political party, either officially

or unofficially.

2. Candidates for the Attorney General of ASUU may not co-host events with any political party but may co-host events with other Attorney General candidates.
3. Candidates for the Attorney General of ASUU may not appear on posters with any political party.
4. Candidates for the Attorney General of ASUU may not knowingly accept money from a political party or from an individual affiliated with a political party.
5. Each candidate for the Attorney General must disclose to the Elections Registrar the names and contact information of all their campaign staff as well as which members of their staff are authorized to carry out administrative functions on behalf of the campaign.

Section 6 – Independent Legislative Candidates

1. All candidates for the Assembly and the Student Senate must run independent campaigns.
2. Independent legislative candidates may not be affiliated with any political party, either officially or unofficially.
3. Independent legislative candidates may not co-host events with any political party but may co-host events with other independent legislative candidates from their own college.
4. Independent legislative candidates may not appear on posters with any political party.
5. Independent legislative candidates may not accept money or bribes from a political party or an individual affiliated with a political party.
6. These Bylaws mandate that the ASUU's prosecutor (either the Attorney General or the Prosecutor for Elections) automatically petition to the Elections Committee that any independent legislative candidates who violate the above-listed rules be disqualified from the election. The Elections Committee should elect to disqualify the offending candidate, except in extreme circumstances.
7. Each independent legislative candidate must disclose to the Elections Registrar the names and contact information of all their campaign staff as well as which members of their staff are authorized to carry out administrative functions on behalf of the campaign.

Section 7 – Debates

1. At least two (2) debates during the campaign cycle must occur.
2. All candidates running for ASUU President will be invited to participate in the debates, with the exception of any debate between Attorney General candidates.
3. The Elections Registrar has discretion to invite other candidates to participate in the debates.

Section 8 – General Campaign Rules

1. General Provisions
 - 1.1. People will only be tried for and/or punished for violations of these bylaws directly related to ASUU elections.
 - 1.2. No one will be tried more than once for the same violation.
 - 1.3. All violations committed less than five (5) days before the General Election will be considered more heinous for the purpose of punishment.
 - 1.4. Disqualification
 - 1.4.1. A candidate shall only be disqualified from the election if two-thirds (2/3) of the ASUU Supreme Court agrees on the disqualification.
 - 1.4.2. If the Prosecutor for Elections is prosecuting instead of the Attorney General, they may only petition for the disqualification of a candidate with the written authorization of the Attorney General, except as specified in Section 6, Line 6 of this Article.
 - 1.4.3. The Elections Committee and ASUU Supreme Court may disqualify a candidate regardless of whether the Attorney General or the Prosecutor for Elections sought disqualification.
 - 1.5. All fees collected through the enforcement of this section will go to the Office of the Elections Registrar.
 - 1.6. The Elections Committee may not punish candidates who are neither the defendant nor a member of the defendant party in a case.
2. Punishment of Candidates
 - 2.1. If the Elections Committee finds a person guilty of committing or conspiring to commit, or of aiding, abetting, counseling or commanding another to commit a General Violation or Posting Violation, then the Elections Committee may issue any of the following punishments:
 - 2.1.1. Disqualify the candidate from the Election and remove their name from the ballot (if possible). In the

case that the Elections Committee does disqualify a party or individual (s), the ASUU Supreme Court must uphold or strike down the ruling within seventy-two (72) hours.

- 2.1.2. Temporarily suspend the candidate from campaigning or specific types of campaigning;
 - 2.1.3. Order the campaign to pay a fine.
 - 2.1.4. Order a reduction in the campaign's spending limit.
 - 2.1.5. Order the removal or alteration of any or all campaign materials of the candidate from campus or any other publicspace.
 - 2.1.6. Grant all opponents of the candidate and/or party permission to commit specific General and/or Posting Violations if the Violation for which the candidate was found guilty did not harm one opponent more than the other.
 - 2.1.7. Grant one or more specific opponents of the same candidate permission to commit one or several specific General and/or Posting Violation(s), if the Violation for which the same candidate was found guilty harmed the specific opponent(s) more than all other opponents of the same guilty candidate.
3. Punishment of Parties
 - 3.1. If a party candidate, a party staff member, and/or an unaffiliated person who has acted in the interest of the party, with or without the knowledge and consent of the leadership of the party, is found guilty by the Elections Committee of committing or conspiring to commit, or of aiding, abetting, counseling or commanding another to commit a General Violation or Posting Violation, then the Elections Committee may issue any of the followingpunishments:
 - 3.1.1. Disqualify the responsible political party from the Election and remove their names from the ballot (if possible).
 - 3.1.2. Temporarily suspend the responsible party from all campaigning or from specific types of campaigning.
 - 3.1.3. Order the campaign to pay a fine.
 - 3.1.4. Order a reduction in the campaign's spending limit.
 - 3.1.5. Order the removal or alteration of any or all campaign materials from campus or public space.
 - 3.1.6. Grant all opponents of the responsible party permission to commit one or several specific General and/or Posting Violation(s), if the Violation for which the same operative or member of the responsible party was found guilty did not harm one opponent of the responsible party more than another.
 - 3.1.7. Grant one or more specific opponents of the responsible party permission to commit one or several specific General and/or Posting Violation(s), if the Violation for which the same operative or member of the responsible party was found guilty harmed the specific opponent(s) of the responsible party more than all other opponents of the responsible party.
 4. Punishment of Executive and Judicial Officers
 - 4.1. If a person who is an executive or judicial officer of ASUU is guilty of committing or conspiring to commit, or of aiding, abetting, counseling or commanding another to commit a General Violation or Posting Violation, then the Elections Committee may issue any of the following punishments:
 - 4.1.1. A recommendation to the Assembly of ASUU that the officer be impeached.
 - 4.1.2. A formal rebuke by the Elections Committee.
 5. General Violations
 - 5.1. The following violations are categorized into three (3) classes of violations. Class 1 violations are mild offenses, Class 2 violations are more severe offenses, and Class 3 violations are the most severe offenses. The following categorizations are advisory and may be re-categorized by the Elections Committee if the details of the violation warrant so.
 - 5.2. A person who does any of the following will commit a Class 1 General Violation.
 - 5.2.1. Writing or posting upon the blackboards or similar surfaces of the University.
 - 5.2.2. Obstructing any automobile windshield.
 - 5.2.3. Wearing campaign clothing or displays other campaign paraphernalia inside the ASUU Office, except when conducting short and concise campaign business with the staff and officers of ASUU
 - 5.2.4. Using an electric generator on campus for the purpose of campaigning.
 - 5.2.5. Campaigning between 10:00 pm and 7:00 am.
 - 5.2.6. Having more than eight (8) booths on campus at the same time.
 - 5.2.7. Posting campaign materials on any door of the University.
 - 5.2.8. Using any type of adhesive which has not been approved by the Elections Registrar.
 - 5.2.9. Posting campaign materials on kiosks or bulletin boards.
 - 5.2.10. Posting any poster, banner, or similar advertisement other than those allowed by the bylaws.
 - 5.2.11. Posting any poster, banner, or similar advertisement that is greater than eighteen (18) inches by twenty-four (24) inches.

- 5.3. A person who does any of the following will commit a Class 2 General Violation.
 - 5.3.1. Deliberately providing false information to voters.
 - 5.3.2. Disrupting any University class, organization or function with the effect or intent of aiding or hindering any campaign.
 - 5.3.3. Harassing other registered candidates.
 - 5.3.4. Campaigning inside the Marriott Library, the Olpin Union, or the meetings and/or offices of ASUU.
 - 5.3.5. Distributing any food or drink to students while actively campaigning unless provisions are made through the ASUU Elections Registrar.
 - 5.3.6. Obstructing, damaging, or removing the campaign posters and banner of another party.
 - 5.3.7. Soliciting any student by phone, by text message, or by email without either obtaining the expressed consent of the same student or being a close acquaintance of the same student.
 - 5.3.8. Violating the rules of the Residence Hall Association while within their jurisdiction. ASUU rules will always take precedence over Residence Hall Association rules.
 - 5.3.9. Violating the rules of the University Student Apartments while within their jurisdiction. ASUU rules will always take precedence over University Student Apartment rules.
 - 5.3.10. Campaigning in any manner prior to the dates determined by Section 2 of this Article with any further restrictions clarified by the Elections Registrar.
 - 5.3.11. Failing to notify the Elections Registrar of the location of any booth before the booth is put up.
 - 5.3.12. Violating any spending limits or disclosure requirements in these Bylaws.
 - 5.3.13. Willfully campaigning on campus within two hundred (200) feet of any computer or other electronic device that is actively being used to cast a vote in an ASUU election.
 - 5.3.14. Violating any regulation regarding party websites, social networking, or other online activity which may be issued by the Elections Registrar.
 - 5.3.15. Committing any act forbidden by the Steering Committee or committing any significant act that has not been approved by the Steering Committee.
 - 5.3.16. Violating a ruling of the Supreme Court of ASUU, which elaborates upon, but which contradicts neither the Constitution of ASUU nor the Bylaws.
 - 5.3.17. Violating a ruling of the Elections Committee, which elaborates upon, but which does not contradict, the Constitution of ASUU, nor the Bylaws herein, nor a ruling of the Supreme Court of ASUU.
 - 5.3.18. Violating any rule which shall have been issued and made public by the Elections Registrar, which elaborates upon, but which does not contradict, the Constitution of ASUU, nor the Bylaws herein, nor a ruling of the Supreme Court or the Elections Committee.
 - 5.3.19. Posting campaign materials in the John R. Park Building, the Marriott Library, the Student Services Building, or the Olpin Student Union.
 - 5.3.20. Posting campaign materials on campus or a website prior to the date determined by the Elections Registrar.
- 5.4. A person who does any of the following will commit a Class 3 Violation.
 - 5.4.1. Violating any portion of the Student Code of Conduct.
 - 5.4.2. Bribing an ASUU official, University employee or any person who has restricted access to the ASUU balloting system.
 - 5.4.3. Intimidating voters.
 - 5.4.4. Giving or offering goods or services to a student in an explicit exchange for the same student casting that student's vote for a specific candidate or party.
 - 5.4.5. Altering or tampering with the balloting procedure or the ballot-counting process.
 - 5.4.6. Failing to obey University policies, University codes, the rulings of the ASUU Judicial Branch, the regulations issued by the Elections Registrar, and all federal and state laws.
 - 5.4.7. Defacing or destroying private or University property.
 - 5.4.8. Interfering with or sabotaging the campaigns of other candidates or parties.

Section 9 - Steering Committee

1. All university and public officials who must approve and review campaign activities shall be part of a Steering Committee organized by the Elections Registrar.
2. The Elections Registrar will provide an opportunity for all candidates and parties to present the portions of their campaign to the Committee that any member of the Committee has jurisdiction over.

Section 10 – Elections Committee

1. The Elections Committee is a judicial body of ASUU comprised of at least seven (7) committee members.
2. The President of ASUU will appoint the committee members with the advice of the Elections Registrar.

3. The Student Senate must confirm the appointment of the committee members.
4. The committee members will begin their term the same week that Presidential and Vice Presidential candidates begin filing. The Elections Registrar has discretion to organize committee training before filing begins.
5. In addition to other responsibilities prescribed in this section, the Elections Committee will also take part in the advertising of elections. Specific responsibilities will be up to the discretion of the Elections Registrar.
6. Membership Requirements
 - 6.1. Committee members may not run in ASUU elections during their terms.
 - 6.2. Committee members may not have private interests in the outcome of the elections.
 - 6.3. Committee members must have a current cumulative grade point average of 2.5 or greater.
 - 6.4. Committee members must be members of ASUU as defined in Article II, Section 1, Line 2 of these Bylaws.
 - 6.5. Committee members may resign or be removed from office if they have not behaved with integrity and respect for their office.
 - 6.6. Committee members may resign or be removed from office if they do not remain neutral, impartial, and unaffiliated regarding all campaigns, parties, and candidates during ASUU elections.
 - 6.7. There shall be least one (1) member of the Elections Committee from each student rank, which shall include First Year, Sophomore, Junior, Senior, and Graduate.
7. Compensation
 - 7.1. Committee members shall be compensated at the level set by the ASUU Legislature before the start of their term.
 - 7.2. Committee members will not be compensated if they resign.
 - 7.3. Committee members will not be compensated if they are removed from office.
 - 7.4. Committee members will not be compensated if they fail to attend more than seventy-five percent (75%) of the scheduled meetings during their term.
8. Chair of the Elections Committees
 - 8.1. The Chair of the Elections Committee will be elected by majority vote of the members.
 - 8.2. The Chair will schedule and preside over all Elections Committee meetings and hearings.
 - 8.3. The Chair will cast the deciding vote if the committee votes are equally split.
9. Jurisdiction of the Elections Committee
 - 9.1. The Elections Committee shall have original judicial jurisdiction over:
 - 9.1.1. Cases in which a candidate or political party petitions for an injunction against an officer or agent of ASUU, to correct or prevent a specific failure of the same officer or agent to ensure and administer a fair and honest election and to uphold Article V of the bylaws herein;
 - 9.1.2. Cases where the Attorney General or the Prosecutor for Elections, acting on behalf of ASUU, petitions for the punishment of a candidate or party under the elections bylaws;
 - 9.1.3. Cases where a member of ASUU petitions for the punishment of a candidate or political party under the elections bylaws; and
 - 9.1.4. Cases in which the Attorney General or the Prosecutor for Elections or a candidate or political party petitions for the results of an election to be reviewed, reversed or annulled on the grounds that the winner is not eligible to assume office, or that election fraud or misconduct by one or more candidate or political parties has invalidated the results of the election.
 - 9.2. In cases where a member of ASUU petitions for the punishment of a candidate or political party, if the Attorney General determines the outcome of the case is critical to the fairness and legitimacy of the election, the Attorney General or the Prosecutor for Elections will become the petitioner of the case, at the discretion of the Attorney General.
 - 9.3. The Elections Committee can refuse to hear a grievance if at least two-thirds (2/3) of the members agree that it is inconsequential to a fair election.
 - 9.4. If the Elections Committee refuses to hear a grievance, the petitioner may appeal to the Supreme Court of ASUU.
 - 9.5. All rulings of the Elections Committee may be appealed to the Supreme Court of ASUU.
 - 9.5.1. Any Elections Committee ruling calling for disqualification must be reviewed by the ASUU Supreme Court within seventy-two (72) hours.
 - 9.6. With the advice of the Elections Registrar, the Elections Committee shall review and certify the results of each election.
10. Elections Committee Bylaws
 - 10.1. The Elections Committee must have at least one-half (1/2) of its members present to conduct business.
 - 10.2. If the Chair is not present, then the election committee members will elect an Acting Chair, who will serve as chair for the duration of the meeting or until the Chair returns.
 - 10.3. Each defending party must be notified of the case against it at least thirty-six (36) hours before the hearing.
 - 10.4. The Elections Committee will not rule on a case unless both the petitioner and defendant are present and

- allowed to present their arguments.
- 10.5. The Elections Committee shall not hear any grievances that are filed more than seven (7) days after the announcement of the elections results.
 - 10.6. The Elections Committee shall not hear any grievances within or after seven (7) days before the inauguration of the new administration.
 - 10.6.1. If a grievance has not been heard by this final deadline and the Elections Committee is not at fault, the Elections Committee may issue a sanction for the grievance without hearing it.
 - 10.6.2. This sanction may be appealed by the defendant to the Supreme Court.
 - 10.7. Each petitioner and defendant will be permitted a three (3) minute opening statement and a three (3) minute questioning period.
 - 10.7.1. Either party may request that the Elections Committee extend that party's time. The Elections Committee may extend time by the requested amount by a majority vote of the members present.
 - 10.8. At the conclusion of the hearing of all the grievances for the given meeting, the Elections Committee will discuss each grievance in order of their presentation. Each grievance will be allocated a ten (10) minute discussion period, which may be extended by a majority vote of the members present.
 - 10.9. The Elections Committee shall not issue a punishment to any defendant, unless it has first ruled, by a majority vote of the members present, based upon the evidence and arguments of a fair hearing, that the defendant has committed the violation in question.
 - 10.10. In its deliberations, the Elections Committee shall first determine if a violation was committed, and then, if necessary, decide the most appropriate class for the violation. The Committee shall then determine an appropriate sanction for the violation.
 - 10.11. All Elections Committee hearings will be open to the public, and all meeting minutes shall be made public. The Chair of the Elections Committee retains the right to redact or withhold meeting minutes at their discretion.
 - 10.12. All sanctions against parties, candidates, officials, or organizations must be made available to the public within twenty-four (24) hours of the grievance hearing.
 - 10.12.1. All parties and candidates are required to post sanctions against them to their social media in a manner deemed appropriate by the Elections Committee.
 - 10.13. Electronic voting is permitted at the discretion of the Chair of the Elections Committee.

Section 11 - Campaign Finance Limits and Disclosure

1. Campaign Finance Limits
 - 1.1. No campaign of a political party may accept more than two hundred dollars (\$200) from any one individual, business, or entity.
 - 1.2. No campaign of an Attorney General candidate may accept more than one hundred dollars (\$100) from any one individual, business, or entity.
 - 1.3. No campaign of an independent legislative candidate may accept more than thirty dollars (\$30) from any one individual, business, or entity.
 - 1.4. Candidates are themselves classified as entities and individuals. Therefore, no individual candidate may donate to themselves more than the monetary limits listed in Section 12, Lines 1.1-3 of this Article.
 - 1.5. No campaign of an independent legislative candidate may spend more than one hundred dollars (\$100).
 - 1.6. No campaign of an Attorney General candidate may spend more than five hundred dollars (\$500).
 - 1.7. No campaign a political party may spend more than two thousand dollars (\$2,000).
2. Primary Election Financial Disclosure
 - 2.1. If a Primary Election is held, each independent candidate and each political party shall submit to the Chief Financial Auditor of Campaigns a complete, accurate and current credit and debit listing of all campaign related expenditures, purchases, fines and services and a copy of all receipts before the Primary Election begins.
 - 2.2. After a campaign has submitted its disclosures described in the previous sub-section, it will not incur any additional credit or debit until the Primary Election is over. The campaign must still pay any financial penalties issued by the Elections Committee.
3. General Election Financial Disclosure
 - 3.1. Each independent candidate and each political party shall submit to the Chief Financial Auditor of Campaigns a complete, accurate and current credit and debit listing of all campaign related expenditures, purchases, fines and services and a copy of all receipts before the General Election Begins.
 - 3.2. After a campaign has submitted its disclosures described in Section 11, Line 2 of this Article, it will not incur

- any additional credit or debit until the General Election is over. The campaign still must pay any financial penalties issued by the Elections Committee.
- 3.3. Any financial disclosures made for the Primary Election do not need to be disclosed again before the General Election.
 4. In Kind Donations
 - 4.1. All in kind donations to independent campaigns or party campaigns must be disclosed at fair market values. This section includes any work done "pro bono".
 - 4.2. In kind donations shall not count against the campaign contribution limit of Section 11, Line 1 of this Article.
 - 4.3. In kind donations may include but are not limited to goods, services, space, buildings, and rooms that are lent to a party for free or at a discount.

Section 12 - Balloting Procedures

1. Balloting will be held via internet in a manner where students can only cast their vote with their UNID and password.
2. Candidates will appear on the ballot in a random order.
3. If the winner of the election withdraws or is disqualified before inauguration, then the corresponding losing candidate who received more votes than other losing candidates will become the winner.
4. Political Party Provisions
 - 4.1. In both the Primary and General Elections, each student will cast a vote for one (1) political party. A vote for a political party will be a vote for each of the three candidates on the ticket.
 - 4.2. The three (3) political parties that receive the most votes during the Primary Election will appear on the ballot for the General Election.
5. Primary Election Provisions
 - 5.1. The Primary Election will be held if there are more than three (3) candidates filed for the same position in order to reduce the candidate number listed on the final ballot.
 - 5.2. If votes are evenly split between four (4) or more candidates so that the number of advancing candidates is not equal to three, then the candidates who are eliminated will be determined randomly at the discretion of the Elections Registrar and the Elections Committee.
6. General Election Provisions
 - 6.1. If there is a tie between two (2) or more candidates or parties:
 - 6.1.1. The candidate or party who received more votes in the Primary Election will be the winner.
 - 6.1.2. If there was no Primary Election or if the two (2) or more candidates/parties received the same number of votes in the Primary Election, the winner will be determined randomly at the discretion of the Elections Registrar and the Elections Committee.
7. Voter Turnout will be determined by total votes cast even if they are not complete ballots.